



ACADEMIC PETITION FORM

Student petitions for exceptions to academic policies and regulations based on compelling reasons may be addressed to the Provost/VP for Academic Affairs. A completed petition must be submitted in advance of the particular requirement or deadline change requested. The report of the action on the petition is forwarded to the student, with copies filed in the student's folder in the Office of the Registrar. This form is not to be used for petition to change a grade nor college withdrawal.

Please Print

Student's Name _____ Student ID# _____

Email _____ Telephone _____

Classification _____ Major _____

Reason for making this request is as follows:

The petition must detail the specific policy, regulation, etc. and supporting documentation must be attached at the time of submission of the petition.

Please obtain the following signatures in sequence:

	Approve	Disapprove	Date
Faculty Advisor			
Chair/Director			
Dean/Director			
Provost/VP for Academic Affairs			

Student's Signature _____ Date _____