MISSION STATEMENT OF TALLADEGA COLLEGE

Talladega College has a tradition of developing leaders since its founding in 1867. It instills in its graduates the values of intellectual excellence, hard work, and morality. The college provides academic programs and experiences for students, that among other outcomes, produce graduates who:

- Think analytically and strategically
- Speak effectively and read critically
- Write with precision and clarity
- Exhibit competency in their academic discipline
- Assume leadership roles in society

The college recognizes its historic achievements in the sciences and humanities grounded in liberal arts education by preparing students not only for the world of work but also for advanced graduate studies.

The college nurtures the whole person through mentoring relationships between faculty and students. It provides experiences that develop strong moral and ethical behaviors and responsibility to the local community and to the world.

The college is part of a diverse global society and seeks to instill an understanding and appreciation of diversity through its curriculum and multicultural faculty.

Talladega College is dedicated to producing well rounded leaders who think independently, who are self-assured, and who are committed to intellectual growth and service to their community.
MISSION STATEMENT OF TALLADEGA COLLEGE POLICE DEPARTMENT

The mission of the Talladega College Police Department (hereafter referred to as TCPD) is to protect the life and property of all people of the Talladega College community. Our primary goal is to enhance the quality of life by providing a safe and secure campus through professional service, crime prevention, safety education, and community-oriented policing. We strive to create an environment where students, faculty and staff can conduct their daily business without the threat of physical or psychological harm. These responsibilities are to be met with the utmost integrity and professionalism consistent with the Christian values of Talladega College. Talladega College Police Department will promote an atmosphere of safety, peace, and tranquility enabling the campus community to focus on providing and attaining an education of the highest standards.
Message from the Chief of Police

I am pleased to present the 2012 Talladega College Annual Security Report. This report is prepared by the Talladega College Police Department (TCPD), in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, and is intended to disseminate important information to the college community.

The primary mission of TCPD is to provide for the safety and security of all members of the Talladega College community. The members of our department are committed to providing professional law enforcement and community services, while mitigating the occurrence of criminal activity by working in concert with those we serve.

This publication is intended not only to communicate mandatory information, such as crime statistics and public safety information to inform students, staff and potential employees, but also to assist prospective students and their families in the decision-making process of selecting a college or university by describing the many ways in which we strive to keep this community safe.

We appreciate any feedback or concerns our community members may have and invite your suggestions as we continually work towards a more professional department. Thank you for allowing us to serve you.

Kevin Gillilan, M.J.A.
Chief of Police
Talladega College
256.761.0949
Kgillilan@talladega.edu
TALLADEGA COLLEGE
POLICE DEPARTMENT

ANNUAL REPORT

TCPD’s Annual Report is a compilation of information intended to disclose to all students, prospective students, faculty, staff and prospective employees information about crime statistics, crime prevention programming, law enforcement services, and drug and alcohol policies of Talladega College. The Crime Awareness Campus Security Act of 1990, now the Jeanne Clery Act of 1998, is the legislation by which the reporting and publication of the annual reports was born.

THE JEANNE CLERY ACT 1998

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, codified at 20 USC 1092 (f) as a part of the Higher Education Act of 1965, is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. All public and private institutions of postsecondary education participating in federal student aid programs are subject to it.

GENERAL POLICY

Talladega College maintains a Police Department as a proprietary function of the College with jurisdiction to enforce the rules and regulations of the College on College property. TCPD is staffed 24 hours a day to provide immediate availability for emergency response, performance of security patrols, monitoring of people on campus and providing other services relevant to the campus community. Members of the department maintain a close working relationship with local, state and federal law enforcement authorities and other emergency service agencies on matters related to the safety and security of the campus. Any incidents involving suspected criminal activity or violations of College rules and regulations related to the safety and security of people or property should be reported to TCPD. The department maintains records of reported incidents that have occurred on campus. Such statistical data is available for examination. Statistical data is also maintained on crimes that occur off campus for events that are facilitated by a recognized College
organization and such events are authorized or sponsored by Talladega College.

IMPORTANT AND EMERGENCY TELEPHONE NUMBERS

Talladega College Police 322.3103
City of Talladega Police 761.9119
City of Talladega Fire 362.3149
Emergency/Crisis 911

CAMPUS RELATIONS

TCPD’s primary objectives are protecting life and property, maintaining an efficient parking and traffic system, preventing crime and being of general service to the Talladega College community. TCPD provides continuous 24 hour a day, year-round law enforcement and security services to the College.

CAMPUS COMMUNICATIONS

Patrol and dispatch services are provided 24 hours a day, with immediate access to municipal emergency services. TCPD’s radio communications cover telephones and two-way radios on a 24-hour basis to give information, respond to emergencies and contact other agencies. Officers and dispatchers can immediately contact the City of Talladega’s Fire Department, Emergency Medical Service and Police Department by TCPD’s radio system.

