

# THE TALLADEGAN

## 2024-2025



TALLADEGA  
COLLEGE

# **FEDERAL REGULATIONS COMPLIANCE**

Talladega College is committed to full compliance of all federal regulations as set forth below.

## **EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION**

Talladega College is committed to the principle of equal employment opportunity. It is also the college's goal to administer all personnel actions, without regard to race, color, religion, creed, age, sex, national origin or ancestry, marital status, or status as an individual with a disability, in accordance with applicable laws.

The college will not tolerate any unlawful discrimination, and any such conduct is prohibited. All employees, regardless of position or title, will be subject to severe discipline, up to and including dismissal, should the college determine that an employee has engaged in unlawful discrimination or harassment.

## **THE AMERICAN WITH DISABILITIES ACT (ADA)**

Talladega College ensures equal opportunity in employment for all qualified persons with disabilities. All employment practices and activities are conducted on a nondiscriminatory basis and all employment decisions are based on the merits of the situation in accordance with defined criteria, not the disability or the individual. The college is also committed to prohibiting discrimination against any qualified employee or applicant because he or she is related to or associated with a person with a disability.

Where a disabled individual makes known his or her disability, the college, by its managers, shall provide reasonable accommodations to the extent required by law, to enable such employee to perform the essential functions of his or her job and to enjoy performing the essential functions of his or her job and to enjoy the same benefits and privileges of employment as enjoyed by employees without disabilities.

## **FEDERAL EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)**

The Family and Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. Pursuant to FERPA, Talladega College considers the following information as directory information: name, place of birth, current and permanent address, telephone listing, major and areas of specialization, current class schedule, number of hours enrolled in current semester, classification, marital status, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degree and awards received, and all previous education agencies and/or institutions attended. Talladega College will release this information unless the student designates otherwise.

A student's right to FORBID disclosure of any of the directory information must be exercised between the first date of registration and the SECOND Friday of classes in any semester. Once a student reaches 18 years of age or attends a postsecondary institution, he or she becomes an "eligible student" and all rights formerly given to parents under FERPA transfer to the student.

## **TITLE IX OF THE EDUCATION AMENDMENT OF 1972**

"No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance."

## **SECTION 303 OF THE AGE DISCRIMINATION ACT OF 1975**

"No person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

## **SECTION 504, REHABILITATION ACT OF 1973 SECTION 794.**

**Nondiscrimination under Federal grants and programs; promulgation of rules and regulations (a) Promulgation of rules and regulations –**

"No otherwise qualified individual with a disability in the United States, as defined in section 705 (20) of this title, shall, solely by reason of his or her disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance or under any program or activity conducted by any Executive agency or by the United States Postal Service."

## **TALLADEGA COLLEGE CATALOG DISCLAIMER**

The Talladega College Catalog presents current academic policies, procedures, degrees offered, course descriptions, and information relevant to programs at Talladega College. Even though this catalog has been compiled based on available information, and this information is regularly updated Users are cautioned on the following:

1. Talladega College assumes no responsibility for any editorial, clerical, or programming errors that may have occurred in the publication of this catalog.
2. All changes are published annually. Students must adhere to all changes.
3. Students are usually entitled to graduate according to their curriculum in the catalog in effect during their first completed semester of enrollment.
4. Talladega College reserves the right to change or revise all fees, charges, tuition, expenses, and costs of any kind and further reserves the right to add or delete, without notice, any academic requirements or information printed in this catalog. Any changes become effective as determined by the appropriate college officials.

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## OFFICERS OF THE COLLEGE

**Walter M. Kimbrough, Ph.D.**  
Interim President

**Edward L. Hill, Jr., Ed.D.**  
Vice President for Academic Affairs and Provost

**Pernella Rowena Deams, Ph.D.**  
Vice President for Student Life and Success & UNCF Transformation Officer

**Douglas R. Allen, II, Ph.D., CPA, CGMA, ATP**  
Vice President for Finance and Administration

**Kenyatta N. Shamburger, Ph.D.**  
Vice President and Chief Operating Officer & Staff Liaison to the Board of Trustees

**Shereitte C. Stokes, III, Ed.D., ACFRE**  
Interim Vice President for Institutional Advancement

**Derrick Robertson, J.D.**  
Vice President for Enrollment Management Services

# **BOARD OF TRUSTEES**

## **2024-2025**

**Rica Lewis-Payton '81, LFACHE**  
Board Chair

**Essye B. Miller '85, DHL '21**  
Vice Chair

**Monique Gardner Witherspoon, Ed.D., J.D.**  
Secretary

**Walter M. Kimbrough, Ph.D.**  
Interim President

**Zenda Bowie '73**

**Douglas Brewer**

**Robiaun R. Charles, Ed.D., CFRE**

**Robert Dickerson**

**Russell Holloway '70**

**Isaiah Hugley '79, DHL '21**

**Sherman A. James '64, Ph.D.**

**Jimmy E. Kelly, III '87**

**Marc A. Love '93, DBA**

**Charles R. Matthews '78**

**Kristie Brooks Purnell '91, J.D.**

### **EX OFFICIO**

**Pamlea N. Brady, Ph.D.**  
Faculty Representative

**Jevon Tatum '25**  
Student Representative

### **TRUSTEES EMERITI**

**Harry L. Coaxum, Jr. '75, DHL '18**

**James O. Cole, Esq. '61**

**J. Mason Davis, Jr., Esq. '56**

**Dr. Richard A. English '58, Ph.D.**

**James D. Thornton '69, DHL '24**



# **PRESIDENTS OF TALLADEGA COLLEGE**

Reverend Henry E. Brown, 1867-1870 (Principal)

Mr. Albert A. Safford, 1870-1876 (Principal)

Rev. Edward P. Lord, 1876-1878 (Principal)

Reverend Henry S. DeForest, 1879-1896

Reverend George W. Andrews, 1896-1904 (Acting)

Reverend Benjamin M. Nyce, 1904-1908

Reverend John M. P. Metcalf, 1908-1916

Reverend Frederick A. Sumner, 1916-1933

Dr. Buell G. Gallagher, 1933-1943

Mr. James T. Cater, 1943-1945 (Acting)

Dr. Adam D. Beittel, 1945-1952

Rev. Arthur D. Gray, 1952-1963

Dr. Herman H. Long, 1964-1976

Dr. Aaron Brown, 1976-1977 (Interim)

Dr. Joseph N. Gayles, Jr. 1977-1983

Dr. Randolph W. Bromery, June 1983-Dec. 1983 (Interim)

Dr. Paul B. Mohr, Sr., 1984-1988

Dr. Joseph E. Thompson, 1988-1991 (Interim)

Dr. Joseph B. Johnson, 1991-1998

Dr. Marguerite Archie-Hudson, 1998-2001

Dr. Henry Ponder, 2001-2004

Dr. Oscar L. Prater, 2005-2007

Dr. Billy C. Hawkins, 2008-2021

Dr. Lisa Long, 2021-2022 (Acting)

Dr. Gregory J. Vincent, 2022-2024

Dr. Edward L. Hill, Jr., 2024 (Interim)

Dr. Walter Kimbrough, 2024-Present (Interim)

## MISSION STATEMENT

Talladega College is committed to empowering students to excel in a global community through academic rigor, ethical leadership, and service to others.

## VISION STATEMENT

Our vision is to prepare graduates to impact society positively through innovation, ethical leadership, and a lifelong commitment to service.

## CORE VALUES

Talladega College promotes its core values through:

<b>Student-Centered Learning:</b>	Placing students' growth at the heart of all we do.
<b>Transparency and Accountability:</b>	Building trust through open communication and measurable progress.
<b>Diversity and Inclusion:</b>	Fostering an inclusive community that reflects our commitment to equity.
<b>Integrity and Ethics:</b>	Upholding high standards of honesty and ethical behavior in every endeavor.
<b>Excellence:</b>	Striving for quality and distinction in teaching, learning, and research.

# GENERAL INFORMATION

## HISTORY OF THE COLLEGE

The history of Talladega College began on November 20, 1865, when two formerly enslaved men, William Savery and Thomas Tarrant, both of Talladega, met in convention with a group of new freedmen in Mobile, Alabama. From this meeting came the commitment:

"....We regard the education of our children and youths as vital to the preservation of our liberties, and true religion as the foundation of all virtue, and shall use our utmost endeavors to promote these blessings in our common country."

With this as their pledge, Savery and Tarrant, aided by Major General Wager Swayne of the Freedmen's Bureau, began in earnest to provide a school for the children of formerly enslaved people of the community. Their leadership resulted in the construction of a one-room schoolhouse, using lumber salvaged from an abandoned carpenter's shop. The school overflowed with pupils from its opening, and soon it was necessary to move into larger quarters.

Meanwhile, the nearby Coosa Valley Baptist Boys Academy was about to be sold under mortgage default. This building had been built in 1852-1853 primarily by enslaved laborers, including Savery and Tarrant. A speedy plea for its purchase was proposed to General Swayne. General Swayne then persuaded the American Missionary Association to partner with the Freedmen's Bureau. The building and educational leadership would be provided by the AMA provided the 20 acres of land, priced at \$23,000, was purchased by the Freedmen's Bureau. The grateful parents named the building Swayne School, and it opened in November of 1867 with about 140 pupils. Thus, a building constructed with enslaved labor for the benefit of white students became the home of the state's first private college dedicated to servicing the educational needs of the Black community.

In 1869, Swayne School was issued a charter as Talladega College by the Judge of Probate of Talladega County. Twenty years later, in 1889, the Alabama State Legislature exempted properties of the college from taxation.

Swayne Hall has remained in service as the symbol and spirit of the beginning of the college. Foster Hall, erected for women and single female faculty in 1869, was the first building added after the college was chartered. Stone Hall, for men and single male faculty, was built the following year. Eighteen (18) additional buildings were added during the institution's first hundred years. At the conclusion of its centennial observance, the campus included 21 major buildings and more than 12 residential buildings for faculty and staff.

The development and training of leaders has been the continuing mission of the college. An outline for collegiate level coursework first appeared in the catalog for the year 1890. In 1895, the first class graduated with the bachelor's degree.

Peterson's Guide *Top Colleges for Science* identified Talladega College as one of 200 colleges and universities in the United States that offers an outstanding undergraduate program in science and mathematics. *Top Colleges for Science*, a major publisher of college guidebooks, was the first-ever college guide to the nation's leading undergraduate science programs.

Talladega College was selected from nearly 1,500 four-year colleges and universities initially identified according to the classification listed in the *1994 Carnegie Classification of Institutions of Higher*

*Education.* Selection was based on the number and percentage of baccalaureate alumni who earned doctorate degrees in each of the basic sciences and mathematics from 1988 through 1992, and the number and percentage of undergraduates who earned baccalaureate degrees in each of the basic sciences and mathematics from 1988 through 1992, and percentage of baccalaureate alumni who were awarded National Science Foundation Fellowships in the sciences and mathematics from 1990 through 1994.

## **PURPOSE**

Talladega College is a small, private, independent, four-year, co-educational liberal arts college located in Talladega, Alabama. Among the oldest of the historically black colleges and universities, Talladega College, with the assistance of the American Missionary Association, was founded in 1867 by the descendants of the enslaved people who helped build what was to become its first building, Swayne Hall—now a national historic site. It was chartered as a college in 1869 by the state of Alabama. Although its student population has been predominantly African American, Talladega College was the first institution in the state of Alabama to admit qualified persons of any race or ethnic origin. The college actively recruits individuals of all races and religions from all regions of the country and welcomes international students.

Talladega College boasts an international faculty with outstanding credentials, sixty-two percent (62%) of whom hold the earned doctorate. The faculty is often characterized as dedicated and committed to the welfare of all students.

Central to the mission of Talladega College is the preparation of students who have the potential and aspiration to become humane, literate, and global leaders who are well versed in a number of subjects and extremely competitive in one or more academic areas. An equally important aim of Talladega College is to produce graduates whose lives have been forever enriched by their exposure to the arts and humanities. The college also believes in nurturing the whole person, mind and body, and instilling values consistent with respect for all peoples and cultures.

Talladega College's academic programs were originally structured along the historic University of Chicago's plan, i.e., two years of general education and two years of coursework in a major; however, over the years, the demarcation has become less defined. Today, at least one course leading to the major is taken each year of a student's enrollment. The general education program of communications, humanities, social sciences, mathematics, psychology, and philosophy, in addition to serving as introductory courses to majors in those disciplines, provides the liberal arts basis of all academic pursuits at Talladega College. In fact, a large proportion of the college's aims are achieved through its general education program.

## **THE CAMPUS**

Talladega College is in an historic district of the city of Talladega, Alabama. The campus is on a plateau about 700 feet above sea level, in the heart of a fertile valley in the foothills of the Blue Ridge Mountains. The campus is a quiet place—away from the distractions and fast pace of urban living.

Talladega's main campus includes 42 buildings on 50 acres, surrounded by the city and gently rolling woodlands. The beautiful oak-lined campus boasts several historic landmarks:

Swayne Hall (1852), the original schoolhouse has been used for classrooms; the President's House (1881); DeForest Chapel (1903), that houses the famous 59 stained-glass windows by David C. Driskell; and Savery Library (1939), former home of the Amistad Murals by famed artist Hale Woodruff.

The college has an aggressive tradition of bringing the world to Talladega. This comes in many forms, including workshops, forums and lectures, and campus visits from a variety of outstanding artists, scientists, and political, business, and civic leaders.

Talladega's neighboring cities also offer many other cultural and entertainment outlets, as well as shopping, restaurants, and theaters. The college is just 25 miles south of the city of Anniston, Alabama, 50 miles east of Birmingham, Alabama, 85 miles north of Montgomery, Alabama, and 115 miles west of Atlanta, Georgia.

## ACCREDITATION

Talladega College is accredited by the Southern Association of Colleges and Schools

Commission on Colleges to award associate, baccalaureate, and master's degrees. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Talladega College.

The college is also accredited by the Alabama State Department of Education and the Council on Social Work Education.

Council on Social Work Education (CSWE)  
1701 Duke Street, Suite 200  
Alexandria, VA 22314-3457  
Phone: 703.683.8080 | Fax: 703.683.8099 E: [info@cswe.org](mailto:info@cswe.org)

Alabama State Department of Education  
50 North Ripley Street P.O. Box 302101  
Montgomery, Alabama 36104  
(334) 242-9700

## MEMBERSHIPS

The college is a part of the following organizations: National Association of Inter-Collegiate Athletics, Gulf Coast Athletics Conference, United Negro College Fund, Certification Officers and Personnel in Education, Council on Social Work Education, Alabama Association of Colleges for Teacher Education, Service Members Opportunity Colleges, the Council of Independent Colleges, and NYU's Faculty Resource Network.

## COLLEGE FACILITIES

**Andrews Hall**, built in 1910, is the home of the Music Department and the Education Department. It is named after the Rev. George Whitefield Andrews, D.D., Dean of the Theological Department from 1875 to 1908. Andrews Hall is a registered national historic site.

**Callanan Student Union Building** was constructed in 1924 from a legacy left by Dr. James Callanan of Des Moines, Iowa. An addition was made to the original unit in 1955 with funds received from the United Negro College Fund. Recent renovations, including an enlarged gymnasium, were made with funds received from a HUD grant and the Lilly Foundation. The building contains a snack bar called The Inn, a

game room/student lounge with listening and study rooms, basketball gymnasium, locker and shower rooms, and classrooms and offices.

**Crawford Hall**, constructed in 1968, is named for George W. Crawford, Class of 1900, an attorney, civil rights pioneer and Board of Trustee member for over 50 years who lived in New Haven, Connecticut.

**DeForest Chapel** was built in 1903 in commemoration of the life and service of the Rev. Henry Swift DeForest, D.D., President of the College from 1879 to 1896. DeForest Chapel was renovated in 1996 with the addition of 59 stained-glass windows by artist David C. Driskell. It was rededicated in November 1996. DeForest Chapel is a registered national historic site.

**Juliette Derricotte House**, built in 1940-41, was the gift of the Harkness Foundation and named for Juliette Derricotte, Class of 1918, who at the time of her death in 1932 was a member of the Board of Trustees. Formerly a staff residence and guesthouse, it was converted into a women's honors dormitory in 1988.

**Drewry Hall**, built in 1932, was named for Leonard E. Drewry, director of the Practice High School and professor of education until his death in 1928. The building was renovated in 1993 and is home to the Division of Business Administration.

**Fanning Refectory** was built in 1928 as a legacy of Dr. David H. Fanning of Worcester, Massachusetts. The building contains the student and faculty dining rooms.

**Foster Hall**, erected in 1869, enlarged in 1902 and again in 1929, is named for the Rev. Lemuel Foster of Blue Island, Illinois, the principal donor to the original building. Foster Hall is a registered national historic site and is currently being renovated.

**Foy Cottage**, built in 1901, was formerly a residence for faculty and staff members. The principal donors were Mr. and Mrs. J. H. Foy of New Haven, Connecticut and is currently being renovated.

**Goodnow Fine Arts Center** (formerly Goodnow Infirmary) was built in 1910 in part from a legacy of Mrs. E. A. Goodnow. Initially serving as the campus hospital, the building was renovated in 1983 and 1993 and now houses fine arts studio classrooms, offices, and an art gallery.

**Dr. William R. Harvey Museum of Art** constructed in 2020 houses the historic and internationally known Amistad Murals by famed artist Hale Woodruff as well as a rotating gallery for visiting work and a Civil Rights Sculpture Garden featuring bronze busts of civil rights leaders affiliated with the college.

**Dr. Billy C. Hawkins Student Activity Center** constructed in 2018. It has a ballroom, arena with seating for 1,986, and houses the Office of Admissions, the offices of the Athletics Dept, Student Wellness Center, Presidential Hospitality Suite with seating for 32, computer lab, and the Tornado Den, which has a dining area and eatery called "Be Right Burger (BRB)."

**The Myers House (803)** was constructed in the 1890s. Formerly a staff residence, it became known as the Myers house due to its long-term residents Mr. and Mrs. Edward C. Myers. It was renovated and converted into a men's honors dormitory in 1992 and now serves as the home of the Office of Institutional Advancement and Office of Public Relations.

**Ish Hall**, constructed in 1963, was named for Jefferson Ish, Class of 1907, who at the time of his death was a member of the Board of Trustees. The building was rededicated in the early 1980's in honor of the entire Ish Family including Lucielle Ish who served on the Board of Trustees beginning in 1979 and as Chair from 1993-98. It houses female students.

**The President's House** was built in 1881 with donations from Iowa friends and old parishioners of Reverend Henry Swift DeForest, the first president of Talladega College. It is the official residence of the president.

**Residence Hall** was constructed in 2019 and affectionately known on campus as New Residence Hall, it is a dormitory that has 99 rooms with bathrooms, an executive suite, and state of the art technology.

**Savery Library**, constructed in 1939, has a collection consisting of more than 117,000 volumes, over 147 serial subscriptions, state of the art databases and an expansive historical archive. The library uses an integrated automated online system, has a local area network, a computerized periodical indexed network, and wi-fi throughout. It also houses the Computer Laboratory/Classroom, the McNair Science Drop In Center, and the College's Historical Archives. Savery Library was the original home to the historic and internationally known Amistad Murals, painted by famed artist Hale Woodruff and is a registered national historic site.

