Savery Library Handbook

Dr. Billy C. Hawkins
President
Talladega College

MISSION STATEMENT

Talladega College is an institution rich in history whose mission is to equip its graduates for the global community through academic excellence, moral values, community service and professional development.

Talladega College

VISION STATEMENT

Talladega College aspires to be a center of academic excellence in liberal arts higher education; thus preparing students not only for graduate studies but also for the global community.

Talladega College

CORE VALUES

Talladega College promotes its core values through:

- STUDENTS FIRST: The main stakeholders are students
- ACCOUNTABILITY: Faculty and Staff promote planning that builds on a culture of responsibility and transparency, including the provision of benchmarks for measuring progress
- INTEGRITY: Foster honestly by acting in a candid, fair, and ethical manner, creating a culture of trust that is evident in all College activities and decision making.
- DIVERSITY: Expose students to diversity inherent in the world in which we live.
- EXCELLENCE: To teach high-quality educational programs and perform innovative research, thus being preeminent in all that we do

Savery Library

MISSION STATEMENT

The mission of Savery Library is to provide students, faculty, and staff with the resources and opportunities to support the mission and goals of Talladega College by selecting, acquiring, and maintaining materials in all formats. Exemplary leadership in accessing, using, and evaluating the library’s program is a commitment strongly valued for maintaining a quality academic support unity for all patrons.
FACTS ABOUT SAVERY LIBRARY

Savery Library was dedicated in 1939. Prior to that time, the library was on the site where Sumner Hall stands. At the entrance to the lobby is a plaque that provide information on the life of William Savery, for whom the library was named.

The murals are a special attraction. These were painted by Hale Woodruff, a prominent Black artist, and unveiled at the dedication of the library. There are three panels on the west wall in the lobby; *The Mutiny*, *The Court Scene*, and *The Return to Africa*, which represent the Amistad Incident. On the east wall are three panels representing *An Underground Railroad Scene*, *The Opening Day of School at Talladega College*, and *The Building of Savery Library*.

What is depicted here eventually led to the founding of the American Missionary Association and Talladega College. A replica of the Amistad Ship is embedded in the center of the floor in the lobby. It has been a tradition, through the years, that no one walks on the ship’s replica because of its historical significance to the college. A sketch of the Amistad is also found on the bookplate that is placed in front of each book in the library.

The Murals have been exposed worldwide as historical treasures. Steven Spielberg’s movie, “The Amistad,” is the subject of this incident. In addition to inclusion in a number of textbooks, art books, magazines, etc., they were listed by *Southern Living* magazine as one of the “40 Best Things to See in Alabama.”

There are currently replicas on the walls of the library, with the originals being housed in the High Museum of Art in Atlanta, Georgia. Once the new museum is built they will be brought home and housed properly.

On the wall above the circulation desk is the college seal which bears the charter title of the college, *Collegium Talladegeneses*, and the legend, Pro Christo et Humanitate. On the opposite wall is the epitaph of Edward Courtenay, Earl of Devonshire, written in 1556 by an unknown author.
COLLECTION

Collection

Savery Library has a collection of over 50,000 items. The library has open stacks which means students may go into the stacks. The online catalog is provided by Online Computer Library Center (OCLC) Worldcat, which enables patrons to access the library’s book holdings. The remaining Dewey Decimal items are being converted into Library of Congress.

Reference books are located on the first floor of the library. Reference books, textbooks, and course material cannot be checked out. Electronic reference resources may be accessed from computers in the Computer Lab.

Periodicals are donated from time-to-time by loyal alumni or retirees of Savery Library. We are proud to display these donations on the 2nd floor in the magazine racks. If you have any questions, please ask the circulation desk.

Currently, the library has only three newspaper subscriptions, The Anniston Star, The Chicago Crusader and The Daily Home. They are housed in the Reference Room on the newspaper rack. The newest editions are at the top.

Archives and Archived Information

The institution ensures the availability of archived official catalogs, digital or print, with relevant information for course and degree requirements sufficient to serve former and returning students.

The archives are located on the 2nd floor and are open by appointment only. Patrons wishing to use archival materials must submit a request in advance to the College Librarian. Materials must be used in the presence of a library staff member. The librarian can make copies of items in the archives.

Galangue Artifacts

The Galangue African Artifact Room is located on the 2nd floor. Tours and information are available upon request.

MISCELLANEOUS

Collection Development – Savery Library’s Collection Development Policy is on file in the Office of the College Librarian. As a document, it aids in the acquisition and the coordination of selection of materials for the library as well as weeding materials from the collection. The library staff values your participation in this important phase of library policy. Your recommendations for materials that you would like to see in the library are always welcome and encouraged.
SERVICES PROVIDED

**Bibliographic Instruction** – Teachers are encouraged to schedule instruction with the College Librarian for their students each semester. Instruction is taught based on requesting teacher and their class materials.

**Circulating Materials** – Student ID cards must be used to check out materials. Faculty and staff can check out with their license. Circulating materials may be checked out for 14 days. Materials may be renewed if they have not been requested by another patron. All books must be brought in for renewal. A library user will be assessed a fine if an item is not returned by its due date. The fine for all users is $0.25 per day, per item. The library user is responsible for paying all overdue fines, charges, and processing fees for damaged or lost items. Any lost materials should be reported to the library staff as soon as possible. If a book is lost, the student must pay the current list price of the book. If the book is out-of-print, the current list price will be assessed at $25.00. Amazon.com is the vendor used to determine the current list price for books.

**Non-Circulating Materials** – Reference books, periodicals, newspapers, magazines, and reserve items may not be checked out to leave the library.

**Reserve Materials** – Reserve materials are those selected by the faculty for special assignments, or because the materials are in short supply. They are housed behind the circulation desk under the name of the faculty member reserving them. All reserve materials must be used in the library. In case of high demand, use will be limited to two hours.

**Photocopier** – A photocopier is located in the admin area. It allows for wireless printing and faxing services.

**Interlibrary Loan** – Materials that are not located in Savery Library and cannot be accessed through available databases may be secured through interlibrary loan. Make requests at the circulation desk.

**Macbook and Tablet** – There are two Macbooks and four Samsung Nook Tablets available for in house use.

**Library Computer Laboratory** – At no time should computer users attempt to alter any software or hardware settings, attempt to breach computer security or damage equipment in any way. All computers will be signed off 15 minutes prior to the lab’s closing.
Library Staff

College Librarian-Director

Caitlin Cox
256-761-6377

Administrative Assistant

Teresa Garrett
256-761-6207

Computer Lab
256-761-6303

Librarian I

Allen McQueen
256-761-6284

Librarian II

Mary Rootes
256-761-6441

Spring 2018 LIBRARY HOURS

Monday-Thursday 8:00 a.m.—10:00 p.m.
Friday 8:00 a.m.—5:00 p.m.
Saturday-Sunday 12:00 p.m.—6:00 p.m.

*Midterm and Finals Week*

Monday-Thursday 8:00 a.m.—11 p.m.
Saturday-Sunday 11:00 a.m.-7:00 p.m.

The Computer Laboratory closes fifteen minutes before the above listed closing hour each day.

Contact Us

Ask-A-Librarian reference tool can be accessed on the library page via www.talladega.edu or through the MyTalladega Library page.

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