TCPD monitors the National Weather Service radio network. A campus-wide alerting system notifies the campus community of threatening weather conditions.
TALLADEGA COLLEGE
POLICE DEPARTMENT

CAMPUS SERVICES

TCPD is a general service unit for the campus community. The department’s services include but are not limited to:

24 HOUR EMERGENCY RESPONSE
In an effort to provide the best possible emergency services to the Talladega College community, TCPD maintains a close relationship with the City of Talladega Police and Fire Department. TCPD officers have the shortest response time to any location on campus and are the first responders to incidents on campus. If police, fire or emergency medical services are needed, Talladega College Police Officers will direct the appropriate service units to the exact location of an incident on campus.

LAW ENFORCEMENT SERVICE
Sworn Talladega College officers have full arrest authority and are charged with enforcing the laws and ordinances of the State of Alabama and the City of Talladega. Police officers conduct investigations into and document all crimes and offenses committed on Talladega College property. Safety/security officers are not sworn officers but are charged with enforcing the rules and regulations of the College.

SECURITY PATROLS
TCPD continuously patrols the campus with patrol vehicles, foot patrol and mountain bikes. The department maintains three vehicles for patrol and escort services. Officers often patrol the campus by walking through the quad and residential life areas.

TRAFFIC CONTROL AND PARKING ENFORCEMENT
The TCPD enforces rules and regulations relating to the operation of motor vehicles on campus. All the rules of the road from the city, county and state, as well as directive signs and instructions by officers directing traffic, are to be observed on campus. The TCPD documents and investigates all traffic accidents occurring on campus.
ESCORT SERVICE
TCPD provides security escorts for all students, faculty and staff. Call the police department office at 322.3103, and an officer or SNAP officer will be dispatched to assist you to your vehicle, resident hall, office, or escort you to any safe destination on campus.

UNLOCKING VEHICLES
In most cases, when someone locks their keys inside their vehicle, TCPD officers will use a door-unlocking device to open their vehicle for them. For safety reasons, the department will not attempt to unlock a vehicle equipped with side-impact air bags. If TCPD cannot unlock your vehicle, there are several locksmiths in the area that we can contact to assist you.

JUMP-STARTING BATTERIES
TCPD officers will jump-start your vehicle’s battery to assist in starting your vehicle. The department can also assist in contacting a service center or towing service.

RESIDENCE HALL SECURITY CHECKS
TCPD officers make routine security checks of the residence halls, checking for building safety and security. The Talladega College Police Department will respond to all reports of fire alarms and safety hazards. Routine fire drills are conducted regularly for students living in residence halls to familiarize them with emergency evacuation procedures and exit routes from their rooms.

FACILITY SECURITY
Administrative and academic buildings are secured as soon as possible after the offices close or, in the case of a classroom building, after the last class of the day. Through routine patrols, TCPD officers make regular checks of each building to ensure that the buildings remain secure until scheduled opening time.

IDENTIFICATION CARDS
When a student registers at Talladega College, he/she is given a combination identification/activity card. The card will bear his/her photograph and ID number. A student must carry his/her ID card at all times and produce it
TALLADEGA COLLEGE
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upon request of any College official. Failure to produce an official College ID may subject the student to being criminally trespassed from the College. a hearing before the judiciary committee will ensure those who violate College policy.

Identification cards are official College documents and may not be altered. loaned, or transferred to another student. The loss of an ID card must be reported immediately to the Student Affairs office. A fee of $25.00 must be paid to the Business Office prior to the production of a new ID card.

All students will be issued new identification cards at the beginning of the fall semester. Students are expected to keep the same ID card during their tenure at Talladega College and must bring their ID cards back to campus each semester. ID cards are validated by the Office of Student Affairs each semester after the student has officially registered for classes.

LOST AND FOUND
A lost and found service for displaced property is provided by TCPD. Found property may be turned in at the police department office, so that it may be returned to the proper owner.

POLICY AND PROCEDURES FOR REPORTING CRIMINAL ACTIONS OR EMERGENCIES

POLICY
It is the policy of Talladega College to encourage the reporting of all incidents of criminal activities or emergency situations which occur on campus to TCPD and/or other authorized authorities, including but not limited to Residence Life officials, the Vice President of Student Affairs, faculty, and the Judiciary Officer. Furthermore, the College will respond to such reports through direct action or coordination with law enforcement or emergency service agencies as may be appropriate to protect persons and property.

PROCEDURES
Any incidents involving suspected criminal activity, emergency situations or violations of College rules and regulations concerning the safety of persons or
security of property, should be reported to the Talladega College Police Department at 322.3103. This procedure does not preclude direct reporting to other law enforcement authorities or emergency service agencies with follow-up notification to TCPD.

Timely reporting of suspected criminal activities or emergencies is essential for the protection of people and property. Victims and witnesses of any criminal activity or emergency situation are encouraged to report such matters to TCPD and/or other appropriate authorities as soon as possible.