**Senior Grove**, completed in 1994, this student living community consists of three garden style buildings.

**Seymour Hall** was built in 1923 as an upper-class men's dorm, in part from the legacy of Mr. Lyman Kay Seymour of Payson, Illinois. It houses the Registrar, Financial Aid, the Division of Student Engagement, the Office of the Dean of Humanities and Fine Arts as well as classrooms, faculty offices and a graphic design computer lab

**Arthur D. Shores Hall**, constructed in 1974, is named for Arthur D. Shores, attorney and civil rights trailblazer, Class of 1927, who served for 36 years as both a member and chairman of the college board of trustees. It houses female students.

**Silsby Science Hall**, constructed in 1926, was named for Dr. Edwin C. Silsby who was a member of the college faculty for 37 years starting in 1885. The building is a gift of the General Education Board and friends and alumni of the college. It contains laboratories and classrooms for the natural sciences and mathematics. It is also home to our Esports division practice space.

**Sumner Hall**, replacing the original Sumner Hall constructed in 1908. This modern style building was constructed in 1965. It contains the college's administrative and business offices. The building is named for Rev. Frederick A. Sumner, who served as President of the college from 1916 to 1933.

**Swayne Hall** was built in approximately 1852 and purchased in 1867 to educate formerly enslaved members of the community and their children. The building is named for Major General Wager Swayne, a Union Army General and a member of the Freedmen's Bureau. Swayne Hall is a registered national historic site. It has served as the primary classroom building since the founding of the college

## **NATIONAL ALUMNI ASSOCIATION**

The National Alumni Association had its organizational beginning in 1882, when the alumni association was formed under the administration of Reverend Henry S. DeForest, President. The association is composed of five regions – Southern, Midwestern, Eastern, Far Western and Southwestern. There are more than 4,500 living Talladega College alumni and over 30 active alumni chapters. The alumni association is governed by a board of directors composed of elected officers, past national presidents, regional presidents, members-at-large, and the director of alumni affairs.

# ENROLLMENT SERVICES

## ADMISSIONS

Talladega College is committed to educating individuals with a strong desire to succeed and the willingness to persevere in the pursuit of their goals. Students who are successful at Talladega College are self-motivated, possess a high level of initiative, and have the maturity needed to thrive at an institution of higher education. Students are encouraged to apply regardless of race, creed, color, sexual identity, national origin or disability status

Applicants for admission are required to submit all required application materials before a decision is made. Each applicant's record is considered on a case-by-case basis with consideration given to several factors, including prior academic achievement, extracurricular activities, and performance on either the American College Test (ACT), or the Scholastic Aptitude Test (SAT). Talladega College is test-optional and will only use scores if applicants opt to submit them for use in our admissions evaluation. No single criterion is more important or given more weight than any other. High school transcripts must reflect successful completion of four units of English, two units of Mathematics, three units of Social Studies, two units of science, two units of Health or Physical Education, and electives. A minimum unweighted grade point average of 2.0 (on a 4.0 scale) is also required. Applicants submitting false material or misleading information will be subject to immediate revocation of an offer of admission. The Talladega College online application for admission may be completed by visiting the Admissions webpage at [www.talladega.edu/admissions](http://www.talladega.edu/admissions)

## ADMISSIONS POLICY

### Academic Requirements for Unconditional Admission for First Time Freshmen

1. Evidence of graduation from an accredited high school with a 2.0 minimum unweighted grade point average for admissions consideration.
2. Students who satisfactorily complete their high school graduation requirements with an unweighted 3.0 GPA will be granted assured admission to the College.
3. Students who do not meet the assured admissions criteria may be admitted pursuant to the College's Emerging Scholars Program. Applicants may be required to submit additional documentation as part of their admissions application (i.e., letters of recommendation, writing samples, etc.) and, if admitted, will participate in the following components of the first-year experience:
  - a. Professional Development Experience
  - b. Summer Activity Experience
  - c. Guaranteed Sophomore Year Scholarship Eligibility
4. An official high school transcript
5. (Optional) - An official score report on either the ACT or SAT
6. A \$25.00 non-refundable application fee. \*\* Subject to annual review\*\*

### Non-High School Completers (GED)-Admissions Requirements

As an alternative to the above admissions requirements, students who did not complete high school may be granted admission by submitting evidence of having successfully passed a General Educational



Development (GED) Test. Students must request the score report of the exam from the appropriate state agency who issued the exam.

## **Provisional Admission**

Provisional students are degree-seeking students whose qualifications (academic or otherwise) do not justify regular admission. Provisional students are conditionally admitted to Talladega College. These students must be high school seniors who are seeking admission to Talladega College. A student may be granted conditional admission if the GPA is less than the required (2.0) minimum for regular admission. Provisionally admitted students will be limited to 12 credit hours per semester until a GPA of 2.0 or better is achieved. The college will monitor the senior year of these students to ensure that they successfully complete their senior year of studies. A final high school transcript will be obtained immediately after their expected graduation date. Admissions decisions may be rescinded for students failing to complete their secondary studies during the time frame as indicated on the admissions application. Upon receipt of the final official high school transcript with a GPA reflecting the minimum required for all applicants, the students' admission status will be changed to regular admission. The admission of provisional students is determined on a case-by-case basis. Provisional students are not eligible to participate in intercollegiate athletics or other student activities. They are, however, subject to the same rules and regulations as regular students. Provisional students who have been enrolled at another college or university, as a degree-seeking student, must be eligible to return to the institution last attended.

## **Readmission of Former Students**

Students who have withdrawn in good standing or who have otherwise been absent from the college for more than one academic year must reapply for admission. Reapplication must be made at least one month in advance of enrollment. Students terminated for academic or disciplinary reasons must apply for readmission.

## **ARTICULATION AGREEMENT**

Talladega College will honor the agreement with any institution on the transfer of credits that has been made officially between the institution and the college

## **TRANSCRIPT EVALUATION**

The purpose of a transcript evaluation is to determine the amount of credit that is accepted from the transferring institution. The evaluation takes place only after applicants have been admitted to the college and have confirmed their intent to enroll. Evaluation of a transcript is made using only official transcripts bearing the official seal of the transferring institution. Transcripts must be sent directly to the Admissions Office from the transferring institution. A hand delivered transcript is acceptable provided it is in an officially sealed envelope. Transcripts that are faxed, marked "student copy," "issued to student," or "unofficial" are not accepted as official transcripts.

For credit to be awarded at Talladega College, transcripts must come from post-secondary institutions that are fully accredited by the following accrediting agencies:

- Middle States Commission on Higher Education (MSHE),
- Higher Learning Commission (HLC),
- New England Commission of Higher Education (NECHE),
- Northwest Commission on Colleges and Universities (NWCHE),

- Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC), and
- Western Association of Schools and Colleges; Senior College and University Commission (WSCUC)
- Accrediting Commission for Community and Junior Colleges (ACCJC).

Transcripts accepted as official by Talladega College are evaluated by the division dean and department chair to determine courses that are accepted to a student's major, general education courses, and elective courses. Transfer classes are evaluated on a course-by-course basis. A course must be equivalent to the Talladega College course with a grade of "C" or higher to be credited as the transferred course. Courses graded on a pass/fail basis are not accepted. Transfer courses are posted with the grades earned, but the grades are not calculated in the student's Talladega College GPA. There is no limit on general education courses; however, individual departments may impose limits on the age and grade level of departmental transfer credit. Transfer credit is not accepted from other institutions for the purpose of posting a repeat and grade change on a course already taken at Talladega College. There is no limit to the number of transfer credits that may be accepted.

Developmental or remedial courses will not be awarded credit at Talladega College but may be used for appropriate course placement. The transfer credit is subject to audit and reevaluation if the student changes their major.

## **TRANSFER STUDENTS**

Students who transfer into Talladega College from other institutions of higher education must complete the regular application process and have all transcripts from previously attended institution(s) sent to the Admissions Office. Transfer students may be required to provide catalogs or syllabi from transfer institution(s), if necessary, to determine the transferability of courses. Students must meet the residency requirement of a minimum of 36 residence credit hours, together with 50% of the course work required in the major must be completed at Talladega College. Exceptions can be made only by the Provost/Vice President for Academic Affairs or their designee.

## **INTERNATIONAL STUDENTS**

Students who are non-United States citizens or permanent residents of the United States who wish to apply for admission to Talladega College must submit the following documents to the Office of Admissions:

- A completed application for admission accompanied by a \$25.00 non-refundable application fee if applying for Undergraduate admission or a \$75.00 non-refundable application fee if applying for Graduate admission
- A medical history form
- An Immunization Compliance Form
- An affidavit of support or an official statement indicating the source(s) and amount of financial assistance to be remitted for educational expenses if admitted to Talladega College.
- The most recent Bank / Financial Statement
- Have all U.S. universities/colleges attended send official transcripts either electronically or via mail.

- Student athletics have the option of using INCRED (International Credential Evaluations), an AACRAO member and partner, to have transcripts from universities/colleges outside of the United States evaluated.
- Transcripts from universities/colleges outside of the U.S. MUST be evaluated by an external credential evaluation company. Please request a course-by-course evaluation with credit hours and GPA calculation. Talladega College will accept evaluations only from any NACES member agency. Please visit <http://www.naces.org> to learn more about NACES and its membership.
- Official TOEFL score report for applicants whose native language is not English.
- International students requesting transfer of credits earned at another institution must be honorably dismissed from the last college or university attended. A Transfer Out Form must be presented from the last institution attended granting permission to attend another institution and must accompany the college transcript. No credit will be given for any courses where the grade earned is less than a “C” (i.e., 2.0 on a 4.0 scale). A Minimum of 36 residence credit hours, together with 50% of the course work required in the major must be completed at Talladega College. Exceptions can be made only by the Provost/Vice President for Academic Affairs or their designee.

In addition to the above and upon acceptance, international students are required to remit payment for one full semester in advance. An I-20 form will be forwarded upon receipt of payment. International students may apply for scholarships for which they are eligible after having successfully completed one year of academic work in the United States.

## **TRANSIENT STUDENTS**

Transient students are those pursuing a degree at another college or university who wish to enroll at Talladega College for a limited period for earning credit to be transferred to his or her home institution. Transient admission is approved per semester. To be considered, an applicant must submit a letter of good academic standing from the Registrar of the home college or university. The transient paperwork from the home institution should specify the class or classes for which the student will be registered. This paperwork should be provided to the Office of Admissions. Transient Students are not eligible to participate in intercollegiate athletics or other student activities. They are subject to the same rules and regulations as traditional degree seeking students.

A transient student who wishes to change to a degree-seeking classification must reapply for admission by applying for admission and application fee to the Office of Admissions. To be admitted as a degree seeking student, the individual must: (1) meet the required application deadline and admission requirements and (2) submit all documentation required for a degree-seeking applicant.

## **DISTANCE EDUCATION POLICY**

### **Distance Education**

Talladega College has a fully developed distance education program where currently enrolled students are awarded a degree, certificate or diploma in a specific course of study. Distance education initiatives are provided in online courses that may be taught as live distance learning courses or as hybrid courses using the online system delivery platform. The determining factor for offering an online course rests with the needs of the department, as determined by the chairperson with the approval of the division dean and the Provost/Vice President of Academic Affairs. Full-time faculty members are expected to teach 75% of their regular teaching load in the traditional classroom setting. Other classes may be taught in live distance

learning courses or as hybrid courses. The final determination for a faculty member's workload includes his/her assignment in the traditional classroom setting and the distance learning courses.

## **Policies and Procedures**

The delivery of distance education to students enrolled at Talladega College must be done so within the guidelines set forth by the college's policies and procedures which are outlined in the Talladega College Distance Education Policies and Procedures Manual.

## **MILITARY EXPERIENCE AND EDUCATION**

Talladega College awards credit for appropriate learning acquired in military services, according to established processes and guidelines. In addition, the college provides processes to evaluate and award undergraduate-level credit for learning in extra-institutional and non-instructional settings.

### **Veterans**

The Veterans Administration's certifying official at Talladega College has a pivotal role in fulfilling the nation's commitment to provide educational assistance benefits to eligible men and women who serve in our Armed Forces. The certification officer's report of enrollment information makes it possible for the Veterans Administration regional office to authorize appropriate allowances in a timely manner.

The certifying official at the institution has the delegated authority to sign enrollment certification, other certification documents, and reports relating to Veterans Administration benefits. For further information, please call 256-761-6237 (the Office of Financial Aid).

## **ADVANCED PLACEMENT**

Talladega College offers credit for advanced placement in select areas where the students' scores range on a scale from 3 to 5 on the exam. The legend for the full 1 to 5 scale is: 5 = extremely well qualified; 4 = well qualified; 3 = qualified; 2 = possibly qualified and 1 = no recommendation. The final exam shows how well the content of the course has been mastered. Students who have taken advanced placement courses in high school and performed within the range of 3 to 5 must request the College Board to send an official score report to the Office of the Provost/Vice President of Academic Excellence Affairs at Talladega College for review to be considered for advanced placement.

## **COLLEGE LEVEL EXAMINATION PROGRAM (CLEP) POLICY**

Students who wish to take College Level Exam Program (CLEP) exams are high school graduates or those who have completed the requirements for the General Education Development (GED). Talladega College awards credit for the College Board's CLEP. Students who wish to be considered for CLEP credit must have CLEP send an official score report to the Office of the Provost/Vice President of Academic Excellence Affairs at Talladega College. Guidelines which govern the General Exams follow:

1. The college's General Education requirements in specified courses may be met through credits earned through CLEP General Exams (See chart below for courses and credits).
2. Six semester hours may be earned for the English exam for the General Education requirements in English Composition 101 and 102. Students with a satisfactory exam score must take the written composition portion of the exam which will be administered through the English Department before the full requirements are met.

3. The maximum 6 semester hour credits may be earned for each of the following CLEP General Exams: Natural Sciences, Social Sciences, Humanities and Mathematics.
4. A passing grade on any of the above exams will be a raw score at or above the 50th percentile. No letter grade is awarded. If a passing score is earned, the Office of the Registrar will enter the credit earned on the transcript for a Talladega College course that is equivalent to the CLEP course. The grade is not calculated in the GPA.
5. CLEP credit will be considered for students only if they have not taken a college level course previously in the CLEP exam.
6. CLEP credit must be determined prior to the beginning of the senior year.
7. Requests for credit through CLEP subject exams must be approved in advance by the student's department chair. For more information, please contact the Provost/Vice President of Academic Excellence Affairs.

## CLEP Subject Exams Chart

CLEP EXAMS	MINIMUM SCORE	TC CREDITS AWARDED	EQUIVALENT TC COURSES
<b>Composition and Literature</b>			
American Literature	50	6	ENG 303-331 American Literature I and II
College Composition	50	3	ENG 201 Practice and Writing
College Composition Modular	50	6	ENG 101-102 English Composition
English Literature	50	6	ENG 307-308 Survey of English Literature I and II
Humanities	50	6	HUM 101-102 Introduction to Humanities I and II
<b>World Languages</b>			
French Language I	50	3	FRE 101 Elementary French
French Language II	62	3	FRE 102 Elementary French
German Language I	50	3	GER 101 Elementary German
German Language II	60	3	GER 102 Elementary German
Spanish Language I	50	3	SPA 101 Elementary Spanish
Spanish Language II	63	3	SPA 102 Elementary Spanish
<b>History and Social Sciences</b>			
History of the United States I: Early Colonization to 1877	50	3	HIS 233 United States History Survey I
History of the United States II: 1865 to the Present	50	3	HIS234 United States History Survey II
Human Growth and Development	50	3	FED/PSY 321 Human Growth and Development
Introduction to Educational Psychology	50	3	FED/PSY 241 Educational Psychology
Introductory Psychology	50	3	PSY 100 General Psychology
Introductory Sociology	50	3	SOC 100 Introduction to General Sociology
Principles of Microeconomics	50	3	ECO 201 Principles of Microeconomics
Principles of Microeconomics	50	3	ECO 202 Principles of Macroeconomics
Western Civilization I: Ancient Near East to 1648	50	3	HIS221 World History Survey I
Western Civilization II: 1648 to the Present	50	3	HIS 222 World History Survey II
<b>Science and Mathematics</b>			
Biology	50	3	NS101 Biological Science
Calculus	50	6	MTH 205 – 206 Calculus I & II
Chemistry	50	6	CHE 101-102 General Chemistry
College Algebra	50	3	MTH 103 College Algebra
College Mathematics	50	6	MTH 101-102 Introduction to Mathematics
Natural Sciences	50	3	NS102 Physical Science
Precalculus	50	3	MTH 105 Precalculus
<b>Business</b>			

Financial Accounting	50	6	ACC 211-212 Principles of Accounting
Information Systems and Computer Applications	50	3	CS 150 Introduction to Computer Science
Introductory Business Law	50	3	BUS 313 Business Law
Principles of Management	50	3	MGT 220 Principles of Management
Principles of Marketing	50	3	MKT 301 Principles of Marketing

## CLEP General Exams Chart

CLEP GENERAL EXAMS	MINIMUM SCORE	TC CREDITS AWARDED	TALLADEGA COLLEGE COURSES TO BE EXCHANGED FROM CLEP EXAMS
English	50	6	English Composition 101-102
Humanities	50	6	Introduction to Humanities 101-102
Mathematics	50	6	Introduction to Mathematics 101-102
Natural Sciences	50	6	Natural Sciences 101-102
Social Sciences	50	6	Psychology 100; Sociology 100; Economics 201, 202

## AUDITING COURSES

A person not regularly enrolled in the college may audit courses with the approval of the course instructor, provided there is space available. Those choosing to audit must complete the admission application process, pay the non-refundable application fee, and the tuition cost of \$100.00 per audited course. Students who are auditing a course, pending approval from the instructor, may be permitted to participate in class discussions, complete assignments and/or labs, take examinations, and perform all other tasks required of students who are regularly enrolled in the course. However, students who are auditing a course will receive no course credit or grade.

Talladega College students, taking at least 12 credit hours, may audit courses without additional payment, by receiving secured permission from both their advisor and the course instructor. After a student registers to audit a course, he/she may not change his/her status during that course to a credit-based status.

## NAME CHANGE POLICY

Students who need to change their legal name on their permanent record must provide two (2) forms of official documentation indicating a legal change of name to the Registrar's Office at registrar@talladega.edu or in person. One form of documentation must include a photo. Examples of acceptable photo documentation include state ID, driver's license, military ID and passport. Other forms of acceptable documentation include but are not limited to birth certificate, marriage license, divorce certificate, social security card, etc.

## TUITION AND FEES

The college annually spends more per student than is covered by the tuition and fees charged by each student. Contributions from the alumni, United Church of Christ Board of Homeland Ministries and the United Negro College Fund, together with the endowment income and gifts from generous donors, make this possible.

## SCHEDULE OF TUITION AND FEES

2024-2025 Academic Year

<b>TRADITIONAL RESIDENCE HALL</b>	
Tuition (12-18 Credit hrs.)	\$6,065.00 (\$505.41 per credit)
Technology Fee	\$300.00
Athletic Fee	\$360.00
Activity Fee	\$350.00
Student Activity Center Fee	\$300.00
Cengage Unlimited EBook Charge	\$200.00
Student Health Insurance	\$500.00
Transportation Fee	\$500.00
Room Charge (Traditional)	\$1,649.00
Meal Plan	\$1,781.00
<b>TOTAL</b>	<b>\$12,005.00 PER SEMESTER</b>

<b>OFF CAMPUS</b>	
Tuition (12-18 Credit Hrs.)	\$6,065.00 (\$505.41 per credit)
Technology Fee	300.00
Athletic Fee	360.00
Activity Fee	350.00
Student Activity Center Fee	300.00
Cengage Unlimited EBook Charge	200.00
Student Health Insurance	500.00
Transportation Fee	500.00
Room Charge	N/A
Meal Plan	N/A
<b>TOTAL</b>	<b>\$8,575.00 PER SEMESTER</b>

Room Reservation Fee is paid annually before or at the beginning of each Fall semester. Scholarships and Financial Aid Awards should be subtracted from semester and yearly figures to determine the actual amount the student pays from family or personal resources.

