



GENERAL MISSING DOCS NOTICE OFFICE OF FINANCIAL AID 2019-2020

ACTION REQUIRED!!

Greetings,

Thank you for choosing Talladega College! Before we can disburse Financial Aid funds to your student account, we will need you to complete the following items. ***The items MARKED BELOW are your specific items needed:***

_____ Your status lists *FAFSA is NOT RECEIVED, INCOMPLETE, MISSING SIGNATURES*, or requires *SELECTIVE SERVICE REGISTRATION*. Please visit www.fafsa.ed.gov and make the necessary corrections. The Talladega College federal school code is 001046.

_____ Your status lists *MASTER PROMISSORY NOTE-DL, LOAN ENTRANCE COUNSELING*, or *PLUS LOAN/MPN MISSING*. please visit www.studentloans.gov to complete these requirements if you would like to receive student loans.

_____ Your status lists *DEFAULT* or *PROOF OF DEFAULT RELEASE*. Please contact your loan servicer to have your default resolved. Please visit www.nslds.ed.gov or call (800) 621-3115 to receive information about your outstanding loans and loan servicer. For more detailed information go to: [Getting Out Of Default](#).

_____ Your status lists *UNUSUAL ENROLLMENT HISTORY*. Please submit transcripts from **ALL** colleges you have attended since 2015 to the Financial Aid Office. For more detailed information go to: [Unusual Enrollment History](#)

_____ Your status lists *INTERNATIONAL OR PROOF OF CITIZENSHIP*. It is possible that you may not meet the criteria to receive Federal Student Aid. Please submit proof of your U.S. citizenship status or call our office with any questions.

_____ Your status lists *ADMISSION STATUS* or *FINAL OFFICIAL HS/COLL TRANSCRIPT MISSING*. Please contact the Admissions office at (256)761-6235 to verify your status. All paperwork for this notice needs to be submitted to the Admissions Office.

_____ Your status lists *PROOF OF LEGAL GUARDIANSHIP OR WARD OF COURT, PROOF OF UNACCOMPANIED YOUTH OR EMANCIPATED MINOR MISSING*. Please forward legal documentation of your status to the Financial Aid Office. Please call our office with any questions.



GENERAL MISSING DOCS NOTICE OFFICE OF FINANCIAL AID 2019-2020

ACTION REQUIRED!!

_____ Your status lists VA-DD214, please submit a copy of your DD214 to our office. In addition, complete the Veterans Benefits Form (see form by going to [Veterans Benefits Form](#)) and submit it with an attached copy of your printed class schedule for the semester.

PLEASE NOTE: All required documents and directions can be retrieved by visiting https://my.talladega.edu/ICS/Admissions/Financial_Aid.jnz. PLEASE ADD YOUR STUDENT ID NUMBER TO ALL DOCUMENTS.

Please submit this information to our office within the next ten (10) days. Once you have submitted the required documentation, please allow ten (10) business days for our office to process your file. **PLEASE REMEMBER: *The Financial Aid Office will not be able disburse your 2019-2020 financial aid, including institutional scholarships, until you turn in all of the required documentation.***

Please email or call us if you have any questions or concerns.

Sincerely,



Office of Student Financial Aid
Seymour Hall, Lower Level, Room 11A
627 W. Battle St.
Talladega, AL 35160
Phone: (256)761-6237
Fax: (256)761-6462
Email: finaid@talladega.edu