Violations of Talladega College rules and regulations which are not categorized as criminal activity or emergencies may be reported to other appropriate College authorities. As an example, violations of rules related to residence halls should be reported to the Director of Residence Life. TCPD will respond to all reported criminal incidents or reported emergencies in a timely manner, depending on the circumstances and threat to people or property.

TCPD updates the Talladega Police Department on reported incidents of crimes on campus. TCPD will contact the Talladega Police Department when sophisticated investigative resources are required to properly investigate certain crimes. TCPD has arranged in certain circumstances for assistance from the Talladega Police Department. The TCPD will be the primary reporting and investigating law enforcement agency for all crimes occurring on the Talladega College campus.

In the event of reported criminal activities considered to be a threat to other students or employees, such reports will be disseminated to students and employees through available communications consistent with the urgency of the situation and prevention of similar occurrences. Available communications include, but are not limited to, telephone contacts, regular and electronic mail, bulletin boards, digital signage and personal contacts.
TALLADEGA COLLEGE
POLICE DEPARTMENT

ALCOHOLIC BEVERAGES
AND DRUGS POLICY

Talladega College is committed to the creation of a wholesome, drug-free environment conducive to learning. In order to comply with the requirements of the Drug Free Schools and Communities Act Amendments of 1981, 20 U.S.C., Section 1145q, and the Drug Free Workplace Act of 1988, 41 U.S.C., Section 701, Talladega College hereby adopts the following Drug and Alcohol Policy. Talladega College strictly prohibits the manufacture, distribution, dispensation, possession or use of a controlled substance in its facilities or on its campus. Every student will be provided with a copy of this policy. Any faculty member who suspects that a student or employee may be under the influence of an alcohol/drug and/or illegal substance is strongly encouraged to contact the Vice President of Student Affairs and the Talladega College Police Department.

STANDARDS OF CONDUCT

A. The use, consumption or possession of alcoholic beverages and the unlawful manufacture, distribution, dispensation, possession or use of illicit drugs by any faculty member, staff member, student or any other individual on campus, or off campus in connection with or affecting any school-related activity, is strictly prohibited.

B. The term “staff” includes any non-faculty personnel employed by Talladega College, including student employees under college work-study programs and other institutional programs of student employment.

C. The term “illicit drugs” includes any controlled substance listed in 21 U.S.C., Section 812, and other federal regulations and controlled substances listed in Schedules I-V in Alabama Code Section 20-2-22 through Section 20-3-32, and any “legal drugs” which are not prescribed by a licensed physician.

D. The term “school-related activity” includes, but is not limited to, any academic, extracurricular, social, administrative, work-related or other activity which takes place on the campus of Talladega College, or which takes place off the campus and is sponsored by any Talladega College organization.
E. Any faculty member, staff member or student violating this policy will be subject to disciplinary procedures, up to and including termination or expulsion, and may be required to participate in a drug/alcohol abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement or other appropriate agency.

F. Talladega College does not differentiate between drug users and drug pushers or dealers. Any faculty member, staff member or student who gives or in any way transfers drugs to another person or sells or manufactures drugs on campus or off campus in connection with or affecting any school-related activities, is subject to discipline.

G. In addition to subjecting faculty members, staff members and students to its internal disciplinary procedures, Talladega College may refer those individuals who violate federal, state or local illicit drug and alcohol laws to the appropriate law enforcement agencies for prosecution.

**PENALTIES**

Under Alabama law, the possession, purchase or consumption of alcoholic beverages by a person less than twenty-one (21) years of age is punishable by a fine of up to five hundred dollars ($500) and by up to three months in jail. Penalties for drug-related offenses in the state of Alabama may be found in Title 13A, Criminal Code of Alabama as amended by The Drug Crimes Amendments Act of 1987. The penalty for a first offense, unlawful possession of a controlled substance (that is, illegal drugs), may be punishable by imprisonment of up to ten (10) years and a five thousand dollar ($5,000) fine; and unlawful distribution of a controlled substance may be punishable by imprisonment of up to twenty (20) years and a ten thousand dollar ($10,000) fine. Subsequent offenses may carry more stringent sentences. Unlawful sales on or near a school campus, including private universities, may carry an additional penalty of five (5) years incarceration with no provision for probation. Penalties under federal law for trafficking in illegal drugs vary, depending on the type and quantity of drug.

**EDUCATION, COUNSELING, AND SANCTIONS**

Talladega College offers a variety of therapy regimes for drug and alcohol treatment. Individual and group therapy sessions are available through the
College’s counselor and Talladega College’s counseling board. In cases requiring more intensive treatment, a referral will be made to one of several drug and alcohol treatment centers to include:

1. Cheaha Mental Health Center’s Caradale In-Patient Treatment Program
2. Cheaha Mental Health Center’s Caradale Outpatient Program
3. Birmingham Metro Treatment Center
4. Bradford Health Services
5. Hill Crest Behavioral Health Center

Talladega College has the responsibility to protect its integrity and to insure that the rights and privileges of the College Family, as well as the community-at-large, are not violated by the actions of an individual or groups of individuals.