## DEPOSITS AND FEES

Orientation Fee (new students)	\$50.00
Room Reservation Charge (non-refundable)	\$200.00
Graduation Fee (diploma, cap, gown, etc.)	\$250.00
Late Registration Fee (first day of classes)	\$100.00
Each Additional Day	\$5.00
Dormitory Damage Deposit	\$100.00
Lock and Key Replacement (each request)	\$75.00

The Dormitory Damage Deposit should be submitted to the Business Office prior to arrival on campus. Payment is required no later than the time of room registration. In addition, a key deposit is required at the time of room registration. Based on available space and on a first-come, first-served basis, students who submit room reservation deposits will be reserved rooms in a residence hall until the first day of classes. Room assignments are for the full academic year. Students are required to complete a housing contract and there are no housing refunds. Students receiving college-funded scholarships are required to live on campus.

*\*\* Students desiring to live in a single room must pay an additional \$490.00 per semester.*

*\*A room reservation charge of \$200 is necessary to complete the application for admissions*

## **Transcript Fee**

Each copy of an official transcript costs \$10.00. An unofficial transcript costs \$5.00.

## **Credit Hour Fee**

Students taking less than 12 hours and those taking more than 18 hours will be charged a per hour cost of \$424.00 per semester hour of credit. Students from Talladega County who dual enroll will be charged a special rate per credit hour. Please check with the Business Office regarding this cost.

## **Late Registration Fee**

A fee of \$100 will be charged to the student's account for late registration.

Students who have not paid their fees, or made satisfactory payment arrangements with the Business Office, by the first day of classes OR last day to add a course will not be allowed to reside in the residence hall or eat in the dining hall.

**NOTE: The Board of Trustees of Talladega College reserves the right to change tuition, fees, and other charges at any time.**

## **RETURNED CHECKS**

A fee of \$30 will be charged to the student's account for each check returned for insufficient funds.

NOTE: All checks, drafts, and money orders should be made payable to Talladega College.

## **TUITION REFUND POLICY**

When a student officially withdraws from the college in the fall or spring semester, refund of tuition will be made upon filing a withdrawal notice with the Registrar's Office according to the following schedule:

Before the beginning of the semester .....	100% refund
During first week of class.....	90% refund
During second week of class.....	80% refund
Withdrawal after end of second week of class.....	No refund

There is no proration for students who move off campus after the 14th day of class.

It is important to note that all charges and refunds are based on tuition commitments for the full semester. The effective date of withdrawal and refund, if any, will be the date when initial contact is made by the student of his/her intent to withdraw. In case of withdrawal by mail, the official postmark date of the correspondence will be the effective date. Application, registration, and installment fees are non-refundable. Financial aid recipients will have their aid adjusted according to federal guidelines.

Students who have elected to pay on the installment plan are responsible for completing all payments even if they withdraw after the second week of class. No refund will be made for relinquishing a dormitory room during a semester.



# FINANCIAL AID

## OFFICE INFORMATION

The Office of Financial Aid recognizes that the increasing cost of a college education can sometimes be overwhelming. Our office wants to assist our students and their families in making college affordable. We will review available financial aid options to assist students in financing their postsecondary education at Talladega College. Our standard hours of operation are Monday through Friday, 8 am – 5 pm CST., except for federal, state, or institutional holidays. The Office of Financial Aid can be reached via the following methods:

**Phone:**  
(256)761-6237

**Email:**  
[finaid@talladega.edu](mailto:finaid@talladega.edu)

**Location:**  
627 Battle Street West  
Seymour Hall, Room 11 A  
Talladega, AL 35160

## INTRODUCTION TO FINANCIAL AID

Financial Aid is defined as the combination of grants, scholarships, loans, work-study, or other aid resources made available to eligible, enrolled students to help pay for educational costs. Educational costs, or expenses, include, but are not limited to tuition, fees, room and board during the academic year. Financial aid can come from Federal Student Aid, institutional aid, state aid, and/or external or other aid resources.

### Federal Financial Aid

To be considered for Federal Financial Aid at Talladega College, a student must complete the Free Application for Federal Student Aid (FAFSA) online. The FAFSA is used to compile various demographic and financial information concerning a student, and their parents, that will be used to review the student's eligibility for federal aid. This application can be accessed by visiting [www.studentaid.gov](http://www.studentaid.gov). The FAFSA application is available beginning October 1st of each year (ex. 2025-2026 FAFSA will be available on October 1, 2024). **Students are highly encouraged to complete their FAFSA application early to avoid any delays in processing or disbursing their available funding. Students who anticipate receiving institutional funding (Academic Scholarship, Athletic Scholarship, Band Scholarship, etc.) must have a valid and complete FAFSA on record before the offered assistance can be applied to the student's award letter.** International students are waived from this requirement since they are ineligible to apply for federal student aid.

## General Federal Financial Aid Eligibility Requirements

The following criteria apply to all federal financial aid programs. To receive federal financial aid a student must:

1. Be a U.S. citizen or permanent resident, or eligible non-citizen.
2. Have a valid Social Security Number.
3. Have met legal requirements for Selective Service Registration.
4. Not owe a refund on any Pell Grant or Supplemental Grant while in attendance at any college.
5. Not be on default on any loan under the Federal Family Educational Loan Program (FFELP) or Federal Direct Loan Program.
6. Have financial need (except for some federal loan programs).
7. Have an official high school diploma or a General Education Development (GED) certificate.
8. Be enrolled or accepted for enrollment as a regular student in an eligible program leading to a degree.
9. Continue to meet enrollment and attendance requirements established by federal Title IV regulations and Talladega College. Students who apply for financial assistance and later withdraw during a semester may be required to return a portion of the financial assistance they received during the semester.
10. Maintain Satisfactory Academic Progress (SAP) in a course of study according to the standards and practices of Talladega College. These Standards of Progress are also outlined in detail under the main index frame; Satisfactory Academic Progress Policy or may be obtained directly from the Office of Financial Aid.

## FAFSA PROCESSING

After the FAFSA is submitted, there is a 3–5-day delay between the FAFSA submission and the Office of Financial Aid receiving the student's record. Once the Office of Financial Aid receives the FAFSA, they must also review it to confirm if any additional requirements must be met. If any additional documentation is needed to continue processing the FAFSA, the Office of Financial Aid will notify the student via email of what documentation is needed and why. The student will need to complete the needed requirements before being notified of what aid options are available to them. This process can vary based on when the student submits the needed documentation and if any additional information is needed after it is reviewed. The standard processing time for documentation submitted for review is 10-14 business days.

## Financial Aid Award Letter

Once all FAFSA requirements for the student have been met, a **Financial Aid Award Letter** detailing the forms of aid available to the student will be forwarded to them. An Award Letter is the official offer of financial aid to the student on behalf of Talladega College. This letter is personalized for each student based on their financial aid profile. This letter will detail all known federal, institutional, state, external, and other aid resources available to the student. The student must review this letter and respond via the method described in their award letter to make their aid selections. The Office of Financial Aid cannot authorize any funding listed on the student's award letter until they are notified by the student of their aid selections.

## **Financial Aid Cost of Attendance**

Along with other key information to help the student decide what types of aid to accept, the Financial Aid Award Letter also lists the Financial Aid Cost of Attendance. *Please Note:* The Financial Aid Cost of Attendance is not the same as the charges posted to the student's account with our business office. The Financial Aid Cost of Attendance includes Direct Costs: tuition, fees, on-campus room and board (if applicable); and Indirect Costs: books, supplies, transportation, etc. The Business Office will post information on the College's website detailing the actual costs of attendance for each year. Students may also visit our [www.talladega.edu](http://www.talladega.edu) to view the Talladega College Net Price calculator for an estimate of the actual costs of attendance.

## **TYPES OF AVAILABLE FEDERAL STUDENT AID PROGRAMS**

### **Federal Pell Grant**

Federal Pell Grants are awards authorized by the U.S. Department of Education to help undergraduates pay for their college education. To be eligible for Federal Pell Grant funding, students must be accepted and enrolled as a degree-seeking student working toward a degree or certificate in an eligible program. The maximum Pell Grant award will depend on financial information from the FAFSA and federal limits set by the U.S. Department of Education. Federal Pell Grant funds are grants which do not have to be repaid. The Lifetime Eligibility Usage (LEU) for Federal Pell Grant funding is limited to six full years of study.

### **Federal Supplemental Education Opportunity Grant (SEOG)**

Federal Supplemental Education Opportunity Grant (FSEOG) funds are supplemental grants to assist undergraduate students with the greatest financial need to pay for their college education. Priority is given to Federal Pell Grant recipients who are living on campus. This award ranges from a minimum of \$100 to \$4,000 each academic year. The awarding criteria for this grant will depend on financial information from the FAFSA, federal limits set by the U.S. Department of Education, and funding availability. FSEOG funds are grants which do not have to be repaid. The FSEOG funds are managed through a campus-based program. These funds are distributed on a first-come, first-served basis.

### **Federal Work-Study**

The Federal Work-Study (FWS) Program is a campus-based program that provides employment opportunities for eligible undergraduate and graduate students who express an interest in the program. The FWS Program allows eligible students a chance to earn money to help cover their educational expenses while receiving career-related work experience. The awarding criteria for FWS will depend on financial information from the FAFSA, federal limits set by the U.S. Department of Education, and funding availability. Eligible students who participate in the program must work to earn the total amount of FWS funding awarded to them. These funds are distributed on a first-come, first-served basis.

### **Federal Stafford and Direct Loan Program**

Under the Federal Stafford and Direct Loan Program, the U.S. Department of Education makes loans directly to students and parents through Talladega College to help pay for educational expenses. These programs offer student borrowers Direct Subsidized and Direct Unsubsidized Stafford Loans; and offer Parent Loans for Undergraduate Students (PLUS) to eligible parents of undergraduate students. The U.S. Department of Education pays the interest on Direct Subsidized Stafford Loans. Also, Direct Subsidized

Stafford Loans are based on financial need. Direct Unsubsidized Stafford Loans and PLUS Loans are not need-based and accrue interest that is not paid by the U.S. Department of Education. All loans through the U.S. Department of Education must be repaid.

### **Federal Stafford and Direct Loan Annual Borrowing Limits**

<b>STUDENTS CAN BORROW UP TO:</b>	<b>DEPENDENT</b>	<b>INDEPENDENT</b>
\$3,500 if classified as a Freshman	\$5,500	\$9,500
\$4,500 if classified as a Sophomore	\$6,500	\$10,500
\$5,500 if classified as a Junior or Senior	\$7,500	\$12,500

Total aggregate loan limits apply for each Federal Stafford and Direct Loan Program based on the student's classification and dependency status. Dependent undergraduate students can receive a total aggregate limit of \$31,000, which includes a maximum of \$23,000 for Direct Subsidized Stafford Loans. Independent undergraduate students can receive a total loan aggregate limit of \$57,500. Graduate students can receive a maximum of \$138,500 in federal student loans.

The interest rate of a loan will depend upon when the student first borrows from the loan program. Current federal student loan interest rates can be located by visiting <https://studentaid.gov/understand-aid/types/loans/interest-rates>.

## **VETERAN AFFAIRS AND MILITARY EDUCATIONAL BENEFITS ADMINISTRATION**

The School Certifying Official (SCO) for Veteran Affairs and Military Educational Benefits is located in the Office of Financial Aid. The SCO at Talladega College has a pivotal role in fulfilling the nation's commitment to provide educational assistance benefits to eligible men and women who serve in our Armed Forces and their families. The SCO's report of enrollment information makes it possible for the Veterans Administration regional office to authorize appropriate allowances in a timely manner.

The School Certifying Official (SCO) at Talladega College has the delegated authority to sign enrollment certifications, other benefit certification documents, and reports relating to Veterans Administration benefits. For further information, please call 256-761-6237 (the Office of Financial Aid).

### **Veteran Affairs and Military Educational Benefits Compliance Statement**

#### **Veteran Affairs Educational Benefit: Title 38 United States Code Section 3679(e) School Compliance for VA Students**

As part of the Veterans Benefits and Transition Act of 2018, section 3679 of title 38, United States Code was amended, and educational institutions are required to comply and confirm their compliance with the following:

*Talladega College will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to pay to meet his or her financial obligations to the institution due to delayed disbursement of funds from VA under chapter 31 or 33.*

## SCHOLARSHIPS

Scholarships awarded by Talladega College serve to help students defray their costs of attendance while participating in on-campus activities or by meeting other set standards for receiving an institutional scholarship. Institutional scholarships are not eligible for a refund. In addition, students can only receive one (1) institutional scholarship during an academic year. If a student is awarded more than one (1) academic scholarship in the same academic year, the Office of Financial Aid will award the scholarship that has the higher dollar amount. The lesser of the two scholarships will be voided due to the No Stacking Policy. The lesser scholarship cannot be reinstated once it is voided.

We reserve the right to adjust and/or change your institutional scholarship based on your Federal Aid (Pell Grant, FSEOG, and/or loans), external scholarships, state grants, and the availability of institutional aid. We prioritize federal student aid when packaging students' awards. Institutional scholarships are then processed as the final component, often referred to as "last dollar" awards. External scholarships will be awarded based on institutional, federal, and state requirements concerning the costs of attendance. In addition, the Office of Financial Aid Office will follow the requirements listed by the external scholarship donor in awarding the scholarship for each semester. External scholarship checks are to be forwarded to the following:

Talladega College  
Business Office  
Attention: Student Accounts  
637 Battle Street West  
Talladega, AL 35160

## GENERAL FINANCIAL AID POLICY

All financial aid at Talladega College is administered in accordance with the Code of Federal Regulations, Title 34-Education (CFR 34). Care is taken to ensure that financial aid resources are spread amongst students as far as funds permit. The basis of such programs is the belief that students and their parents have the primary responsibility to meet educational costs, and that financial aid is available only to fill the gap between the family's and/or student's contribution and allowable educational expenses. The Office of Financial Aid will communicate (via email, phone call, or in person) with students and parents to inform them of the student's financial aid options and any necessary actions needed to receive aid. Communication of the amount of aid being offered for each academic year will be communicated via the student's financial aid Award Letter. The Award Letter is the official offering of financial aid from Talladega College. Aid offered on the student's Award Letter may be adjusted based on federal regulations and institutional policies. The Office of Financial Aid will communicate with students in writing when necessary, adjustments are made to their financial aid Award Letter.

The amount of expected student or family contribution is determined by a careful analysis of the family's financial strength (income and net assets versus the allowable expenses which the family may have). Previously, this was called the Estimated Family Contribution, but it is now called the Student Aid Index, or SAI. The SAI is different for each student. In addition, the Cost of Attendance can be different for each student based on factors such as housing arrangements, program, etc. The *Cost of Attendance* is an estimated budget of the Direct and Indirect costs for a student to attend college. Neither the SAI nor the Cost of Attendance is the amount due to the institution. Students can review their Estimated Family

Contribution by reviewing their FAFSA Submission Summary (previously called Student Aid Report or SAR) from their FAFSA application. Students can review the Cost of Attendance by either reviewing their financial aid Award Letter or viewing our Net Price Calculator website. Students may visit our [www.talladega.edu](http://www.talladega.edu) to view the Talladega College Net Price calculator.

## **FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS POLICY**

Based on federal regulation standards, the Talladega College Office of Financial Aid follows the Satisfactory Academic Progress (SAP) requirements set by the Department of Education, in conjunction with the Satisfactory Academic Progress (SAP) requirements under the Talladega College's published standards listed later in this catalog.

### **Financial Aid Academic Progress Compliance**

In compliance with current federal regulations, Talladega College's Office of the Registrar will monitor student's academic progress toward degree completion requirements. Students out of compliance with Talladega College's Satisfactory Academic Progress Policy will be notified by the Office of the Provost. To ensure students receiving Title IV (federal financial aid) funds are successfully progressing through their program of study, the Office of the Registrar will notify the Office of Student Financial Aid of the students who are not meeting the standards of progress established by Talladega College. The Office of Financial Aid will communicate in writing to these students and provide them with options on how to reinstate their financial aid eligibility.

These standards govern all federal and state financial aid programs to include various institutional scholarships and grants. The Standards of Academic Progress (SAP) applies to all students, regardless of whether a student has received previous financial aid or transferred in from another institution.

Students will be ineligible for federal funds should they fail to:

- maintain the required cumulative grade point average,
- successfully complete the required percentage of attempted coursework,
- and/or fail to complete their program of study within the prescribed length of time.

### **Financial Aid Academic Progress Monitoring**

The qualitative and quantitative components of SAP for Talladega College students will be monitored at the end of each semester to provide a formal early intervention by the institution for those who do not meet the Academic Progress Standards.

The standards of academic progress must include the student's total academic history while in attendance at Talladega College (includes dual enrollment and accepted transfer credit hours towards degree completion). To receive Title IV aid, a student must be making satisfactory academic progress regardless of whether he or she previously received Title IV aid.

### **Financial Aid SAP Quantitative Components-Maximum Time Frame for Degree Completion**

Federal regulations establish the maximum timeframe in which undergraduate students must complete their educational program as 150 percent of the required number of credit hours needed to graduate.

**Students** will not be eligible (ineligible) for aid if they do not earn a baccalaureate degree after attempting 180 credits hours (whether they received aid for all terms), with the following exception:

- Students may attempt up to (180) credit hours for programs that regularly require more than 120 earned hours to achieve a baccalaureate degree.

Degree-seeking students are not eligible for further financial aid when the cumulative number of credit hours attempted is equal to or greater than 150 percent of the minimum credits required for graduation.

The maximum timeframe may be extended and documented under professional judgment if mitigating or extenuating circumstances exist. The student would be required to submit an Academic Progress Appeals Request with supporting documentation to include documentation from their program of study.

**Undergraduate students** who do not earn 67% percent of all credit hours attempted will be placed on financial aid warning for the next term/semester. During the following term, the student must either meet the Standards of the SAP policy or follow a prescribed academic plan of work that will put the student back on track for successful matriculation. Failure to do so will cause the student to be ineligible for further financial aid funding until they meet the SAP standards.

## **Financial Aid SAP Qualitative Components- Cumulative Grade Point Average**

**Undergraduate Students:** After completing four terms/semesters, undergraduate students must have a cumulative 2.0 grade point average (GPA) and meet the minimum quantitative standard.

To receive financial aid, a student must maintain a minimum qualitative measure of progress defined as cumulative GPA as listed below:

1. Freshman (0 - 29) - 1.9
2. Sophomore (30-59) - 1.9
3. Junior (60-89) - 2.0
4. Senior (90 +) - 2.0

## **Attempted Hours for Financial Aid Purposes**

**Financial Aid Credit Hour Completion/Measurement of Progress within Timeframe:** All students must satisfactorily complete 66.67 percent of all hours attempted. A grade of “I” is computed into the Talladega College grade point average for the semester and is counted in the number of attempted credit hours when determining continued Title IV eligibility. According to in accordance with the College’s Academic Policy, if the “I” has not been changed by the end of the next term for which the student is enrolled and receives grades, it will be counted as a failing grade and used in the computation of the grade point average. Treatment of incompletes “I” will conform to the academic standards for Talladega College for determining grade point average.