In cases where students, faculty, and staff are found guilty of violating the College’s Substance Abuse Policy, such individual(s) will be suspended from the institution or from its employ (without pay) and required to seek professional counseling for a minimum of one semester before being eligible for re-admittance or re-employment. In either case, proof of counseling will be prerequisite for reconsideration. The College will make every effort to assist the individual in securing professional counseling.

In all instances, payment for services listed above will be at the expense of the individual. If the student or employee fails or refuses to seek counseling, that individual’s relationship with Talladega College will be permanently severed.

Through convocation, residence hall programs, fraternal organizations and other kinds of educational formats and settings, alcohol and drug related education programs are offered during the course of the year.

TCPD procedures and crime prevention are topics of discussion during incoming student orientations. Additional information is distributed through various pamphlets, student handbooks and similar documents.
TALLADEGA COLLEGE
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CRIMES AND CRIME PREVENTION

Crime statistics as prescribed by the Jeanne Clery Act of 1998 shall be
compiled in accordance with the definitions used in the Uniform Crime
Reporting System of the Department of Justice, Federal Bureau of
Investigation, and the modifications in such definitions as implemented
pursuant to the Hate Crime Statistics Act and The Higher Education
Amendments of 1992 on Campus Sexual Assault Information.

CRIMES TO BE REPORTED AND DEFINITIONS OF THOSE CRIMES

MURDER

Murder and non-negligent manslaughter, as defined in the Uniform Crime
Reporting Program, is the willful (non-negligent) killing of one human being
by another. The classification of this offense, as for all other Crime Index
offenses, is based solely on the police investigation, as opposed to the
determination of a court, medical examiner, coroner, jury or other judicial
body. Not included in the count for this offense classification are deaths
caused by negligence, suicide, accident, justifiable homicides, and attempts to
murder or assaults to murder, which are scored as aggravated assaults.

MANSslaughter: Voluntary MAnsLAUGHTER

(A) A person who kills an individual without lawful justification commits
voluntary manslaughter if, at the time of the killing, the person is acting under
a sudden and intense passion resulting from serious provocation by; the
individual killed or another whom the actor endeavors to kill, but negligently
or accidentally causes the death of the individual killed. (B) Unreasonable
Belief Killing Justifiable. A person who intentionally or knowingly kills an
individual commits voluntary manslaughter if, at the time of the killing, the
person believes the circumstances to be such that, if they existed, would justify
the killing, but the belief is unreasonable.

Involuntary MAnsLAUGHTER
A person is guilty of involuntary manslaughter when, as a direct result of the doing of an unlawful act in a reckless or grossly negligent manner, or the doing of a lawful act in a reckless or grossly negligent manner, the person causes the death of another person.

SEXUAL OFFENSES

Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.

ROBBERY

Robbery is the taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

AGGRAVATED ASSAULT

Aggravated assault is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Attempts are included, since it is not necessary that an injury result when a gun, knife or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.

ARSON

Arson is a criminal offense in which a person knowingly or negligently damages a building or property by starting a fire or causing an explosion. Arson is a form of vandalism.

BURGLARY

The Uniform Crime Reporting Program defines burglary as the unlawful entry of a structure to commit a felony or theft. The use of force to gain entry is not required to classify an offense as burglary. Burglary in this program is categorized into three sub-classifications: forcible entry, unlawful entry where no force is used and attempted forcible entry.
MOTOR VEHICLE THEFT

Defined as the theft or attempted theft of a motor vehicle, this offense category includes the stealing of automobiles, trucks, buses, motorcycles, snowmobiles, etc. The definition excludes the taking of a vehicle for temporary use by those persons having lawful access.

WEAPON LAW VIOLATIONS

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

DRUG ABUSE VIOLATIONS

A violation of state and local laws relating to the unlawful possession, sale, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

LIQUOR LAW VIOLATIONS

The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing and possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned (drunkenness and driving under the influence are not included in this definition).

HATE CRIMES

Hate crimes include all reported crimes in the general disclosure as well as any other crime involving bodily injury and reported to local police or campus security authorities. Hate crimes are words or actions used to intimidate or subject a person(s) to tyranny which occur as the result of the
victim being of a particular group. Groups that may be affected by bias-motivated crimes include: ethnic, religious, gender, disability, race and sexual orientation. Hate crimes can include but are not limited to physical attacks, rapes, bombing, murders and terrorist threats.

### Campus Crimes

#### 2010 - 2012

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<th>Crimes</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
</tr>
</thead>
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<tr>
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</tr>
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<tr>
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<td>Weapons Values</td>
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</tbody>
</table>

| Hate Crimes:    |      |      |      |
| Race            | 0    | 0    | 0    |
| Ethnicity       | 0    | 0    | 0    |
| Religion        | 0    | 0    | 0    |
| Sexual Orientation | 0   | 0    | 0    |
| Disability      | 0    | 0    | 0    |
| Gender          | 0    | 0    | 0    |

The 1998 amendments to the Campus Security Act (1990), now the Jeanne Clery Act 1998, require reporting liquor law violations, drug violations and weapons possession that are referred for campus disciplinary action. Arrests for the same crime must also be reported if not referred for administrative action.
In addition to the reporting of crimes prescribed by the Crime Awareness and Campus Act of 1990, the College maintains data on all incidents which occur on campus that are reported to the Talladega College Police Department as a part of the overall crime prevention program and keeping the campus community informed, these statistics are included in the annual report.

### Campus Crimes by Location 2012

<table>
<thead>
<tr>
<th>Crimes</th>
<th>On Campus Residence</th>
<th>Non Resident Halls</th>
<th>Non Campus Property</th>
<th>Public Property</th>
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</thead>
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<td>Assault</td>
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<td>Burglary</td>
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<td>Vehicle Theft</td>
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<td>Weapons Arrests</td>
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<td>Weapons Values</td>
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**Hate Crimes:**

<table>
<thead>
<tr>
<th></th>
<th>Race</th>
<th>Ethnicity</th>
<th>Religion</th>
<th>Sexual Orientation</th>
<th>Disability</th>
<th>Gender</th>
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</table>

Talladega College | 2013 Annual Report
TALLADEGA COLLEGE
POLICE DEPARTMENT

CAMPUS SEXUAL ASSAULT
INFORMATION

The Higher Education Amendments of 1992 require that the following
information about campus sexual assault be provided to each student through
an annual report.

Talladega College’s behavioral expectations for students are based on
Christian values. The College values the intrinsic worth of every individual
within the community. This respect for individuals includes an appreciation of
cultural backgrounds, an understanding of different attitudes and opinions
and an awareness of the consequences of one’s actions on the broader
community. Within this context, Talladega College does not condone
violations against others. This value can be violated by behaviors such as
harassment, hazing, sexual misconduct and assault. Sexual misconduct is
defined as including, but not limited to, sexual intercourse, adultery, rape and
homosexual acts. Assault is defined as an attempt or offer with force or
violence to do harm to another person. This includes, but is not limited to,
striking, shoving, lashing, slapping or otherwise forcefully touching a person
or engaging in reckless behavior that causes physical injury to another person.
Clearly, Talladega College prohibits sexual assault.

To inform the campus community, students are given a Student Handbook,
which elaborates behavioral expectations and the values that form the basis
for those behaviors. Further, through orientations, residence hall programs,
fraternity and sorority programs, staff training and other types of programs,
students are verbally informed of the values and how they can be violated
through rape, acquaintance rape and other sexual misconduct.
Whenever a student wishes to file a report of an alleged value violation,
including a sex offense, the procedures can be found in the Student Handbook.
In addition, the Talladega College Judiciary System Procedural Guides can
be found in the Student Handbook.

Whenever it has been determined through established procedures that a sex
offense value has been violated, sanctions may range from probation to
expulsion from the College.
TALLADEGA COLLEGE
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It is most important that the victim of a sex offense on campus report the incident as quickly as possible after the occurrence to TCPD. Care should be taken not to disturb the incident location so that evidence is not destroyed. The victim should not shower or change clothing until after a report has been filed. Unless there is a life-threatening circumstance, medical attention should not be sought until after the initial notification.

TCPD personnel will assist the student with the filing of an incident report either on or off campus. In addition, the student will be referred to the College Counselor, who will provide services for the student and/or share with the student counseling and mental health services in the community for a victim of sexual assault.

The College Counselor will assist in examining options for changing academic and living situations after a sexual assault. The College Counselor, who is knowledgeable of campus policy, procedures and personnel, will make a request on behalf of the student.

SEXUAL HARASSMENT

Talladega College prohibits sexual harassment in any form. Sexual harassment is unlawful and is a violation of Section 703 of Title VII and Title IX of the Federal Statutes. Sexual harassment infringes on an employee’s right to a comfortable work environment and a student’s right to an education in a discrimination-free environment. No student or employee – male or female – should be subject to unsolicited and unwelcomed sexual overtures or conduct, either verbal or physical.

RESIDENCE LIFE POLICY
STATEMENT ON SAFETY,
SECURITY AND LIABILITY

A student’s room is subject to a monthly health, safety and maintenance inspection by members of the Residence Life staff. General date and time of inspections will be announced at least 24 hours in advance.
Student rooms may be searched at any time there is evidence of a potential safety, security or policy violation related to the room or occupants. Specific search authorizations may be issued based on reasonable cause to believe that violations are taking place in specific rooms or locations. Students are responsible for keeping their rooms locked at all times and for the security of their key(s). Loss of a room key(s) and/or exterior building door key(s) {where issued} can result in replacement of multiple locks and keys at a very high cost to the student.

Propping open exterior doors to any residence hall is strictly forbidden. All residents share in the responsibility for security of their residence hall and should close and report any doors found propped open at any hour.