For receiving Title IV Student Financial Aid; I, WIP, and FX grades are calculated as an “F” and are computed in the credit hour completion percentage and maximum time frame for degree completion.

**Audit Courses:** Audit courses receive no credit and do not influence grade point average. They are not counted in credits attempted and are not eligible for financial aid.

**Remedial Courses:** Talladega College does not offer remedial (090) courses. The college will count any remedial courses taken at another institution in the credit hour completion percentage and maximum time frame for degree completion.

**Withdrawals:** Treatment of course withdrawals will conform to the academic standards for Talladega College for determining grade point average. Withdrawn courses (WF, W) count toward credit hour completion percentage and maximum time frame for degree completion.

**Course Repetition:** Treatment of course repetitions will conform to the academic standards for Talladega College for determining grade point average. Repeated coursework will count toward the credit hour completion percentage and maximum time frame for degree completion.

**Transfer Credits:** Only transfer credits accepted toward degree completion are counted in the calculation of the Talladega College attempted hours. For receiving Title IV Student Financial Aid, all attempted transfer credits count toward the credit hour completion percentage and maximum time frame for degree completion.

### **Financial Aid Satisfactory Academic Progress Notification**

All students receiving financial aid who do not meet the standards of academic progress will receive a notification of their Satisfactory Academic Progress (SAP) status communicated in writing to them after final grades are posted.

**Financial Aid SAP Financial Aid Warning:** Students who do not meet SAP standards will be placed on “Financial Aid Warning” at the end of the first term/semester in which they did not meet the standard(s). They will be eligible to receive federal financial aid funding for the following term/semester. Students given this status at the end of the term/semester are not required to petition for possible reinstatement of their financial aid eligibility.

Students placed in the Financial Aid Warning status will be sent a notification from the Office of the Provost advising them of their status, the impact of their future enrollment, financial aid eligibility, and the importance of seeking guidance/advising/counseling from Talladega College’s Skills Enhancement Center and Student Support Services. These students must also develop an S.T.A.R. (Students Targeted to Achieve Retention) Plan with one of these offices or their Academic Advisor. A copy of the plan must be submitted to the Financial Aid Office before aid can be provided to a student on Financial Aid Warning.

**Financial Aid SAP Financial Aid Suspension:** Students who do not meet the SAP standards after this period of Financial Aid Warning will be placed on Financial Aid Suspension and denied financial aid for future semesters until they meet the College’s SAP standards or submit an SAP Appeal with documentation that supports and clarifies what caused them to do poorly academically.

**Financial Aid SAP Probation:** Students who submit a SAP Appeal that is approved will be placed on Financial Aid Probation. The length of the probation status will be determined on a case-by-case basis. The length of the probation status will be based on the length of time and/or course load necessary for the student to meet the SAP standards. It is also possible for a student to be subject to more than one period of financial aid probation throughout the course of their academic career.

The student’s progression will be monitored during the warning status to ensure the student is following the prescribed academic plan of work and successfully matriculating through their program of study. The student will have to have a minimum of two (2) consecutive semesters of maintaining satisfactory academic progress on all review components before the financial aid SAP Probation standing can be removed.



## Financial Aid Satisfactory Academic Progress Appeals

A student has the right to appeal his/her ineligibility for financial aid by completing the SAP Appeal.

Students are advised to submit SAP Appeals to the Office of the Provost within 15 days of receiving notification of their SAP status and ineligibility for future financial aid funds. Important deadlines for the submission of this petition are listed on the petition.

**Financial Aid Academic Plan of Work:** The conditions in which a student should provide an academic plan of work prescribed by their academic advisor and/or letter of support regarding the plan of work from other Talladega College staff and/or physician, employer, another outside agency.

1. **Cumulative GPA.** The academic plan of work should outline the length of time it will take for the student's GPA to meet the SAP standard. If appropriate it should also include the courses that the student should enroll in that would facilitate their successful matriculation to meet the SAP GPA standard.
2. **Completion Rate.** The academic plan of work should outline the courses or recommended course load that would allow the student to meet the completion rate standards.
3. **Maximum Time Frame for Degree Completion.** The academic plan of work should outline the remaining courses required for graduation and the length of time for the student to complete the courses. It should also provide an explanation if the student is exceeding the maximum time frame (i.e., admitted as a transfer student, major change, excessive repetitive coursework, the student is working on a 2nd program of study).

**Financial Aid Supporting Documentation:** Talladega College cannot provide a complete listing of the acceptable support documentation for SAP Appeals. However, letters from a department/office/agency should be written on the office's letterhead, including a date outlining when the letter was written and a written signature and contact information of the person providing the documentation. All other support documentation should include a date outlining when the letter was written with the signature and contact information of the person providing the documentation.

## STUDENT DEVELOPMENT AND SERVICES

### STUDENT HEALTH CENTER

The Student Health Center is an on-campus resource for healthcare needs. Our healthcare staff offers comprehensive primary, preventative, and urgent medical care services exclusively for Talladega students. Conveniently located with its own entrance on the right-hand side of the Student Activity Center, our office is open Monday through Friday for medical services. Additionally, on-call services are available during weekends and evenings to support students as needed.

Personal health information is safeguarded by federal and state laws, including the Health Insurance Portability and Accountability Act (HIPAA).

These laws protect the privacy of students' health information and prohibit its disclosure without appropriate consent, except under limited circumstances.

If off-campus healthcare is required, our clinical staff will coordinate with community healthcare partners to receive additional support for the student. In the event of a life-threatening emergency, campus police

should be contacted to communicate with local emergency medical services for further evaluation and transport to the nearest hospital. Life-threatening emergencies may include, but are not limited to:

- Profuse bleeding that will not stop
- Any interference with breathing
- Convulsive seizures
- Acute pain
- Sudden unconsciousness without quick recovery
- Pregnancy complications
- Suicide attempts

Contact information  
256-761-6208  
[TCHealth@talladega.edu](mailto:TCHealth@talladega.edu)

## **COUNSELING SERVICES**

Student Counseling Services provides quality counseling services to support students with their needs relating to mental and emotional health and wellness. All Talladega College students are eligible for free counseling services. We can assist in many ways, including:

- Personal counseling
- Collaborative crisis intervention
- Support group facilitation
- Psycho-educational training
- Educational seminars on mental health and wellness

## **THE OFFICE FOR ADVOCACY AND DISABILITY**

All academic accommodation requests require medical documentation submitted to the Office for Advocacy and Accessibility. All documentation must explain your disability(ies) with the diagnosis as well as indications of the disability's impact, and any past accommodations. In reviewing documentation for accommodation eligibility, our office is looking for information that:

- Identifies the disabling condition and its impact on functioning on the campus
- Is provided by an appropriately licensed professional.
- Is dated with letterhead, signed by the provider, and has accurate provider contact information.

All students are urged to register with the Office for Advocacy and Accessibility during their freshman/transfer year during registration.

## **CAREER EXPLORATION & PROFESSIONAL DEVELOPMENT**

The Office of Career Exploration & Professional Development is an essential component to a student's total education. Students are encouraged to learn more about themselves and the workforce. Objectives for the Career Exploration & Professional Development are to provide information concerning a range of career opportunities; provide information on seeking and accepting employment, and preparation for employment. The office aids the following groups of people identified by priority:

- All students that are currently enrolled at Talladega College.
- All alumni who have obtained an undergraduate degree from Talladega College.

The Career Exploration & Professional Development Office provides career assessments, and individual counseling appointments, and schedules on-campus interviews and internships/externship opportunities with representatives of government agencies, businesses, corporations, and graduate and professional schools.

Announcements for jobs and graduate school programs are posted on the bulletin boards located in Swayne Hall and the lower lobby of Seymour Hall. A monthly bulletin and supplemental fliers are also sent to all students containing information about up-coming interviews, permanent, part-time or summer job opportunities, dates of standardized tests, graduate school financial aid programs, and other job-related information. The Career Pathways & Community Partnerships Office also maintains a library containing reference materials pertaining to careers and graduate schools.

Students are urged to register with the Career Exploration & Professional Development Office during their freshman year. A file is established on each student that contains background information, three references, a resume and an authorized form. The Career Exploration & Professional Development office is in Swayne Hall, Room 201.

## **STUDENT SUCCESS CENTER**

The Student Success Center (SSC) mission is to offer diversity in programs and initiatives to assist students in their academic pursuits and all aspects of college life. Positioned as a “one stop-shop” for academic support, and services on campus, the SSC endeavors to be the prominent force for the development and retention of students--specifically, to advance learning, academic development, engagement and retention for all enrolled students through degree completion and beyond. Providing tools and resources to meet students’ individual needs to be successful remains our objective.

The Student Success Center (SSC) was organized in October 2014 to provide students with the tools needed to be successful – including early alerts coaching, tutoring and mentoring services, academic success workshops, retention solution tools and strategies, and appreciative coaching/advising. The Center plans and executes retention strategies to ensure that students matriculate year-to-year and graduate. The SSC offers high impact strategies such as coaching, tutoring, virtual live chats, study groups, and success workshops to help students succeed in all aspects of campus life.

### **Tutoring:**

The SSC employs twelve subject-specific tutors, who also serve as mentors, workshop presenters, and study group leaders. These tutors also assist with marketing the services of the Center by engaging with students about campus sharing information.

### **Subjects Tutored:**

- Art History, Art Appreciation, African American History
- Business: Accounting, Financial Management, Organizational Behavior
- Spanish: All levels
- Biology: General Biology, Botany, Anatomy, Physiology and Natural Sciences
- Chemistry: General Chemistry and Organic Chemistry
- College Orientation
- Math: College Algebra, Pre-Calculus, Elementary Statistics and Calculus

- Computer Science: Introduction to Computers and Programming Languages
- English/Writing, Language
- Humanities
- Criminal Justice
- Psychology
- Research methods
- Sociology

#### **High Impact Strategies:**

- Appreciative coaching - Goals for pairing first time - Virtual Tutoring - Surveys
- Marketing and encouraging the use freshmen with peer mentors of Early Alert System
- Requesting faculty to require
- My Talladega usage training for tutoring for students with alerts freshmen
- Regroup messaging to students
- Follow-up and tracking

## **STUDENT ENGAGEMENT**

Student Engagement provides students with constructive outlets for their energies to develop programming that is supplemental to academics. A range of events/activities are designed to enhance the students' educational, cultural, social and recreational development. The program is also designed to promote the holistic maturity obtained through physical, psychological, and emotional growth. The Office of Student Engagement is located on the 2nd floor of the Student Activity Center (SAC).

## **THE STUDENT GOVERNMENT ASSOCIATION**

The Student Government Association (SGA) serves to preserve and uplift the rights and privileges of students. SGA provides for a student voice and involvement in college decisions to serve the common interests of students and to promote citizenship on the campus and in the community.

## **REGISTERED STUDENT ORGANIZATIONS (RSOs)**

A Registered Student Organization (RSO) is a group, club, or organization of Talladega College students as its primary members or participants who have complied with registration requirements as determined by the Division of Academic Excellence and Student Engagement through Student Life & Engagement and have been approved to operate, conduct programming, and be recognized as a college entity.

Talladega College reserves the right to change any operation, rule, procedure, etc. without notice and as it deems fit. Talladega College students that organize and operate as a RSO are required to adhere to all College standards, including by not limited to academic and judicial. Councils, divisions, departments, etc. in which RSOs may be managed and/or assigned to may have policies, procedures, and/or operations that differ or are not addressed by the College; however, if conflicts involving the operation of the RSO (organization) arise, then such matters will be investigated before final outcome(s) are decided.

RSOs are situated within the Division of Academic Excellence and Student Engagement and are organized under the guidance of Student Life & Engagement. There may be situations where a RSO may be managed by an area outside of the Office of Student Engagement; however, if the group is made up of students, it

must abide by the rules and operations of a RSO and will still be overseen by the Office of Student Engagement. While exceptions may be applicable, it will be handled, addressed, and decided on a case-by-case basis.

RSOs will be assigned to a council to allow for more structured organization by the Office of Student Engagement based on the operation, function, and modus operandi of the RSO. Those councils are as follows:

- College Centralized Council [CCC]
- Divine Nine Council [DNC]
- Honors Organizations Council [HOC]
- Independent Organizations Council [IOC]

**Greek Letter Organizations** - e.g. fraternities and sororities - have existed at Talladega College since 1921 and are organized under national charters. In local matters, these organizations are under the jurisdiction of Talladega College. The other RSOs vary from major and interest related groups. In the event the College does not have an RSO that caters to the interests of a group, students are able to create and establish a new RSO through application and the necessary approval(s) with the Office of Student Engagement. Information regarding eligibility to apply for and continue membership in these organizations can be obtained from the Office of Student Engagement.

## **Honor Society Organizations**

There are multiple honor societies in various areas in the College's academic arena that are available for students to engage, affiliate, and participate that empower students as they matriculate. Some are listed below:

### **Alpha Chi**

Alpha Chi is a national honor society and member of the Association of College Honor Societies. The first Alabama Alpha Chapter was chartered at Talladega College on March 7, 1968. The purpose of this society is the stimulation, development, and recognition of the elements of character that make for good scholarship. Membership is open to the top ten percent of the junior class.

### **Alpha Phi Sigma Honor Society**

Alpha Phi Sigma recognizes academic excellence of undergraduate and graduate students of Criminal Justice, as well as Juris Doctor students. The goals of Alpha Phi Sigma are to honor and promote academic excellence, community service, educational leadership, and unity. Alpha Phi Sigma is the only Criminal Justice Honor Society that is a certified member of the Association of College Honor Societies and is affiliated with the Academy of Criminal Justice Sciences.

### **Beta Beta Beta (TriBeta) Biological Honor Society**

Beta Beta Beta (TriBeta) Biological Honor Society – The Mu Pi Chapter was chartered at Talladega College on April 9, 1985. TriBeta seeks to encourage scholarly attainment in the field of learning by reserving its active membership for those who achieve superior academic records and indicate a major interest in the life sciences. Membership is open to those students who have completed a minimum of 12 semester hours in major biology courses and achieved a minimum 3.0 grade point average in the major courses.

Beta Kappa Chi Scientific Honor Society was chartered at Talladega College on April 26, 1956. Society was founded to encourage and advance scientific education through original investigation, the dissemination of scientific knowledge, and the stimulation of high scholarship in pure and applied science. Candidates for membership must have completed 17 credit hours in major courses, have an overall 3.0 grade point average, and a 3.0 GPA in the sciences.

### **Gamma Sigma Epsilon National Chemistry Honor Society**

Gamma Sigma Epsilon National Chemistry Honor Society is the only national honorary co-educational chemical fraternity. The Delta Gamma Chapter was chartered at Talladega College in the spring of 1999. The purpose of this society is to provide service, promote awareness, set standards and foster communication between local, state, and national audiences of facts about chemistry. Professionalism, scholarly pursuit, and the interest of members of the organization will be of paramount importance. Membership is open only to chemistry majors who have completed a minimum of 16 credit hours in chemistry, have a minimum overall grade point average of 3.0, and a 3.0 in the major.

### **Kappa Delta Epsilon (KDE)**

Kappa Delta Epsilon (KDE) is an honorary educational fraternity for students in the field of education that was chartered in the 2017 Fall Semester. This organization supports education through attainment of high scholastic attainment, professional ideals and a spirit of fellowship. Kappa Delta Epsilon can best be described by its Creed: To love, respect, understand, and guide the students for a life of unfolding possibilities is the task of the teacher; to give aid, counsel, and support to fellow teachers and to all agencies promoting the love of truth, beauty, and goodness is the privilege of the teacher.

### **Sigma Beta Delta International Honor Society**

Sigma Beta Delta International Honor Society encourages and recognizes scholarship and accomplishment among students of business, management, administration and other related programs, while promoting aspirations toward personal and professional improvement with a life distinguished by honorable service to humankind. Sigma Beta Delta was established to honor students who have attained superior records in business programs in schools and colleges with regional accreditation. It was chartered at Talladega College during the Spring 2024 semester. Membership is limited to those of high scholarship being in the top 20% of the class (juniors and seniors only) who also exhibit good moral character. Students must also have a minimum of a 2.5 GPA. Inductions are held each Fall and Spring term.

### **Phi Alpha National Social Work Honor Society**

Phi Alpha National Social Work Honor Society – The Delta Theta Chapter was chartered at Talladega College on April 30, 1993. The purpose of the society is to promote excellence in scholarship and high professional standards. Membership is open to sophomore social work majors who have completed nine semester hours in major courses and achieved an overall 2.5 grade point average and a 3.0 GPA in major courses.

## **INTERCOLLEGIATE MUSIC PROGRAMS**

**College Choir** – The nationally recognized Talladega College Choir maintains a reputation for choral excellence. The choir provides excellent training in choral music to students with musical interest and ability. The choir performs at campus events and special college occasions, for local communities, and on tour throughout the United States.

**College Band** – The Talladega College Marching Band was formed in summer of 2012. The band performs at sports events, concerts, parades and other special occasions.

## **ATHLETICS**

Intercollegiate sports at Talladega College consist of basketball, track and field, cross-country, baseball, volleyball, golf, soccer, and softball. In addition to intercollegiate sports, all students are invited to participate in intramural athletic activities. Organizations as well as individual students are invited to participate in these activities. Talladega College is a member of the National Association of Intercollegiate Athletics, Southern States Athletic Conference and competes within the rules and regulations of that organization. The sports sponsored for men are basketball, track and field, golf, soccer, cross-country and baseball. The sports sponsored for women are basketball, softball, golf, volleyball, track and field, cross-country, and soccer.

**The Intramurals Program** - The Intramurals Program offers activities that provide students with the opportunity to participate in organized individual and team sports. The sports offered include traditional flag football, softball, volleyball and basketball. Many of these activities are offered at no cost to the students, and teams can be formed from among those who are interested. The program does not require the intense training and high level of skill associated with varsity athletics. Playing ability is not as important as desire to participate. In addition to the organized program of activities, facilities are available to students for recreational use. Announcements concerning the programs are posted periodically throughout the campus.

## **TITLE IX**

What is Title IX?

Title IX of the Education Amendments of 1972 prohibits sex discrimination in educational programs and activities. No person in the United States shall, based on sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.

What behaviors are prohibited by Title IX?

Title IX prohibits discrimination, abuse, harassment in its educational programs and related activities on the basis of race, color, national origin, ethnicity, gender, gender identity, sexual orientation, disability, age, religion, or any other characteristic protected by institutional policy or state, local and federal law.

Talladega College Title IX Sexual Harassment and Non-Discrimination Policy Handbook contains the regulations and policies for Title IX on campus and can be located at the noted link. [https://www.talladega.edu/uploadedFiles/File/New\\_Talladega\\_Title\\_IX\\_Policy420-TOC\\_Added.pdf](https://www.talladega.edu/uploadedFiles/File/New_Talladega_Title_IX_Policy420-TOC_Added.pdf)

Students and employees who believe that they have been subjected to discrimination or harassment can contact the Title IX Coordinator and/or report the incident to a staff or faculty.

How can I report a Title IX violation?

A violation can be reported in person, via telephone or email and/or by completing the incident report on the College's website and forwarding it to the Title IX Coordinator. See link below.

[https://www.talladega.edu/uploadedFiles/File/Talladega\\_College\\_Title\\_IX\\_Complaint\\_Form-v202302.pdf](https://www.talladega.edu/uploadedFiles/File/Talladega_College_Title_IX_Complaint_Form-v202302.pdf)

Reporting of any TITLE IX violation is encouraged at all levels in the Talladega College community. Anyone who has knowledge of an offense or who has been personally affected by an offense defined in the aforementioned Handbook. All campus employees (except those serving counseling roles) are considered mandatory reporters. The Title IX Coordinator contact information is listed below.