Safety procedures are established for every facility in the event of fire or tornado. Students should become familiar with the procedure for their residence hall and respond immediately when advised such an emergency exists.

Improper discharge of a fire alarm or fire-fighting device is strictly forbidden and endangers the safety of residents.

Use or possession of firearms, weapons or fireworks in residence halls is strictly forbidden.

Policies and procedures of the College are intended to provide security for students and their personal property; however, Talladega College does not assume any responsibility for loss of and/or damage to personal property.

Students are urged to consider personal insurance for valuable property they may bring to Talladega College.

**SEVERE WEATHER**

TCPD monitors the National Weather Service and NOAA for severe weather alerts. A tornado warning indicates that a tornado has been sighted on radar or by individuals. A tornado watch indicates that the weather conditions are such that a tornado could occur. When a warning is issued on campus, people
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should go immediately to the lowest level of the building they are in and take shelter in interior rooms or hallways, away from windows and doors.

NOISE ORDINANCE

The City of Talladega’s general prohibition for excessive noise is observed by Talladega College. It shall be unlawful for any person to make, continue to cause to be made or continued any excessive, unnecessarily or unusually loud noise or any noise which either annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of others, within the limits of the city.

WEAPONS POLICY

Talladega College prohibits possession or use of firearms, ammunition, bowie knives, instruments of like kind, bows and arrows, and other potentially dangerous weapons, including firecrackers or other explosive devices, in all College buildings, facilities and properties. This policy applies to all faculty, staff, students and visitors of the College.

SAFETY TIPS

OBSCENE PHONE CALLS, HARASSMENT, STALKING

1. Notify TCPD as soon as possible.
2. If an obscene message is left on your answering machine, save the message and report it to TCPD.
3. Listen for background noise and keep a written record of the times and dates you received the calls.
4. Report all incidents to TCPD.

PERSONAL SAFETY

1. The ultimate responsibility for personal safety and security rests with each individual.
2. Each person should be aware of their surroundings and potential risks to personal safety.
3. Exercise caution and take reasonable actions to protect yourself.
4. Walk with friends in lighted areas at night.
5. Keep residence halls secure.
6. Lock residence hall room doors.
7. Do not prop open outer doors.
8. Know building evacuation procedures.
9. Know how to contact proper authorities.
10. Drive defensively.
11. Report suspicious activities to the Talladega College Police Department.

OFFICE AND CLASSROOM SAFETY

1. Avoid working or studying alone in a building at night. If you must work late, let somebody you trust know where you are and when you will be done.
2. Avoid using stairs in remote sections of a building.
3. Keep your purse in a locked cabinet or drawer. Never leave it in, on top or underneath a desk.
4. While in class, the library or the labs, keep personal belongings in view.

ATM-AUTOMATED TELLER MACHINE

1. Try to have someone with you, especially late at night.
2. Be ready. Have your card handy but not in plain view.
3. Stand directly in front of the ATM so that no one can see you enter your personal identification number (PIN).
4. Cancel your transaction if anything seems suspicious. You can return later.
5. Pocket your cash immediately. You can count it later.
6. If you lose your ATM card, report it to your financial institution immediately.

BICYCLE SAFETY

1. Ride with the traffic or use bike paths whenever possible.
2. Use reflectors and reflective tape on your bike or on your clothing.
3. Lock your bike up (a U-bar lock is recommended).
VEHICLE SAFETY

1. Have your keys in hand before you reach your vehicle.
2. Check the interior of your vehicle before entering it.
3. When parking your vehicle at night, select a spot that is well lit.
4. Make a habit of keeping car doors locked.
5. Avoid leaving property in your vehicle. If you must do so, lock all property in the trunk or conceal all items so that they are not visible. Mail or packages which include your name should be out of sight, also.

OUTDOOR SAFETY AT NIGHT

1. Learn the locations of all campus emergency phones.
2. Walk on designated walkways that are well lit and well traveled.
3. Do not run or jog alone, especially at night.
4. If you must walk alone, let a friend know where you are going and when you should return.
5. If you feel you are being followed, head quickly to a group of people or the Talladega College Police Department.
## Controlled Substances