Marsetta Lee, J.D. (she/her/hers)  
Vice President of Compliance, Title IX Coordinator & EEO  
Talladega College  
627 Battle Street West  
Talladega, Alabama 35160  
(O) 256-761-6405 (C) 256-589-7693 (Email) [mlee@talladega.edu](mailto:mlee@talladega.edu) or [titleix@talladega.edu](mailto:titleix@talladega.edu)

Individuals with complaints of this nature also have the right to file a formal complaint with the United States Department of Education.

Office for Civil Rights (OCR)  
400 Maryland Avenue, SW  
Washington, DC 20202-1100  
Customer Service Hotline  
800.421.3481  
202.453.6012 TDD  
[OCR@ed.gov](mailto:OCR@ed.gov)

Office for Civil Rights  
Region IV 61 Forsyth Street  
S.W. Suite 19T10  
Atlanta, GA  
404.974.9406  
404.974.9471 Fax  
[OCR.ATLANTA@ed.gov](mailto:OCR.ATLANTA@ed.gov)

## **Protection From Retaliation**

Talladega College will not retaliate against any student for reporting a TITLE IX concern or complaint or for participating in the TITLE IX grievance resolution process.

## **CAMPUS POLICE DEPARTMENT**

The Talladega College Police Department's mission is to enhance the quality of life at Talladega College by providing protection of life and property, including crime prevention, law enforcement, and service. The Talladega College Police Department recognizes that good public relations are a vital aspect of our role. Officers are expected to maintain high standards of conduct, and to perform proficiently in their duties. The department pledges to improve its service by improving the skills of our officers through continuing education, in-service training programs, experience, and structured self-improvement programs.

The Talladega College Police Department recognizes that meeting the needs of our students, faculty and staff is the top priority of the college. Officers are available 24 hours, 7 days a week to offer the necessary assistance in emergencies, either directly, or through communication with both campus personnel and off campus agencies.

Campus Police Officers are sworn and commissioned through the state of Alabama and maintain a peaceful and safe environment on campus. The department is located at 301 West Battle Street at the front entrance of the campus.



# **ACADEMIC REGULATIONS**

## **SEMESTER SYSTEM**

The academic year is divided into three semesters: Fall Semester, Spring Semester, and Summer Semester. The Fall Semester begins in August and ends in December. The Spring semester begins in January and ends in May. The Summer semester begins in June and ends in July. Credit for courses completed is awarded in semester hours.

## **DECLARATION AND CHANGE OF MAJOR POLICY**

All degree seeking students are required to declare a major by the beginning of their junior year. When a student changes their major the student will be governed by the catalog in place when they submit their request. Students cannot add a second major or change their major after they have accumulated 90 credit hours. A student must submit a completed “Request to Change or Add a Major, Concentration, or Minor Form” with the Registrar’s Office. A student must meet the admission requirements of the newly selected major as specified in the current catalog at the time of the request. The student must be in good academic standing in their current major. The change of major request must be submitted no later than 2 weeks after the first day classes begin for a semester.

Students who declare a double major must complete degree requirements for both majors prior to the degree being conferred. A student who has obtained a Bachelor of Arts degree cannot return to Talladega College to pursue a second major after the first degree is conferred. The student will have the option to apply to one of the graduate programs.

## **DECLARATION OF CONCENTRATION POLICY**

A student may opt to complete requirements for concentration, but a minor is not required for all majors to graduate. Concentrations are required for students whose major is Business Administration. Students should check the college catalog to verify if a concentration is offered in an area of interest, and to determine specific course requirements. Concentrations must be declared by the beginning of their junior year. When a student changes their concentration, the student will be governed by the catalog in place when they submit their request. Students cannot add a second concentration or change their concentration after they have accumulated 90 credit hours. A student must submit a completed “Request to Change or Add a Major, Concentration, or Minor Form” with the Registrar’s Office. A student must meet the admission requirements of the newly selected concentration as specified in the current catalog at the time of the request. The student must be in good academic standing. The change of concentration request must be submitted no later than 2 weeks after the first day classes begin for a semester.

Students who declare a concentration(s) must complete all academic requirements prior to the degree being conferred. A student who has obtained a Bachelor of Arts degree cannot return to Talladega College to pursue another concentration after the degree is conferred.

## **DECLARATION OF MINOR POLICY**

A student may opt to complete requirements for a minor, but a minor is not required to graduate. Students should check the college catalog to verify if a minor is offered in an area of interest, and to determine specific course requirements. Minors must be declared by the beginning of their junior year. When a student changes their minor, the student will be governed by the catalog in place when they submit their

request. Students cannot add a second minor or change their minor after they have accumulated 90 credit hours. A student must submit a completed “Request to Change or Add a Major, Concentration, or Minor Form” with the Registrar’s Office. A student must meet the admission requirements of the newly selected minor as specified in the current catalog at the time of the request. The student must be in good academic standing. The change of minor request must be submitted no later than 2 weeks after the first day classes begin for a semester.

Students who declare a minor(s) must complete all academic requirements prior to the degree being conferred. A student who has obtained a Bachelor of Arts degree cannot return to Talladega College to pursue another minor after the degree is conferred.

## **PLACEMENT TESTS**

Students whose native language is not English, or who have studied a foreign language in high school may take a placement test. The goal of the placement test is to determine which language course best fits the student’s previous language experiences. Students may earn credit or exempt courses depending on how they perform on the exams. A grade of “P” for passing may be awarded contingent on the placement test score. Exams are offered in Spanish.

## **ACADEMIC ADVISING**

The college recognizes the importance of effective and systematic academic advising for students to achieve their educational goals. Upon enrolling, students are assigned advisors based on their declared major. Faculty advisors provide the guidance necessary for completion of the declared course of study. However, it is the students’ responsibility to follow the curriculum pattern and ensure that they are taking the correct courses to meet the academic requirements for graduation.

## **SCHEDULE OF CLASSES**

The college publishes a “Schedule of Classes” for pre-registration in both the Fall and Spring semesters. The schedule lists the courses offered, instructors, meeting times, location, days and credit hours. A revised schedule, as needed, is published for registration both semesters and is always readily available via the MyTalladega portal.

## **REGISTRATION**

Students must register for semester courses according to dates in the academic calendar. It is highly encouraged for students to meet with their faculty advisor prior to adding/dropping courses. Students are able to access MyTalladega to add/drop courses prior to the deadline, which is noted on the academic calendar, unless they are on an academic probationary status. For incoming transfer students, an evaluation of all official college transcripts must be completed prior to registration.

All students must register to receive credit for a course. Confirmation of official registration for courses is provided by the Registrar’s Office via the official class roster provided to faculty. Students who have been financially cleared will be systematically updated by the staff, resulting in the student being made active in courses. Students will be held responsible for coursework from the first-class meeting and incur normal absences for classes missed. A student who attends without official registration will not receive credit for courses. A student who has registered, but decides not to attend, must drop their courses before the last day to register as published on the college’s academic calendar. Failure to drop courses will result

in academic and financial penalties. If the student has any issues dropping courses, they must notify the Registrar's Office at [registrar@talladega.edu](mailto:registrar@talladega.edu) before the last day to add/drop.

## **CHANGES IN STUDENT SCHEDULE**

Students can log into MyTalladega to add/drop courses during the registration period noted on the academic calendar. It is highly encouraged that a student consults their faculty advisor prior to adding or dropping courses. First time freshmen and transfer students will be pre-registered by their advisors after they have completed the admissions process. If a student has any issues during the registration process, they should contact the Registrar's Office.

## **STUDENT CLASS LOAD**

Full-time status is defined as 12 credit hours minimum. Three-quarter status is 7-11 credit hours, and halftime is 6 credit hours. Students on academic probation and academic warning must limit their course load to no more than 13 credit hours. A course load exceeding 18 credit hours is considered an overload and must be approved by submitting an academic petition with the Registrar's Office. There is an additional charge for coursework in excess of 18 credit hours.

## **COURSES TAKEN AT OTHER INSTITUTIONS**

If an enrolled student desires to take courses at another institution for transfer credit to Talladega College, the student must complete a Transient Form with the Registrar's Office before enrolling in the course(s). The Transient Form will indicate the equivalent Talladega College course(s). Students should meet with their advisor prior to completing the Transient Form. Upon completion of the course(s) at the other institution, the student must send an official transcript to the Registrar's Office at [registrar@talladega.edu](mailto:registrar@talladega.edu) or by mail at:

ATTN: Registrar's Office  
Talladega College  
627 Battle Street West  
Talladega, AL 35160

Any course(s) approved on the Transient Form will be calculated into the Talladega College GPA. If the student takes a course(s) at another institution while considered a Talladega College student without completing the Transient Form, Talladega College will not guarantee the transferred course(s) will be accepted.

## **INTERNAL COURSE SUBSTITUTION**

Internal course substitution is the process by which courses completed by students may be used to satisfy degree requirements in lieu of courses specified in the curriculum pattern governing their graduation. An internal course substitution may take place in the event that a required course is discontinued from the college's curriculum. A clear relationship must exist between the original course and the substituted course (e.g., same level of complexity as or higher than the skill level of the course being substituted for, under the same discipline and curriculum, etc.). The dean has the authority to determine if a substitution is valid only for courses within his/her discipline. All requests must be approved by the Provost for Academic Affairs.

## INDEPENDENT STUDY POLICY

Talladega College does not prescribe independent study courses in its curriculum, and the pursuit of such is strongly discouraged. In extenuating circumstances, a student may petition to take a course as an independent study course if:

1. The student is a senior and the course is offered in alternate years which would prevent the student from graduating.
2. The course is listed in the college catalog.
3. The instructor of the course must be a full-time faculty member who agrees to the responsibility of closely monitoring the progress of the student's reading assignments, tests and other coursework required.
4. The instructor provides a course syllabus and other course information at the beginning of the term which also includes an instructor/student orientation to the course.
5. The Independent Study Contract is submitted to the Registrar's Office, providing the course syllabus and necessary approving signatures.
6. The student pays the normal course fee (see the Business Office).

## ATTENDANCE POLICY

Talladega College students are required to attend all scheduled classes (face-to-face, hybrid and/or virtual) on time and are responsible for all assigned course content, including assignments. Students are allowed one (1) unexcused absence per semester hour in each course each semester. For example, if a course is 3-credit hours, a total of 3 unexcused absences are allowed in that course. If the student exceeds the 3 unexcused absences by 2 or more absences, a conference must be scheduled with the instructor to devise a plan of action for the student to succeed in the course. If the student does not meet with the instructor, then the student runs the risk of having his/her final grade lowered by a letter grade. Additionally, if a student arrives to class more than 10 minutes late, the instructor reserves the right to mark the student absent for the class session.

### **Instructors are expected to excuse absences for:**

1. Illness of the student (including medical appointments) or serious illness of a member of the student's immediate family. Appropriate verification may be requested.
2. The death of a member of the student's immediate family.
3. Trips for members of student organizations sponsored by an academic unit; trips required for college classes and trips for participation in intercollegiate athletic events.
4. Religious holidays.
5. Subpoena for court appearance.
6. Community pandemic and/or natural disasters.
7. Any other reason the instructor deems appropriate.

The instructor reserves the right to record the final letter grade earned by the student in the course. Unresolved problems regarding class attendance or procedures should be referred to the Student Success Center at [studentsuccess@talladega.edu](mailto:studentsuccess@talladega.edu).

## **Additional Class Attendance Stipulation**

If the instructor does not appear within 10 minutes after the class start time, it may be assumed, by the student, the class is canceled.

## **CLASSIFICATION OF STUDENTS**

The classification of a student is based on the hours earned located on the Talladega College transcript. The College classifies students according to the following:

Freshman....0-29    Sophomore.....30-59    Junior.....60-89    Senior.....90-above

## **GRADING POLICIES**

All core courses for a major and concentration must be passed with a “C” or better.

A semester grade may be A, B, C, D, F, FX, I, or W. Grade “A” indicates work of exceptional merit, Grade “B” above average, Grade “C” average, Grade “D” poor but passing, and Grade “F” unsatisfactory. A grade of “FX” is used if a student has not attended a course and is not passing. “FX” is used as a temporary grade while further research is done to determine a student’s actual attendance. A grade of “I” may be assigned for work that has not been completed (see Incomplete Grade Policy). A grade of “W” (withdraw) is assigned as the final grade if the student withdraws by the deadline indicated on the current semester academic calendar.

Students may repeat a course for which grades of “D” or “F” are earned. Students who earn an “F” in any course or “D” in any major course, may have the grade forgiven from the grade point average once the applicable course has been repeated and passed. Grades of “D” and “F” will continue to count in the student’s cumulative grade point average until a higher grade is earned. Only the highest grade earned will be used in computing the institutional GPA. However, all grades will be shown on the transcript. This policy is designed so that a course can be repeated only if a student receives a grade of “D” or “F.” In general, no course may be repeated more than twice. Students must adhere to federal regulations for repeated coursework, and student athletes are governed by NAIA regulations. Any exception to this policy requires approval by the Provost for Academic Affairs.

## **GRADING LEGEND**

A = 90–100    B = 80–89    C = 70–79    D = 60–69    F = 59 and below

## **INCOMPLETE (I) GRADE POLICY**

A grade of “I” (Incomplete) may be assigned to a student who, because of extenuating circumstances (e.g., health problems, a death in the family or other issues beyond the student’s control), has not taken the final examination and/or completed the coursework only if the student is passing the course. In the case that the instructor assigns an “I” grade, an Incomplete Record Form must be submitted to the Registrar’s Office.

Grade changes resolving “I” grades must be received by the Office of the Registrar on or before the last day to change a grade noted in the academic calendar. If the grade change is not submitted within the specified time, the grade becomes the grade noted on the Incomplete Record Form. If a grade is not noted on the Incomplete Record Form, a grade of “F” is assigned.

## **CHANGE OF GRADE POLICY**

An instructor's evaluation of student performance in an academic area is usually final. Any student who objects to a final course grade should first consult with the instructor of the course to determine if an error was made in computing or recording the grade, or if other circumstances warrant a change. If an instructor determines a change should be made, the instructor must submit a Change of Grade Form to the Registrar's Office on or before the last day to change a grade noted in the academic calendar. Any exception to this policy requires approval by the Provost for Academic Affairs.

## **APPEAL OF A FINAL GRADE**

If a student believes the final grade for a course is incorrect, the student must first try to resolve the matter with the instructor of the course. A student must contact the instructor--no later than twelve (12) business days after the next term begins--to schedule a conference after the disputed grade is issued. If the concerns remain unresolved after the conference with the instructor, the student must inform the instructor in writing within three business days of the conference that he/she is dissatisfied with the results of the conference. The student may, then, appeal against the instructor's decision to the appropriate Department Chair. If the instructor in question is also the Department Chair, then the student should direct the appeal to the Division Dean. If the instructor in question is also the Division Dean, then the student should direct the appeal to the Provost of Academic Affairs. The student's appeal to the Department Chair or Division Dean or Provost of Academic Affairs must be formally submitted in writing, clearly stating and documenting the evidence for unfair, arbitrary or unwarranted treatment.

The student's statement must be submitted within three business days of the student's written notification to the instructor that the issue remains unresolved. The instructor may at this time submit a formal written response to the student's appeal to the Department Chair/Division Dean/Provost of Academic Affairs; the student must also receive a copy of this response. The Department Chair/Division Dean/Provost of Academic Affairs shall confer jointly with both the student and the instructor within five business days of receiving the written appeal. All relevant written documentation from both the student and the instructor must be submitted to the Department Chair/Division Dean/Provost of Academic Affairs in advance of this meeting.

If the instructor is no longer employed at Talladega College, then the student must contact the Department Chair to begin the appeal process. If the instructor in question is the Department Chair, then the student must contact the Dean of the division. If the instructor in question is the Dean, then the student should contact the Provost for Academic Affairs. The Provost for Academic Affairs would refer the case to the committee for review.

If the student's concern is still unresolved after the conference with the Department Chair/Division Dean/Provost of Academic Affairs and instructor, or if the instructor disagrees with the decision of the Department Chair/Division Dean/Provost of Academic Affairs, then the Department Chair/Division Dean shall submit his/her appeal to a Committee on Academic Standards for review within five business days. All relevant written documentation previously submitted to the Department Chair/Division Dean/Provost of Academic Affairs must be provided to the committee. Within ten business days, the committee must meet to review the case and issue its final recommendation.

The student must receive written notice of the time and date that the committee will meet and must be informed that he/she has the opportunity to join this meeting and speak on his/her own behalf. The instructor must also be informed of this meeting and may also opt to speak before the review committee. If both the instructor and the student opt to meet with the committee, the committee must ensure that the instructor and the student appear separately. No "new" evidence/documentation (beyond what was previously submitted to the Department Chair/Division Dean/Provost of Academic Affairs) is to be submitted to the committee by either the student or the instructor. The committee may either recommend the grade remain unchanged from the instructor's decision or recommend the grade be changed to a value the committee deems appropriate for this case. The student must not be penalized for submitting an appeal and thus the recommended grade should not be lower than the original grade contested.

The committee's recommendation then must be issued to the Provost of Academic Affairs, the Department Chair/Division Dean, the instructor, and the student in writing along with an explanation of the rationale for the recommendation. It is the responsibility of the Provost of Academic Affairs to see that the recommendation is carried out. If a semester/term ends without the process reaching a final resolution, the process should continue at the beginning of the next semester at the point that was reached at the conclusion of the previous semester. In this case, the grade assigned for the course will be recorded as "NG" (no grade) on the student's official transcript, without prejudice, until the case is resolved.

A Committee on Academic Standards will be created to deal with grade appeals and plagiarism. The committee, selected by faculty, will consist of four faculty members (one from each division), two students who have at least reached junior status, and one staff person.

## **COURSE WITHDRAWAL**

Students may withdraw from a course without penalty until the date noted in the academic calendar. A student who wishes to withdraw from a course after the add/drop period must submit a Course Withdrawal Form with the Registrar's Office by the date noted on the academic calendar. A grade of "W" (withdraw) is assigned as the final grade if the student withdraws within the designated period. Withdrawal is not permitted the week before or the week of the final examination period except under extenuating circumstances with approval from the Provost of Academic Affairs.

Students are required to apply for the withdrawal when it becomes evident that they cannot complete the course. Students are required to provide documentation in support of requests for administrative withdrawal.

## **LEAVE OF ABSENCE**

A leave of absence is a prescribed amount of time when a student is no longer enrolled in courses at Talladega College as a matriculated student. While on leave of absence, a student maintains the intent to continue their education on a later date. A leave of absence is for no more than one (1) academic year. Students who have been absent from college for more than one academic year must reapply for admission. Reapplication must be made at least one month in advance of enrollment.

Students can request a leave of absence for a variety of reasons including but not limited to:

- Mental health issues and their treatment (ex. anxiety, depression, substance abuse, etc.)
- Medical diagnoses or illness (acute or chronic)
- Family reasons (ex. childbirth, adoption, caring for an ill family member, other family emergency)
- Military Leave

- Other extenuating circumstances (ex. jury duty, bereavement, divorce, etc.)

Please contact the Financial Aid and Business Office prior to requesting a leave of absence to gain an understanding of how your leave will affect your financial aid, scholarships, or other financial obligations.

To submit a leave of absence request, complete a “Leave of Absence Form” with the Registrar’s Office. Documentation providing explanation for the leave must be provided for consideration.

If a student requests a leave of absence prior to the completion of the semester, the final grade will be determined by the process in place on the request date. If the request is submitted prior to the last day to add/drop, the incomplete courses will be dropped. If the request is submitted prior to the last day to withdraw from a course, the courses will receive a grade of “W.” If the request is submitted after the last day to withdraw, and the instructor agrees, the student will receive an “I” grade (see incomplete grade policy).

## **OFFICIAL AND UNOFFICIAL COLLEGE WITHDRAWAL**

College withdrawal is the action taken by a student who discontinues their enrollment at Talladega College and does not plan to return. The withdrawal can be initiated by the student, their representative as noted on the FERPA form, or an authorized agent of Talladega College. A withdrawal from the college may include, but is not limited to the following:

- Transfer to another institution
- Medical
- Death
- Incarceration for an extended period
- Military Service
- Other extenuating circumstances

An official withdrawal is when a student submits a “College Withdrawal Form” with the Registrar’s Office. In the case of incarceration or death, the withdrawal is initiated by the Registrar’s Office staff and distributed as deemed necessary to the appropriate offices within the institution. Any college withdrawal submitted after the last day to withdraw from a course as listed on the academic calendar will be processed at the end of the semester.

An unofficial withdrawal is when a student does not notify the Registrar’s Office and does not attend any in person enrolled courses or is not active in any online enrolled courses for a semester.

### ***Date of Withdrawal***

The date of the withdrawal is the date the student begins the official withdrawal process by submitting a College Withdrawal Form with the Registrar’s Office, or the date they were administratively withdrawn by the college.

If the student submits a college withdrawal after the last day to withdraw as indicated on the academic calendar, the last day of the semester will be used as the date of withdrawal.

## **ACADEMIC FORGIVENESS**

Talladega College allows a currently enrolled student to petition for academic forgiveness under the following guidelines:



- The student is classified as a sophomore, junior or senior.
- The student is allowed to select a prior semester he/she wishes to have excluded from the calculation in the cumulative GPA. All credits and grades earned in the selected semester will be excluded. The student will not be allowed to select specific grades and credits to retain while excluding others earned within the same semester.
- Academic forgiveness will be granted only one time. The student will receive a “W” (Withdrawn) for each grade during the semester for which academic forgiveness is approved. Once approved, academic forgiveness is irreversible. Students cannot request a grade for the withdrawn course(s) on a later date.
- Only grades and credits earned from Talladega College will be excluded.
- Students must submit a petition to the Registrar’s Office at least one semester prior to graduation. The petition will be reviewed by the student’s advisor, Department Chairperson/Director, Academic School Dean, and the Academic Review Committee Chair/Vice Provost of Academic Affairs who will submit a recommendation to the Provost/Executive Vice President. If the recommendation does not favor the student, he/she may appeal the decision of the committee, in writing, to the Academic Review Committee Chair/Vice Provost of Academic Affairs within 72 hours of notification.
- Federal regulations do not allow for the consideration of academic forgiveness in the financial aid satisfactory academic progress calculations. Courses for which the student receives academic forgiveness are counted in the attempted and earned hours and are included in the GPA calculation for financial aid purposes. If a student is receiving financial aid or expects to receive it in the future, the student should consult with the Financial Aid Office prior to seeking academic forgiveness.

## ACADEMIC STANDINGS

### Good Standing

All students whose cumulative GPA is 2.0 or above are in good standing.

### Probationary Statuses

**Academic Warning:** All first-time freshmen and transfer students whose cumulative grade point average is below 2.0 for their first semester of attendance will be placed on academic warning. If their GPA does not improve to above a 2.0 after their first semester, they will be placed on probation. Students who are on academic warning may not take more than 13 credit hours.

**Academic Probation:** Students with a cumulative grade point average below 2.0 will be placed on academic probation. Students on academic probation are expected to raise their cumulative grade point average to 2.0 within one semester. Students who are on academic probation may not take more than 13 credit hours.

**Academic Suspension:** After a student has been placed on continued probation and their cumulative GPA does not improve to a 2.0 or better, the student will be placed on academic suspension with the opportunity to appeal. To submit an appeal a student must contact the Office of Academic Affairs. If the appeal is approved, the student will receive a status of Administrative Action. If a student does not submit an appeal or the appeal is denied, they are ineligible to attend Talladega College for one semester. Upon return, the student must raise their cumulative GPA to a 2.0 or better. If a student does not bring their GPA to a 2.0 or better after their appeal is approved, they will be academically terminated.

**Academic Termination:** Students who fail to raise their cumulative GPA to above 2.0 after being on academic suspension without appeal, will be placed on academic termination for one academic year.

- ***Readmission after Termination:*** Students terminated from the college for academic reasons who wish to apply for readmission must submit an application with the Admissions Office after the termination period has been satisfied.

## **ACADEMIC HONORS**

The following are the grade point averages for students to be considered for academic honors at Talladega College. Students who are on probationary status for their cumulative GPA (below 2.0 career GPA) will not be eligible to receive an academic honor. Probationary statuses are the following: academic warning, academic probation, continued probation, academic suspension with appeal, academic suspension without appeal, and academic termination. A student must be enrolled in 12 or more credits hours and not have a grade assignment of “I” (Incomplete) during the semester to be considered for an Academic Honor.

### **President’s List**

The President’s List includes all full-time students earning a current semester grade point average of 3.80-4.00.

### **Dean’s List**

The Dean’s List includes all full-time students earning a current semester grade point average of at least 3.50-3.79.

### **Honorable Mention List**

The Honorable Mention List includes all full-time students earning a current semester grade point average of 3.00-3.49.

## **GRADUATION**

### **Requirements for Graduation**

Candidates for the Bachelor of Arts degree must successfully complete all major program requirements and coursework.

- A cumulative grade point average of 2.0 is required for graduation.
- A minimum of 120 earned credit hours, and the completion of the academic requirements in the curriculum pattern for the chosen major.
- A student must not have any incomplete (“I”) grades.
- The completion of academic requirements for any chosen concentration or minor.
- Candidates must submit a Graduation Application and complete a Graduation Clearance Form.
- The candidate must pay all financial obligations and complete exit counseling with the Financial Aid Office to be eligible for graduation.
- For transfer students, a minimum of 36 residence credit hours, together with 50% of the course work required in the major must be completed at Talladega College.

A student who cannot fulfill graduation requirements within seven years, due to unavoidable interruption of his/her education must meet the requirements in effect at the time of reentering. It is the responsibility of each student to become familiar with their degree requirements, graduation requirements, and all

aspects of satisfactory academic progress. Students are assigned an academic advisor to assist in planning their schedule of classes for timely meeting of graduation requirements.

## **Graduation with Honors**

At graduation, four levels of sustained academic excellence are recognized: departmental distinction and three college-wide honors: cum laude, magna cum laude, and summa cum laude.

To graduate with departmental distinction, a student must have achieved a minimum cumulative grade point average of 3.3.

To graduate with one of the three college-wide honors, a student must have obtained the following cumulative grade point averages:

3.50 -3.69 GPA for cum laude (with honor),

3.70 - 3.89 GPA for magna cum laude (with high honor), or

3.90 and above GPA for summa cum laude (with highest honor).

## **Degree Conferral Date Policy**

The degree conferral date for the fall, spring, and summer semesters are the last calendar day of final examinations. The degree conferral date will be printed on the transcript and on the diploma. The diploma will be made available to the students after the conferral date as indicated by the Registrar's Office. Students completing graduation requirements have the option to participate in the yearly Commencement Ceremony.

## **Commencement Participation**

Students who do not complete all academic requirements by the date provided by the Registrar's Office will not be permitted to participate in the commencement ceremony. The commencement ceremony is currently held once a year during the Spring Semester. Participants include those whose conferral date is the summer before the commencement ceremony, and in the fall and spring of the current academic year.

## **Posthumous Degree**

This policy establishes guidelines for awarding a degree posthumously to a student who has died without having fulfilled all the requirements of the degree, ensuring recognition for the student while balancing the academic and institutional integrity of the degree.

Talladega College will award a degree posthumously to students who have completed at least 50% of the requirements for a degree. In order to receive an undergraduate degree posthumously, an active student (enrolled within the past two major terms) must have completed 60 credit hours towards a degree at Talladega College, have at least a 2.0 GPA, and have no current disciplinary record on file. The dean of the school, the family of the deceased student, or the administrator of the estate must request the award by notifying the Registrar's Office in writing of the student's death, by email, fax, or mail. The Registrar's Office will take the necessary steps to determine that the requirements have been met and obtain the final approval from the Provost of Academic Affairs.

Deceased students receiving the degree posthumously will be listed in the graduation program at the commencement exercise, with a notation beside the student's name indicating that the degree is being awarded posthumously. If the family desires to represent the student and receive the diploma at the commencement

ceremony, this arrangement must be received early enough to be included in the planning process for commencement. The graduation application fee will be waived for any students receiving a degree posthumously. Any exception to this policy may be made at the discretion of the Provost of Academic Affairs.

## THE CURRICULUM

### LIBERAL ARTS CURRICULUM

The liberal arts curriculum at Talladega College serves as a strong foundation for the development of the whole person and well-rounded leaders. The required courses in General Education establish a strong base for a liberal arts education. All major disciplines are grounded in liberal arts. Thus, Talladega College can maintain its tradition of preparing leaders who think independently, are secure in their sense of themselves, are open to intellectual growth and prompted to serve their community.

### General Education Learning Outcomes

1. Upon successful completion of these courses, students will demonstrate correct use of grammar and sentence mechanics in both written and oral presentations.
2. Upon completion of these courses, students will demonstrate an understanding of cultural diversity and how that contributes to contemporary society.
3. Students will be able to explain and apply basic mathematical principles using numbers and symbols.
4. Students will develop critical thinking skills by understanding and applying scientific concepts using the scientific method to solve problems.
5. Students will recognize the influences of African Americans on American civilization and assess racism's role in the United States since its founding.
6. Students will understand the importance of a healthy well-balanced lifestyle.
7. Students will identify tools and techniques that will improve study, note-taking, time management, and test-taking skills.

### General Education Requirements

EDU 100 College Orientation	1 credit hour
ENG 101 Composition I: Must be passed with a "C" or better	3 credit hours
ENG 102 Composition II: Must be passed with a "C" or better	3 credit hours
HIS 235 African American History Survey I	3 credit hours
HIS 236 African American History Survey II	3 credit hours
HUM 101 Introduction to Humanities I	3 credit hours
HUM 102 Introduction to Humanities II	3 credit hours
MTH 103 College Algebra	3 credit hours
NS 101 Biological Science with Lab (Students majoring in Biology and Chemistry can substitute BIO 101 with Lab for NS 101 with Lab)	4 credit hours

NS 102 Physical Science with Lab <i>(Students majoring in Biology and Chemistry can substitute BIO 102 with Lab for NS 102 with Lab)</i>	4 credit hours
PE 101 Physical Education I <i>(PE 306 First Aid may be substituted for PE 101 and/or PE 102. See curriculum pattern for details).</i>	1 credit hour
PE 102 Physical Education II <i>(PE 306 First Aid may be substituted for PE 101 and/or PE 102. See curriculum pattern for details).</i>	1 credit hour
Social Science Elective	3 credit hours
<b>Total Credit Hours</b>	<b>35 credit hours</b>

## UNDERGRADUATE ACADEMIC DIVISIONS

The following is a list of the majors, minors, and concentrations offered in the academic divisions.

### Division of Business Administration

#### Major

Business Administration

#### Concentrations

Accounting  
Management

Entrepreneurship  
Marketing

Finance and Banking

#### Minors

Entrepreneurship

### Division of Humanities and Fine Arts

#### Majors

English  
Mass Media Studies

Fine Arts  
Music Performance

History

#### Minors

English  
Music

History

Mass Media Studies

### Division of Natural Sciences and Mathematics

#### Majors

Biology  
Computer Science

Chemistry  
Cybersecurity

Computer Information Systems  
Mathematics

#### Minors

Biology  
Computer Information Systems

Chemistry  
Mathematics

Computer Science  
Project Management

**Concentrations**

Forensic (Major: Chemistry)

**Eunice Walker Johnson Division of Social Sciences and Education****Majors**

Child Development & Instruction	Criminal Justice	Elementary Education K-6
Music Education (Vocal/Choral)	Music Education (Instrumental)	Psychology
Special Education K-6	Social Work	Sociology

**Minors**

Criminal Justice	Psychology	Sociology
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**Division of Lifelong Learning and Professional Development****Second Chance Pell Program Majors**

<i>Associate Degree</i>	<i>Bachelor of Arts Degree</i>
Liberal Arts	Business Administration

**Concentration**

Organizational Management (Major: Business Administration)

**Fast Track Program Majors**

Business Administration	Computer Information Systems	Criminal Justice
Psychology		

**Concentrations**

Organizational Management (Major: Business Administration)	Management (Major: Business Administration)
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# DIVISION OF BUSINESS ADMINISTRATION

## Mission Statement

The School of Business Administration seeks to develop students who will graduate with qualities of human and ethical morality, intellectual excellence, and a passion for hard work. In addition, the School of Business Administration seeks to develop students who possess high interpersonal skills, exceptional communication skills, technical, and theoretical skills. Moreover, each graduate must be able to function effectively in both the corporate and private sectors and to be successful in graduate and professional studies, and to compete successfully in entrepreneurship. The School of Business Administration offers concentrations in Accounting, Entrepreneurship, Finance/Banking, Management, and Marketing, and aspires to be a center of excellence, where our graduates can be part of our future scholars and leaders.

## Required Courses for all Division of Business Concentrations = 48 Credit hours

ACC 211 Principles of Accounting I	BUS 101 Introduction to Business
ACC 212 Principles of Accounting II	BUS 428 Introduction to Business Data Analytics
ACC 313 Managerial Accounting	BUS 494 Strategic Management
BUS 313 Business Law	ECO Microeconomics
BUS 493 Internship	ECO 303 Money and Banking
BUS 495 Senior Project	MGT 220 Principles of Management
ECO 202 Macroeconomics	MKT 301 Principles of Marketing
FIN 302 Principles of Finance	MGT 314 Organizational Behavior

## ACCOUNTING CONCENTRATION

The purpose of the Business Administration program with a concentration in accounting is to prepare students for graduate and professional schools, and for entry level accounting positions. Students will also have skills as business consultants, public accountants, and auditors.

### Required Courses: A grade of “C” or better is required

ACC 311-312 Intermediate Accounting I & II	ACC 411 Income Tax Acc. & Procedures (Advanced Accounting)
ACC 314 Cost Accounting	ACC 420 Acc. Theory and Procedures
ACC 415 Auditing	Business Elective
ACC 430 Government/Non-Profit Acc.	

The minimum number of semester hours in the concentration needed for graduation is 24.

The minimum number of semester hours needed for graduation as a business major with a concentration in accounting is 120.

### Accounting Concentration Curriculum Pattern

<b>Fall</b>	<b>Spring</b>		
<b>Freshman</b>	<b>Credits</b>		<b>Credits</b>
ENG 101 Composition I	3	ENG 102 Composition II	3
HUM 101 Intro Humanities	3	HUM 102 Intro to Humanities	3
MTH 103 College Algebra or MTH 130 Contemporary Math	3	BUS 101 Intro to Business	3
NS 101 Biological Science and Lab	4	NS 102 Physical Science and Lab	4
PE 101 Physical Education	1	PE 306 First Aid	2
EDU 100 College Orientation	1		
	<b>15</b>		<b>15</b>

<b>Sophomore</b>	<b>Credits</b>		<b>Credits</b>
ACC 211 Prin. of Accounting I	3	ACC 212 Prin. of Accounting	3
ECO 201 Prin. of Microeconomics	3	ECO 202 Prin. of Microeconomics	3
HIS 235 African American History Survey I	3	HIS 236 African American History Survey II	3
MTH 200 Elementary Statistics	3	Social Science Elective	3
ENG 202 Speech or Public Speaking	3	MGT 220 Prin. of Management	3
	<b>15</b>		<b>15</b>

<b>Junior</b>	<b>Credits</b>		<b>Credits</b>
FIN 302 Principles of Finance	3	MGT 314 Organizational Behavior	3
ACC 311 Intermediate Accounting I	3	ACC 312 Intermediate Accounting II	3
MKT 301 Principles of Marketing	3	ACC 314 Cost Accounting	3
ECO 303 Money & Banking	3	BUS 313 Business Law	3
ACC 313 Managerial Accounting	3	Free Elective	3
	<b>15</b>		<b>15</b>

<b>Senior</b>	<b>Credits</b>		<b>Credits</b>
ACC 411 Income Tax Accounting	3	BUS 493 Business Internship	3
BUS 428 Intro to Business Data Analytics	3	BUS 494 Strategic Management	3
ACC 420 Accounting Theory	3	ACC 415 Auditing	3
BUS 495 Senior Project	3	ACC 430 Government & Non-Profit Accounting	3
Business Elective	3	Free Elective	3
	<b>15</b>		<b>15</b>

### ENTREPRENEURSHIP CONCENTRATION

The purpose of the Business Administration program with a concentration in Entrepreneurship is that it is cross-disciplinary, focusing on the challenges of establishing and managing new and growing ventures. The business environment and management skills required for success in new ventures are significantly different from those in established, mature organizations. The entrepreneurship concentration is relevant to student preparing to work in a variety of entrepreneurial environments.



**Required Courses: A grade of “C” or better is required**

ENT 301 Introduction to Entrepreneurship	ENT 457 Entrepreneurial Finance
ENT 320 Legal Aspects of Entrepreneurship	ENT 380 Entrepreneurship in Emerging Economics
ENT 351 Entrepreneurship and New Venture Creation	MGT 440 Small Business Management
ENT 430 Entrepreneurial Marketing	Business Elective

The minimum number of semester hours in the concentration needed for graduation is 24.

The minimum number of semester hours needed for graduation as a business major with a concentration in entrepreneurship is 120.

**Entrepreneurship Concentration Curriculum Pattern**

<b>Fall</b>		<b>Spring</b>	
	<b>Credits</b>		<b>Credits</b>
Freshman			
ENG 101 Composition I	3	ENG 102 Composition II	3
HUM 101 Intro Humanities	3	HUM 102 Intro to Humanities	3
MTH 103 College Algebra or MTH 130 Contemporary Math	3	BUS 101 Intro to Business	3
NS 101 Biological Science and Lab	4	NS 102 Physical Science and Lab	4
PE 101 Physical Education	1	PE 306 First Aid	2
EDU 100 College Orientation	1		
	<b>15</b>		<b>15</b>

	<b>Credits</b>		<b>Credits</b>
<b>Sophomore</b>			
ACC 211 Prin. of Accounting I	3	ACC 212 Prin. of Accounting	3
ECO 201 Prin. of Microeconomics	3	ECO 202 Prin. of Microeconomics	3
HIS 235 African American History Survey I	3	HIS 236 African American History Survey II	3
ENG 202 Speech or Public Speaking	3	Social Science Elective	3
MTH 200 Elementary Statistics	3	MGT 220 Prin. of Management	3
	<b>15</b>		<b>15</b>

	<b>Credits</b>		<b>Credits</b>
<b>Junior</b>			
FIN 302 Principles of Finance	3	MGT 314 Organizational Behavior	3
MKT 301 Principles of Marketing	3	ENT 351 Entrepreneurship and New Venture Creation	3
ENT 301 Introduction to Entrepreneurship	3	ENT 320 Legal Aspects of Entrepreneurship	3
ACC 313 Managerial Accounting	3	ECO 303 Money & Banking	3
BUS 313 Business Law	3	Free Elective	3
	<b>15</b>		<b>15</b>

<b>Senior</b>	<b>Credits</b>		<b>Credits</b>
BUS 495 Senior Project	3	BUS 493 Business Internship	3
Business Elective	3	BUS 494 Strategic Management	3
ENT 430 Entrepreneurial Marketing	3	MGT 440 Small Business Management	3
BUS 428 Intro to Business Data Analytics	3	ENT 480 Entrepreneurship in Emerging Economics	3
ENT 357 Entrepreneurial Finance	3	Free Elective	3
	<b>15</b>		<b>15</b>

## FINANCING AND BANKING CONCENTRATION

The objectives of the Business Administration Program with a concentration in Finance and Banking are to prepare students for graduate and professional schools. The curriculum includes a general core of courses and a variety of major courses emphasizing banking, investment, and stock market analyses.