### Medical Uses and Effects

<table>
<thead>
<tr>
<th>Narcotics</th>
<th>Uses</th>
<th>Effects</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morphine</td>
<td>Analgesic</td>
<td>Drowsiness, nausea, depression, pupils constricted</td>
</tr>
<tr>
<td>Codeine</td>
<td>Anti-tussive</td>
<td>Same as above</td>
</tr>
<tr>
<td>Heroin</td>
<td>None</td>
<td>Same as above</td>
</tr>
<tr>
<td>Meperidine</td>
<td>Analgesic</td>
<td>Same as above</td>
</tr>
<tr>
<td>Mepindone</td>
<td>Analgesic</td>
<td>Same as above</td>
</tr>
<tr>
<td><strong>Depressants</strong></td>
<td><strong>Uses</strong></td>
<td><strong>Effects</strong></td>
</tr>
<tr>
<td>Alcohol</td>
<td>Sedative</td>
<td>Slurred speech, disorientation, drunken behavior</td>
</tr>
<tr>
<td>Barbiturates</td>
<td>Sedative</td>
<td>Same as above</td>
</tr>
<tr>
<td>Benzodiazepines</td>
<td>Sedative</td>
<td>Same as above</td>
</tr>
<tr>
<td>Methaqualone</td>
<td>None</td>
<td>Same as above</td>
</tr>
<tr>
<td>Gluthethimide</td>
<td>Sedative</td>
<td>Same as above</td>
</tr>
<tr>
<td><strong>Stimulants</strong></td>
<td><strong>Uses</strong></td>
<td><strong>Effects</strong></td>
</tr>
<tr>
<td>Cocaine</td>
<td>Anesthetic</td>
<td>Increased alertness, excitation, euphoria, high pulse rate</td>
</tr>
<tr>
<td>Amphetamines</td>
<td>Weight control</td>
<td>Same as above</td>
</tr>
<tr>
<td>Methylenidate</td>
<td>Narcolepsy</td>
<td>Same as above</td>
</tr>
<tr>
<td><strong>Hallucinogens</strong></td>
<td><strong>Uses</strong></td>
<td><strong>Effects</strong></td>
</tr>
<tr>
<td>LSD</td>
<td>None</td>
<td>Poor perception of time and distance, illusions</td>
</tr>
<tr>
<td>Mescaline</td>
<td>None</td>
<td>Same as above</td>
</tr>
<tr>
<td>Amphetamine</td>
<td>None</td>
<td>Same as above</td>
</tr>
<tr>
<td>Phencyclidine</td>
<td>None</td>
<td>Same as above</td>
</tr>
<tr>
<td><strong>Cannabis</strong></td>
<td><strong>Uses</strong></td>
<td><strong>Effects</strong></td>
</tr>
<tr>
<td>Marijuana</td>
<td>None</td>
<td>Euphoria, relaxed inhibitions, increased appetite, disorientation</td>
</tr>
<tr>
<td>Tetrahydrocannabinol</td>
<td>Chemotherapy</td>
<td>Same as above</td>
</tr>
<tr>
<td>Hashish</td>
<td>None</td>
<td>Same as above</td>
</tr>
<tr>
<td>Hashish Oil</td>
<td>None</td>
<td>Same as above</td>
</tr>
</tbody>
</table>
### FEDERAL TRAFFICKING PENALTIES

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>1&lt;sup&gt;st&lt;/sup&gt; Offense</th>
<th>2&lt;sup&gt;nd&lt;/sup&gt; Offense</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marijuana</td>
<td>1,000 kg or more</td>
<td>Not less than 10 yrs. or more than life.</td>
<td>Not less than 20 yrs. or more than life.</td>
</tr>
<tr>
<td>Marijuana</td>
<td>100 kg to 999 kg</td>
<td>Not less than 5 yrs. or more than 40 yrs.</td>
<td>Not less than 10 yrs. or more than life.</td>
</tr>
<tr>
<td>Marijuana</td>
<td>50 to 100 kg</td>
<td>Not more than 20 yrs.</td>
<td>Not more than 30 yrs.</td>
</tr>
<tr>
<td>Marijuana</td>
<td>Less than 50 kg</td>
<td>Not more than 5 years.</td>
<td>Not more than 10 yrs.</td>
</tr>
<tr>
<td>Hashish</td>
<td>10 to 100 kg</td>
<td>Not more than 20 yrs.</td>
<td>Not more than 30 yrs.</td>
</tr>
<tr>
<td>Hashish</td>
<td>Less than 10 kg</td>
<td>Not more than 5 years.</td>
<td>Not more than 10 yrs.</td>
</tr>
<tr>
<td>Hashish Oil</td>
<td>1 to 100 kg</td>
<td>Not more than 20 yrs.</td>
<td>Not more than 30 yrs.</td>
</tr>
<tr>
<td>Marijuana</td>
<td>50 – 99 plants</td>
<td>Not more than 20 yrs.</td>
<td>Not more than 30 yrs.</td>
</tr>
<tr>
<td>Marijuana</td>
<td>1 to 49 plants</td>
<td>Not more than 5 yrs.</td>
<td>Not more than 10 years.</td>
</tr>
</tbody>
</table>
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FIRE SAFETY REPORT

Important Definitions

Fire: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Cause of fire: The factor or factors that give rise to a fire. The causal factor maybe, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

Fire drill: A supervised practice of a mandatory evacuation of a building for a fire.

Fire-related injury: Any instance in which a person is injured as a result of fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

Fire-related death: Any instance in which a person

(1) Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or

(2) Dies within one year of injuries sustained as a result of the fire.

Fire safety system: Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This system includes sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such alarms, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire.
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Value of Property Damage: The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

Residence Halls Fire Prevention Information

Fire Safety Equipment: All suites/apartments are equipped with smoke detectors. Each floor in each residence hall is equipped with fire extinguishers. Fire safety equipment or setting off a false alarm is against the law. It also will make the system ineffective and endanger the lives of other residents. Any person, who sets off a false alarm, interferes with the operation of the alarm system, damages or removes any part of the alarm system, fire extinguishers, smoke detectors, or exit signs is subject to severe disciplinary action, including dismissal from the residence halls, possible suspension from the University, and/or criminal prosecution. If a smoke detector is detached from the wall for any reason, it is the responsibility of the resident to report it immediately. If not reported, all residents will be held responsible for tampering with fire safety equipment and will be disciplined and/or fined.

Fire drills/safety education: To comply with state and local fire regulations and for fire safety education, unannounced fire drills are conducted every semester. All persons inside the residence hall during emergency drills are required to evacuate the building. Failure to evacuate the residence hall for any reason, including sleeping through an alarm, may result in disciplinary action.

Fire evacuation procedures: In the event of a fire, all residence hall buildings will be evacuated to protect the health and safety of the residents, guests and
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visitors. When an alarm is sounded you must assume there is an emergency and you must follow the following steps.

(1) REMAIN CALM.

(2) Evacuate by the nearest safety exit stairway.

(3) DO NOT USE ELEVATORS. Elevators will either automatically return to the first floor or the TCPD will return them to the first floor.

(4) Although Talladega College requires all occupants of a building to evacuate when the fire alarm is activated, individuals with disabilities may need assistance or special procedures to evacuate effectively. For this reason, they should inform other individuals, especially Counselors or Residence Life employees that they may need assistance in a fire alarm during the emergency evacuation-planning phase. One tip that may prove useful during a fire alarm evacuation is to utilize the buddy system. During the first few days at a new job or at classes, discuss with others your need for a "buddy" if the fire alarm goes off. Obtain several buddies in different locations where you may be during an alarm and discuss your evacuation plan with your buddies (especially Counselors or Residence Life employees). Explain what type of assistance you would need during a fire alarm. Plan and practice your procedure or evacuation during a fire alarm. If possible, your buddy should assure your location, capabilities and need for assistance during a fire alarm (however, do not risk life). Your buddy should inform TCPD or the Talladega Fire and Rescue Service of your need for assistance, plan, and location during a fire alarm. During the evacuation phase, persons utilizing wheelchairs should be taken to an area of rescue assistance (usually stairwell landings) or stay where they are located. This still requires their buddy to notify TCPD Police or the Talladega Fire Department of their location once they reach the assembly location outside. If the mobility-impaired individual is alone, he/she should dial 256.322.3103 or 911 and inform the dispatcher of his/her location, inability to evacuate and/or area of rescue assistance where they are located. Persons with mobility impairments but without the need of a wheelchair will need to attempt to evacuate the building, allowing traffic to
pass, when needed, in areas like stairwells. These individuals may decide to remain in place and contact TCPD or 911 with their location if there is no sign of imminent hazard, and due to their impairment, they would not be able to evacuate the building at this time without assistance. Individuals who are visually impaired may need a buddy to assist him/her through the evacuation route. If the visually impaired individual is unable to evacuate alone, he/she should dial 256.322.3103 or 911 and inform the dispatcher of his/her location, inability to evacuate and/or the area of rescue assistance where they are located. Once occupants have successfully evacuated the building and are outside, occupants should move away from the building to a pre-designated location where a headcount should be initiated by the building representative, Residence Life employee, or another designated individual. Occupants should also notify TCPD of anyone needing assistance exiting the building. The building representative or some other supervisory personnel should notify TCPD of anyone unaccounted for during the evacuation. Occupants should remain outside and away from the building until you are given further instructions from Talladega Fire and Rescue Service or TCPD.

(5) After departing the hall, proceed directly to the designated assembly point away from the building. Do not leave the assembly area until told to do so by a responsible official. Suitable emergency shelter will be provided as soon as possible.

(6) Return to the hall ONLY when told by Fire Department Officials, TCPD or a Residence Life staff member.

**Fire Safety Regulations**

It is essential that residents observe and follow all fire safety regulations. Electrical appliances with exposed heating elements are prohibited. All appliances must be UL approved. No open flames (candles, incense, kerosene lamps, etc.) or any incendiary devices are permitted in the residence halls, rooms/suites/apartments. Smoking is not permitted in the residence halls. Smoking is permitted in designated smoking areas.
**Reporting a Fire**

To report a fire, students and employees should contact the:

The TCPD, Talladega Fire Department, or a Residence Life Staff member.

**Fire Log**

The TCPD maintains a Fire Log that records, by the date the incident that was reported, all fires that occur in an on campus housing facility.

The Fire Log is available for public inspection at the department's headquarters by stopping by or calling 256.322.3103. The Fire log includes the nature, date, time, and general location of each fire reported to the department. The department posts fire incidents on the Fire Log within two business days of receiving a report of a fire and reserves the right to exclude reports from the log in certain circumstances.