**Required Core Courses: A grade of “C” or better is required**

FIN 302 Principles of Finance	FIN 460 Investment Analysis
FIN 310 Financial Institutions and Capital Mkt	FIN 462 Financial Management
FIN 350 Risk and Insurance	FIN 498 International Finance
FIN 351 Principles of Real Estate	ACC 311- Intermediate Accounting I
FIN 430 Commercial Banking	

The minimum number of semester hours in the concentration needed for graduation is 27.

The minimum number of semester hours needed for graduation as a business major with a concentration in finance and banking is 120.

<b>Fall</b>		<b>Spring</b>	
<b>Freshman</b>	<b>Credits</b>		<b>Credits</b>
ENG 101 Composition I	3	ENG 102 Composition II	3
HUM 101 Intro to Humanities	3	HUM 102 Intro to Humanities	3
MTH 103 College Algebra	3	BUS 101 Intro to Business	3
NS 101 Biological Science	4	NS 102 Physical Science	4
PE 101 Physical Education	1	PE 306 First Aid	2
EDU 100 College Orientation	1		
	<b>15</b>		<b>15</b>
<b>Sophomore</b>			
ACC 211 Prin. of Accounting I	3	ACC 212 Prin. of Accounting II	3
ECO 201 Microeconomics	3	ECO 202 Prin. of Macroeconomics	3
HIS 235 African American History Survey I	3	HIS 236 African American History Survey II	3
MTH 200 Elementary Statistics	3	Social Science Elective	3
ENG 202 Public Speaking	3	MGT 220 Principles of Management	3
	<b>15</b>		<b>15</b>

<b>Junior</b>			
FIN 202 Principles of Finance	3	FIN 350 Risk and Insurance	3
MKT 301 Principles of Marketing	3	FIN 351 Principles of Real Estate	3
MGT 314 Organizational Behavior	3	FIN 310 Fin. Ins. & Capital. Mkt.	3
ECO 303 Money and Banking	3	BUS 313 Business Law	3
ACC 313 Managerial Accounting	3	ACC 311 Intermediate Accounting I	3
	<b>15</b>		<b>15</b>
<b>Senior</b>			
BUS 428 Business Data Analytics	3	BUS 493 Business Internship	3
FIN 430 Commercial Banking	3	BUS 494 Strategic Management	3
FIN 460 Investment Analysis	3	FIN 462 Financial Management	3
BUS 495 Senior Project	3	FIN 498 International Finance	3
Business Elective	3	Elective	3
	<b>15</b>		<b>15</b>

## MANAGEMENT CONCENTRATION

The purpose of the Business Administration major with a concentration in Management is to prepare students for graduate and professional schools, and for entry-level management positions. Students will also develop skills to pursue entrepreneurship.

### Required Courses: A grade of “C” or better is required

BUS 492 Global Business	ENT 351 Entrepreneurship and New Ventures
FIN 462 Financial Management	MGT 421 Production Management
MGT 433 Human Resource Management	MGT 440 Small Business Management
MKT 345 Marketing Management	Business Elective

The minimum number of semester hours in the concentration needed for graduation is **24**.

The minimum number of semester hours needed for graduation as a business major with a concentration in management is 120.

## Management Concentration Curriculum Pattern

Fall		Spring	
Freshman	Credits		Credits
ENG 101 Composition I	3	ENG 102 Composition II	3
HUM 101 Intro to Humanities	3	HUM 102 Intro to Humanities	3
MTH 103 College Algebra or MTH 130 Contemporary Math	3	BUS 101 Intro to Business	3
NS 101 Biological Science and Lab	4	NS 102 Physical Science and Lab	4
PE 101 Physical Education	1	PE 306 First Aid	2
EDU 100 College Orientation	1		
	<b>15</b>		<b>15</b>

Sophomore	Credits		Credits
ACC 211 Prin. Of Accounting I	3	ACC 212 Prin. of Accounting II	3
ECO 201 Prin. of Microeconomics	3	ECO 202 Prin. of Macroeconomics	3
HIS 235 African American History Survey I	3	HIS 236 African American History Survey II	3
ENG 202 Public Speaking	3	Social Science Elective	3
MTH 200 Elementary Statistics	3	MGT 220 Prin. Of Management	3
	<b>15</b>		<b>15</b>

Junior	Credits		Credits
FIN 302 Principles of Finance	3	MGT 314 Organizational Behavior	3
MKT 301 Prin. of Marketing	3	ENT 351 Entrepreneurship and New Ventures	3
ECO 303 Money & Banking	3	MKT 345 Marketing Management	3
ACC 313 Managerial Accounting	3	Business Elective	3
BUS 313 Business Law	3	Free Elective	3
	<b>15</b>		<b>15</b>

Senior	Credits		Credits
BUS 428 Intro to Business Data Analytics	3	BUS 493 Internship	3
MGT 412 Production Management	3	BUS 494 Strategic Management	3
MGT 433 Human Resources Management	3	MGT 440 Small Business Management	3
BUS 495 Senior Project	3	BUS 452 Global Business	3
FIN 462 Financial Management	3	Free Elective	3
	<b>15</b>		<b>15</b>

## MARKETING CONCENTRATION

The purpose of the Business Administration Program with a concentration in Marketing is to prepare students for graduate and professional school, and for entry level managerial positions. Graduates of this program will acquire the knowledge and skills needed to develop and implement managerial programs to accomplish strategic marketing objectives in both the non-profit and profit sectors.

The minimum number of semester hours in the concentration needed for graduation is 27. The minimum total number of semester hours needed for graduation is 120.

### Required Core Courses: A grade of “C” or better is required

MKT 301 Principles of Marketing	MKT 412 Promotional Strategy
MKT 310 Consumer Analysis and Behavior	MKT 430 Personal Selling
MKT 345 Marketing Management	MGT 440 Small Business Management
MKT 350 Marketing Research	MKT 455 Service Marketing

The minimum number of semester hours in the concentration needed for graduation is **24**.

The minimum number of semester hours needed for graduation as a business major with a concentration in marketing is 120.

### Marketing Concentration Curriculum Pattern

Fall		Spring	
<b>Freshman</b>	<b>Credits</b>		<b>Credits</b>
ENG 101 Composition I	3	ENG 102 Composition II	3
HUM 101 Intro to Humanities	3	HUM 102 Intro to Humanities	3
MTH 103 College Alge or MTH 130 Cont. Math	3	Bus 101 Introduction to Business	3
NS 101 Biological Science	4	NS 102 Physical Science	4
PE 101 Physical Education	1	PE 306 First Aid	2
EDU 100 College Orientation	1		
	<b>15</b>		<b>15</b>
<b>Sophomore</b>			
ACC 211 Prin. of Accounting I	3	ACC 212 Prin. of Accounting II	3
ECO 201 Prin. of Microeconomics	3	ECO 202 Prin. of Macroeconomics	3
HIS 235 African American History Survey I	3	HIS 236 African American History Survey II	3
ENG 202 Speech	3	Social Science Elective	3
MTH 200 Elementary Statistics	3	MGT 220 Principles of Management	3
	<b>15</b>		<b>15</b>
<b>Junior</b>			
FIN 302 Principles of Finance	3	MGT 314 Organizational Behavior	3
MKT 301 Principles of Marketing	3	MKT 310 Consumer Analysis and Behavior	3
ECO 303 Money and Banking	3	MKT 345 Marketing Management	3
ACC 313 Managerial Accounting	3	BUS 313 Business Law	3
Business Elective	3	Free Elective	3
	<b>15</b>		<b>15</b>

<b>Senior</b>			
MKT 430 Personal Selling	3	BUS 493 Business Internship	3
MKT 412 Promotional Strategy	3	BUS 494 Strategic Management	3
MGT 440 Small Business Mgmt.	3	MKT 450 Marketing Research	3
BUS 495 Senior Project	3	MKT 455 Service Marketing	3
BUS 428 Introduction to Business Data Analytics	3	Free Elective	3
	<b>15</b>		<b>15</b>

\*Electives: ART 211, ENG 205, MUS 211, REL 210, and PHI 232 \*\* Must be two (2) semesters of the same language.

# DIVISION OF HUMANITIES AND FINE ARTS

## Mission Statement

The primary mission of the Division of Humanities and Fine Arts is to prepare students to be competitive in both graduate and professional schools and in the world of work. It further has as its mission to make students sensitive to the world as their community and to, therefore, have as their individual goals and objectives some contribution for the improvement of society. Finally, all faculty members in the division are aware of our multi-ethnic/multi-faceted society and are dedicated to developing students who understand and appreciate their cultural variety, and who have the commitment and intellectual capacity to serve their fellow human beings.

## ASSOCIATE OF ARTS IN LIBERAL ARTS

The Division of Humanities and Fine Arts offers the Associate of Arts in Liberal Arts. Successful completion of 60 credit hours is required to earn the Associate of Arts in Liberal Arts degree.

### Associate of Arts in Liberal Arts

Fall	Credits	Spring	Credits
<b>Semester 1</b>		<b>Semester 2</b>	
ENG 101 English Composition I	3	ENG 102 English Composition II	3
HUM 101 Humanities I	3	HUM 102 Humanities II	3
HIS 235 African American History I	3	HIS 236 African American History II	3
EDU 100 College Orientation	1	MUS Elective	3
NS 101 Biological Science and Lab	4	NS 102 Physical Science and Lab	4
<b>Total</b>	<b>14</b>	<b>Total</b>	<b>16</b>
<b>Semester 3</b>		<b>Semester 4</b>	
PE 101 Physical Education	1	PE 306 First Aid	2
CS 150 Introduction to Computers	3	ART 211 Art Appreciation	3
ENG 202 Speech	3	Social Science Elective	3
BUS 105 Professional Development	3	Free Elective	3
MTH 103 College Algebra	3	Free Elective	3
Free Elective	3		
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>14</b>

## ENGLISH DEPARTMENT

The English Department offers general education courses in composition and speech, as well as literature courses open to all students at or above the sophomore level. The development of effective writing and reading skills is emphasized in all composition and literature courses. A writing workshop is available with appropriate resource materials and faculty assistance for those who wish to develop their writing skills. The English area offers the English major with the traditional literature concentration.

## Bachelor of Arts in English

### 120 Credit Hours

The minimum number of English course credit hours needed for majors is **39**. The minimum number of credit hours necessary will fluctuate based on electives chosen (PE versus First Aid). The minimum number of total semester hours needed for graduation is 120 for English majors.

### Required Courses:

ENG 202 Speech	ENG 321 Shakespeare
ENG 203 Advanced Writing	ENG 330 or 331 American Literature I or II
ENG 207 Intro. to Literature I	ENG 335 or 336 African American Lit. I or II
ENG 208 Intro. to Literature II	ENG 408 or 431 Chaucer or Harlem Renaissance
ENG 210 World Literature I	ENG 450 Linguistics
ENG 211 World Literature II	ENG 494 Seminar in Criticism
ENG 307 or 308 Survey of English Lit. I or II	

Fall		Spring	
Freshman	Credits		Credits
*ENG 101 Composition I	3	*ENG 102 Composition II	3
HUM 101 Intro to Humanities	3	HUM 102 Intro to Humanities	3
MTH 103 College Algebra	3	**Social Science Elective	3
NS 101 Biological Science and Lab	4	NS 102 Physical Science and Lab	4
PE 101 Physical Education	1	PE 102 Physical Education or PE 306 First Aid	1/2
EDU 100 College Orientation	1		
**Social Science Elective	3		
	18		14/15
Sophomore	Credits		Credits
ENG 207 Intro to Literature I	3	ENG 203 Advanced Writing	3
ENG 202 Public Speaking	3	Free Elective (100 or 200 level)	3
PHI 210 Intro to Philosophy	3	HIS 236 African American History Survey II	3
HIS 235 African American History Survey I	3	ENG 208 Intro to Literature II	3
ENG 210 World Literature I	3	ENG 211 World Literature II	3
***ART or MUS Elective (100 or 200 level)	3		
	18		15



<b>Junior</b>	<b>Credits</b>		<b>Credits</b>
ENG 307 Survey of Eng. Lit. I or ENG 308 Survey of Eng. Lit II	<b>3</b>	ENG 335 African Amer. Lit. I or ENG 336 African Amer. Lit. II	<b>3</b>
ENG 330 American Literature I or ENG 331 American Literature II	<b>3</b>	Free Elective (300 level)	<b>3</b>
ENG 321 Shakespeare	<b>3</b>	Free Elective (300 level)	<b>3</b>
Free Elective (300 level)	<b>3</b>	HIS Elective	<b>3</b>
Foreign Language****	<b>3</b>	Foreign Language****	<b>3</b>
	<b>15</b>		<b>15</b>
<b>Senior</b>	<b>Credits</b>		<b>Credits</b>
ENG 494 Seminar in Criticism	<b>3</b>	Social Science Elective (300 or 400 level)	<b>3</b>
ENG 450 Linguistics	<b>3</b>	Free Elective (300 or 400 level)	<b>3</b>
ENG Elective (400 level)	<b>3</b>	Free Elective (300 or 400 level)	<b>3</b>
Free Elective (300 or 400 level)	<b>3</b>	ENG 431 Harlem Renaissance or ENG 408 Chaucer	<b>3</b>
	<b>12</b>		<b>12</b>

\* Students must earn at least a “C.”

\*\*Students must choose six hours from the following Social Science electives: POL 201, PSY 100, or SOC 100.

\*\*\*Electives: ART 211, REL 210 or MUS 211

\*\*\*\*One year (2 semesters) of one language is required. Sign Language does not satisfy this requirement.

## FINE ARTS DEPARTMENT

The Fine Arts Department provides enrichment and cultural opportunities for students who wish to expand and broaden their education through experiences in painting, ceramics, and the plastic and graphic arts. This program also contributes to the general education work in the humanities.

### Bachelor of Arts in Fine Arts

The minimum number of semester hours required for an art major is 55; the total number of semester hours required for graduation is 120. All studio courses require students to be in class twice the number of credit hours for each class session.

#### Required Courses

ART 211 Art Appreciation	ART 236 Intro to Computer Graphics
ART 212 Survey of Art History I	ART 311 Black American Art & Artists
ART 213 Survey of Art History II	ART 320 Sculpture
ART 220 Design and Color	ART 322 Painting II
ART 221 Ceramics I	ART 325 Painting III
ART 222 Ceramics II	ART 327 Drawing II
ART 223 Intro to Drawing I	ART 330 Figure Drawing

ART 224 Painting I	ART 494 Senior Project
ART 226 Graphic Arts	ART 495 Senior Exhibition

Fall		Spring	
Freshman	Credits		Credits
ENG 101 Composition I	3	ENG 102 Composition II	3
HUM 101 Intro to Humanities	3	HUM 102 Intro to Humanities	3
MTH 103 College Algebra	3	*Social Science Elective	3
NS 101 Biological Science and Lab	4	NS 102 Physical Science and Lab	4
PE 101 Physical Education	1	PE 102 Physical Education or PE 306 First Aid	1/2
EDU 100 College Orientation	1		
*Social Science Elective	3		
	18		14/15
Sophomore	Credits		Credits
HIS 235 African American History Survey I	3	HIS 236 African American History Survey II	3
ART 212 Survey of Art History I	3	ART 213 Survey of Art History II	3
ART 211 Art Appreciation	3	ENG Elective	3
ART 223 Drawing I	3	HIS Elective	3
ART 220 Design and Color	3	ART 222 Ceramics II	3
ART 221 Ceramics I	3	ART 236 Introduction to Computer Graphics	3
	18		18
Junior	Credits		Credits
ART 311 Black American Art and Artists	3	ART 224 Painting I	3
ART 322 Painting II	3	ART 325 Painting III	3
ART 327 Drawing II	3	Free Elective	6
Social Science Elective	3	Social Science Elective	3
	12		15
Senior	Credits		Credits
ART 494 Senior Project	4	ART 495 Senior Exhibition	3
ART 320 Sculpture	3	ART 330 Figure Drawing	3
ART 226 Graphic Arts	3	Free Electives	6
Free Electives	3		
	13		12

**\*Students must choose six hours from the following Social Science Electives: POL 201, PSY 100 or SOC 100.**

## HISTORY DEPARTMENT

The aims, goals, and objectives of the Department of History are influenced by the general mission of Talladega College. Our purpose at Talladega College is to develop men and women who will aspire to be leaders in the world. The history major offers coursework in the areas of U.S., African, African American, and European history.

The college's emphasis on character development is aided especially by classes such as Great Men and Women in America (HIS 385) and The Civil Rights Movement (HIS 389), while the history of the United States (HIS 233-234), African American History (HIS 235/236), History of Ancient Civilizations (HIS 217) and World History (HIS 221-222) provide students with a broad background upon which to build knowledge from other disciplines.

In addition to providing students with a rigorous program of instruction and meaningful internships that will assist them in understanding how the iron triangle of gender, race and class impacts the world in which they inhabit, the department also prepares its majors for graduate study toward the Doctor of Philosophy and Juris Doctorate degrees, respectively.

The History Department also coordinates the core Humanities courses, Humanities 101-102, Introduction to the Humanities.

Philosophy and religion courses are offered as non-major credit to enrich the general education program and to provide electives for students who desire to take courses enhanced with humanistic and ethical values.

### Bachelor of Arts in History

The minimum number of semester hours in a major needed for graduation is 40 for History majors. The minimum number of semester hours needed for graduation is 120 for History majors.

#### Required Courses

HIS 213 Historiography	HIS 331 Civil War and Reconstruction
HIS 217 Ancient Civilizations	HIS 332 The Progressive Era & Gilded Age
HIS 221-222 World History Survey I-II	HIS 401 Great Men and Women in America
HIS 223-234 U.S. History Survey I-II	HIS 402 Civil Rights Movement
HIS 235-236 African American History	HIS 495A & B Senior Project (2 credits per course)

Fall		Spring	
Freshman	Credits		Credits
ENG 101 Composition I	3	ENG 102 Composition II	3
HUM 101 Intro to Humanities	3	HUM 102 Intro to Humanities	3
MTH 103 College Algebra	3	SOC 100 Intro to General Sociology	3
NS 101 Biological Science and Lab	4	NS 102 Physical Science and Lab	4
PE 101 Physical Education	1	PE 102 Physical Education or PE 306 First Aid	1/2
EDU 100 College Orientation	1		
PSY 100 General Psychology	3		
	<b>18</b>		<b>14/15</b>
Sophomore	Credits		Credits
HIS 235 African American History Survey I	3	HIS 236 African American History Survey II	3
POL 201 Politics I	3	POL 202 Politics II	3
HIS 213 Historiography	3	ENG Elective	3
HIS 221 World History I	3	HIS 222 World History II	3
HIS 233 US History Survey I	3	HIS 234 US History Survey II	3
	<b>15</b>		<b>15</b>
Junior	Credits		Credits
European Elective	3	European History Elective	3
Humanities Elective	3	Humanities Elective	3
HIS 331 Civil War and Reconstruction	3	American History Elective	3
HIS 217 Comparative Ancient Civilizations	3	HIS 332 Progressive Era & Gilded Age	3
Foreign Language	3	Foreign Language	3
	<b>15</b>		<b>15</b>
Senior	Credits		Credits
HIS 495A Senior Project I	2	HIS 495B Senior Project II	2
HIS 401 Great Men and Women in America	3	HIS 402 Civil Rights Mvmt.	3
HUM Elective (300 or 400 level)	3	HUM Elective (300 or 400 level)	3
POL 430 Constitutional Law	3	POL 431 Administration of Justice	3
Free Elective	3	Free Elective	3
	<b>14</b>		<b>14</b>
<b>Total Credits for Major 120/121</b>			

A minor in history requires 18 credit hours of history courses (excluding HIS 235 and HIS 236).

## MASS MEDIA STUDIES DEPARTMENT

The department offers rigorous courses that focus on the analysis and criticism of media institutions and how observers experience and comprehend the roles the media play in dictating cultural and political trends. Although the students' overall course of study is complemented with a strong liberal arts education, the Mass Media Studies Department provides specific classes in communications regulations law and policy that promotes visual and media literacy, and it equips students to comprehend the social and cultural effects of mass media.

### Bachelor of Arts in Mass Media

A minimum of 39 semester hours in major is needed for graduation in Mass Media Studies. The minimum total number of semester hours needed for graduation is 120 for Mass Media Studies majors. Minors: A minimum of 18 hours is required for a minor in Mass Media Studies

A minimum of 39 semester hours in major is needed for graduation for students whose major is Mass Media Studies.

The minimum total number of semester hours needed for graduation is 120 for Mass Media Studies majors.

### Required Courses

MMS 150 Intro to Mass Communication	MMS 318 Cultural Studies in Mass Media
MMS 190 Voice & Diction (wanted change to Essentials of Public Speaking)	MMS 401 Images of African Americans
MMS 211 Introduction to Journalism	MMS 420 Mass Communication Theory
MMS 225 Writing for Mass Media	MMS 421 Research Methods in Mass Communications
MMS 310 Electronic Media Writing	MMS 493 Internship
MMS 313 Mass Communication Law	MMS 495 Senior Project

### Elective Courses

MMS 214 Photojournalism	MMS 317 Magazine Editing and Production
MMS 250 Digital Photography	MMS 364 Innovations and Social Media
MMS 300 Writing for Broadcast Media	MMS 402 Mass Media Management
MMS 314 News Writing and Reporting Practice	

## Mass Media Studies Major

Fall		Spring	
Freshman	Credits		Credits
ENG 101 Composition I	3	ENG 102 Composition II	3
HUM 101 Intro to Humanities	3	HUM 102 Intro to Humanities	3
MTH 103 College Algebra	3	PSY 100 Intro to Psychology	3
NS 101 Biological Science and Lab	4	NS 102 Physical Science and Lab	4
PE 101 Physical Education	1	PE 102 Physical Education or PE 306 First Aid	1/2
EDU 100 College Orientation	1		
	15		14/15
Sophomore	Credits		Credits
MMS 190 Essentials of Public Speaking	3	**HUM Elective	3
MMS 150 Intro to Mass Comm.	3	Free Elective	3
ENG 210 World Literature I	3	HIS 236 African American History Survey II	3
HIS 235 African American History Survey I	3	MMS 211 Intro to Journalism	3
Foreign Language	3	Foreign Language	3
	15		15
Junior	Credits		Credits
MMS Elective	3	MMS 313 Mass Comm. Law	3
MMS 225 Writing for Mass Media	3	***Free Elective	3
SOC 100 Intro to Sociology	3	***Free Elective	3
MMS 310 Electronic Media Writing	3	***HUM Elective	3
MMS 318 Cultural Studies in Mass Media	3	***Social Science Elective	3
	15		15
Senior	Credits		Credits
MMS Elective	3	MMS Elective	3
MMS 401 African American in the Media	3	MMS 493 Internship	6
MMS 420 Mass Communication Theory	3	MMS 495 Senior Project	3
MMS 421 Research Methods	3	****Free Elective	3
Free Electives in Mass Media	6		
	18		15

\*\*Electives in the sophomore year must be at the 100 or 200 levels.

\*\*\*Electives in the junior year must be at the 200 or 300 level.

\*\*\*\*Electives in the senior year must be at the 300 or 400 level

Course description changes:

MMS 190-Change title in course description, too, at the end of the catalog (as noted above).

## **Mass Media Studies Minor**

### **Required Courses**

MMS 150 Intro to Mass Communication  
MMS 190 Voice & Diction

### **Elective Courses**

Select 9 hours from any MMS courses  
MMS 225 Writing for Mass Media

*A minimum of 18 hours is required for a minor in Mass Media Studies.*

## **MUSIC DEPARTMENT**

The Music Program prepares students to continue in graduate school or to enter advanced training for a professional performance career. Preparation for these interests is provided with an emphasis in voice or piano.

### **Bachelor of Arts in Music Performance**

All prospective students are examined to determine their program of emphasis. Each student must satisfactorily pass an audition before the music faculty to be officially accepted into the music performance program (voice, instrument, and piano). Students pursuing either performance emphasis must make satisfactory progress according to the performance standards set by the music faculty. Progress is evaluated each semester by means of juried examination along with the overall performance of the student.

For students with piano emphasis, examination requirements for entrance will include performance of at least three compositions of contrasting character representing various musical periods and forms (e.g., Bach Preludes and Fugues; sonata movements by Beethoven, Mozart, and Haydn; and Romantic or Modern Literature). Students will also perform selected scales and arpeggios. Students will also be asked to sight read. For the final performance requirement, a public recital exhibiting proficiency in interpreting the music of the important periods and styles is required. The program should be planned around significant compositions, such as a work by Bach, a sonata of Beethoven, lyrical and dramatic pieces from the Romantic period, and Impressionistic and/or contemporary compositions.

For students with voice emphasis, examination requirements for entrance will include performance of at least three compositions for contrasting character representing various musical periods. Gospel or popular music is not acceptable. The student's repertoire should include at least two foreign languages. Students will also be asked to perform at least one vocalese from the standard repertoire of vocalese (Marchesi, Vaccai, Panofka, etc.). For the final performance requirement, a public recital of at least fifty minutes is required. The repertoire for the recital should represent advanced literature for the voice from the art song, opera, and oratorio repertoires. Students performing a senior recital must present his/her program before the faculty for approval at least four weeks in advance of the public recital.

### Required Courses \*Piano Emphasis

MUS 101, 102, 201, 202. Music Theory I, II, III, IV	MUS 211. Survey of Musical Styles
MUS 133, 134, 233, 234, 333, 334, 433-434. Applied Piano I, II, III, IV, V, VI, VII, VIII MUS 191. Choir I	MUS 311, 312. Music History I, II
MUS 193-199. Choir II-VIII	MUS 313. Musical Form and Analysis
MUS 251, 252. Applied Organ I, II	MUS 401. Counterpoint I
MUS 210, 212, 310, 315. Sight Singing & Ear Training I, II, III, IV	MUS 435, 436. Piano Literature & Pedagogy I, II
MUS 300. World Music	MUS 447. Senior Recital

The minimum number of credit hours needed to graduate in the Piano emphasis is 58.

### PIANO EMPHASIS

Fall		Spring	
Freshman	Credits		Credits
MUS 133 Applies Piano I	1	MUS 134 Applied Piano II	1
MUS 191 College Choir I	1	MUS 193 College Choir II	1
MUS 101 Music Theory I	3	MUS 102 Music Theory II	3
MUS 210 Sight Singing/ Ear Training I	1	MUS 212 Sight Singing/ Ear Training II	1
ENG 101 Composition I	3	ENG 102 Composition II	3
NS 101 Biological Science and Lab	4	NS 102 Natural Science and Lab	4
PSY 100 General Psychology	3	MTH 103 College Algebra	3
EDU 100 College Orientation	1		
	<b>17</b>		<b>16</b>

Sophomore	Credits		Credits
MUS 233 Applied Piano III	1	MUS 234 Applied Piano IV	1
MUS 194 College Choir III	1	MUS 195 College Choir IV	1
MUS 201 Music Theory III	3	MUS 202 Music Theory IV	3
MUS 310 Sight Singing/ Ear Training III	1	MUS 300 World Music	3
SOC 100 Introduction to Sociology	3	MUS 315 Sight Singing/ Ear Training IV	1
HIS 235 African American History I	3	HIS 236 African American History I	3
Foreign Language I	3	Foreign Language II	3
	<b>15</b>		<b>15</b>

Junior	Credits		Credits
MUS 333 Applied Piano V	1	MUS 334 Applied Piano VI	1
MUS 196 College Choir V	1	MUS 197 College Choir VI	1
MUS 351 Applied Organ	1	MUS 352 Applied Organ	1
MUS 311 Music History	3	MUS 312 Music History	3
PE 101 Physical Education I	1	PE 102 Physical Education II	1
HUM 101 Humanities I	3	HUM 102 Humanities II	3
ENG Elective	3	Humanities Elective	3
Humanities Elective	3		
	<b>16</b>		<b>13</b>



<b>Senior</b>	<b>Credits</b>		<b>Credits</b>
MUS 433 Applied Piano VII	1	MUS 433 Applied Piano VIII	1
MUS 198 College Choir VII	1	MUS 199 College Choir VIII	1
MUS 435 Piano Literature & Pedagogy	2	MUS 436 Piano Literature & Pedagogy II	1
MUS 491 Elements of Conducting	2	MUS 492 Advanced Conducting	3
MUS 313 Musical Forms & Analysis	3	MUS 447 Senior Recital	1
MUS 401 Counterpoint I	2	Free Elective	3
Free Elective	3	Free Elective	3
Free Elective	1		
	<b>15</b>		<b>13</b>

## VOICE EMPHASIS

MUS 101, 102, 201, 202. Music Theory I, II, III, IV	MUS 211. Survey of Musical Styles
MUS 131, 132, 231, 232. Class Piano I, II, III, IV	MUS 300. World Music
MUS 143,144, 243,244, 343, 344, 443, 444. Applied Voice I, II, III, IV, V, VI, VII, VIII	MUS 307, 308. Vocal Diction I, II
MUS 191. Choir I	MUS 311, 312. Music History I, II
MUS 193-199. Choir II-VIII	MUS 313. Musical Form and Analysis
MUS 210, 212, 310,315. Sight Singing & Ear Training I, II, III, IV	MUS 401. Counterpoint I
MUS 445. Vocal and Choral Literature	MUS 447. Senior Recital

The minimum number of credit hours needed to graduate in the Voice emphasis is 62.

## Voice Emphasis

<b>Fall</b>		<b>Spring</b>	
<b>Freshman</b>	<b>Credits</b>		<b>Credits</b>
MUS 143 Applied Voice I	1	MUS 144 Applied Voice II	<b>1</b>
MUS 191 College Choir I	1	MUS 193 College Choir II	<b>1</b>
MUS 101 MUSIC Theory I	3	MUS 102 Music Theory II	<b>3</b>
MUS 131 Class Piano I	1	MUS 132 Class Piano II	<b>1</b>
MUS 210 Sight Singing/ Ear Training I	1	MUS 212 Sight Singing/Ear Training II	<b>1</b>
ENG 101 Composition I	3	ENG 102 Composition II	<b>3</b>
NS 101 Biological Science I and Lab	4	NS 102 Natural Science II and Lab	4
EDU 100 College Orientation	1	MTH 103 College Algebra	3
SOC 100 Intro. to Sociology	3		
	<b>18</b>		<b>17</b>

<b>Sophomore</b>	<b>Credits</b>		<b>Credits</b>
MUS 243 Applied Voice III	1	MUS 244 Applied Voice IV	1
MUS 194 College Choir III	1	MUS 195 College Choir IV	1
MUS 201 Music Theory III	3	MUS 202 Music Theory IV	3
MUS 231 Class Piano III	1	MUS 232 Class Piano IV	1
MUS 300 World Music	3	MUS 308 Vocal Diction II	2
MUS 307 Vocal Diction I	2	MUS 315 Sight Singing/ Ear Training IV	1
MUS 310 Sight Singing/ Ear Training III	1	HIS 236 African American History II	3
HIS 235 African American History I	3	PE 102 Physical Education II	1
PE 101 Physical Education I	1	PSY 100 General Psychology	3
	<b>16</b>		<b>16</b>

<b>Junior</b>	<b>Credits</b>		<b>Credits</b>
MUS 343 Applied Voice V	1	MUS 344 Applied Voice VI	1
MUS 196 College Choir V	1	MUS 197 College Choir VI	1
MUS 311 Music History I	3	MUS 312 Music History II	3
HUM 101 Humanities I	3	HUM 102 Humanities II	3
Foreign Language I	3	Foreign Language II	3
ENG Elective	3	HUM Elective	3
	<b>14</b>		<b>14</b>

<b>Senior</b>	<b>Credits</b>		<b>Credits</b>
MUS 443 Applied Voice VII	1	MUS 444 Applied Voice VIII	1
MUS 198 College VII	1	MUS 199 College VIII	1
MUS 491 Elements of Conducting	2	MUS 492 Advanced Conducting	2
MUS 445 Vocal and Choral Lit	2	MUS 401 Counterpoint I	2
MUS 313 Musical Forms & Analysis	3	HUM Elective	3
MUS 447 Senior Recital	1	Free Elective	3
Free Elective	3		
	<b>13</b>		<b>12</b>

## INSTRUMENT EMPHASIS

MUS 101,102, 201, 202. Music Theory I, II, III, I	MUS 300. World Music
MUS 131, 132, 231, 232. Class Piano I, II, III, IV	MUS 311, 312. Music History I, II
MUS 141, 142, 241, 242, 341, 342, 441, 442. Applied Instrument I, II, III, IV, V, VI, VII, VIII	MUS 313. Musical Forms and Analysis
MUS 171-178. Marching Band I-VIII	MUS 401. Counterpoint I
MUS 210, 212, 310,315. Sight Singing & Ear Training I, II, III, IV	MUS 448. Wind Ensemble Literature
MUS 211. Survey of Musical Styles	MUS 447. Senior Recital

*\*A grade of "C" or better is required in all the above listed courses.*

The minimum total number of semester hours needed for graduation is 120 semester hours for the Voice, Instrument, and Piano emphasis in the Department of Music.

## Instrument Emphasis

<b>Fall</b>		<b>Spring</b>	
<b>Freshman</b>	<b>Credits</b>		<b>Credits</b>
MUS 141 Applied Instrument I	<b>1</b>	MUS 142 Applied Instrument II	<b>1</b>
MUS 171 Marching Band I	<b>1</b>	MUS 172 Marching Band II	<b>1</b>
MUS 101 Music Theory I	<b>3</b>	MUS 102 Music Theory II	<b>3</b>
MUS 210 Sight Singing/Ear Training I	<b>1</b>	MUS 212 Sight Singing/Ear Training II	<b>1</b>
MUS 131 Class Piano I	<b>1</b>	MUS 132 Class Piano II	<b>1</b>
ENG 101 Composition I	<b>3</b>	ENG 102 Composition II	<b>3</b>
NS 101 Biological Science I	<b>4</b>	NS 102 Natural Science II	<b>4</b>
EDU 100 College Orientation	<b>1</b>	MTH 103 College Algebra	<b>3</b>
	<b>15</b>		<b>17</b>

<b>Sophomore</b>	<b>Credits</b>		<b>Credits</b>
MUS 241 Applied Instrument III	<b>1</b>	MUS 242 Applied Instrument IV	<b>1</b>
MUS 173 Marching Band III	<b>1</b>	MUS 174 Marching Band IV	<b>1</b>
MUS 201 Music Theory III	<b>3</b>	MUS 202 Music Theory IV	<b>3</b>
MUS 300 World Music	<b>3</b>	ENG Elective	<b>3</b>
MUS 310 Sight Singing/Ear Training III	<b>1</b>	MUS 315 Sight Singing/Ear Training IV	<b>1</b>
HIS 235 African American History I	<b>3</b>	HIS 236 African American History II	<b>3</b>
HUM 101 Humanities I	<b>3</b>	HUM 102 Humanities II	<b>3</b>
MUS 231 Class Piano III	<b>1</b>	MUS 232 Class Piano IV	<b>1</b>
	<b>16</b>		<b>16</b>
<b>Junior</b>	<b>Credits</b>		<b>Credits</b>
MUS 341 Applied Instrument V	<b>1</b>	MUS 342 Applied Instrument VI	<b>1</b>
MUS 175 Marching Band V	<b>1</b>	MUS 176 Marching Band VI	<b>1</b>
MUS 311 Music History I	<b>3</b>	SOC 100 Introduction to Sociology	<b>3</b>
MUS 313 Musical Forms & Analysis	<b>3</b>	MUS 312 Mus History II	<b>3</b>
PE 101 Physical Education I	<b>1</b>	PE 102 Physical Education II	<b>1</b>
Foreign Language I	<b>3</b>	Foreign Language II	<b>3</b>
Humanities Elective	<b>3</b>	Humanities Elective	<b>3</b>
	<b>15</b>		<b>15</b>
<b>Senior</b>	<b>Credits</b>		<b>Credits</b>
MUS 441 Applied Instrument VII	<b>1</b>	MUS 442 Applied Instrument VIII	<b>1</b>
MUS 177 Marching Band VII	<b>1</b>	MUS 178 Marching Band VIII	<b>1</b>
MUS401 Counterpoint	<b>2</b>	MUS 448 Wind Ensemble Literature	<b>3</b>
MUS 491 Elements of Conducting	<b>2</b>	MUS 492 Advanced Conducting	<b>2</b>
PSY 100 Psychology	<b>3</b>	MUS 447 Senior Recital	<b>1</b>
Free Elective	<b>3</b>	Free Elective	<b>3</b>
		Free Elective	<b>1</b>
	<b>12</b>		<b>12</b>

***\*\*Music students must pass the Sophomore Qualifying Exam to move into 300 level applied study.*** Sophomore Qualifying will be scored based upon a keyboard proficiency (cumulative evaluation of skills acquired from Class Piano I-IV) and the final examination for their applied lesson concluding the 4th semester of applied study.

***\*\*\*Senior Recital:*** All seniors must take both Applied Instrument/Voice/Piano VIII and MUS 447 Senior Recital together. Applied VIII will prepare students to perform a senior recital which is to be a minimum of 20-25 minute duration. Students are required to attend all applied lessons and rehearsals with the designated faculty. Students who have more than three absences before the senior recital date or who are absent from more than three rehearsals with a piano faculty, will not be able to perform at the senior recital and are required to retake Applied VIII and MUS 447 the next semester.

## MUSIC MINOR

A minimum of 18 credit hours is required for a student who is interested in studying music as a minor. Students will choose an area of music emphasis from voice, instrument, or piano.

Required Courses	Credits
MUS 101 Music Theory I	3
MUS 131 Class Piano I	1
MUS 210 Sight Singing Ear Training I	1
MUS Survey of Musical Styles	3
MUS 143, 144, 242, 244 Applied Voice I, II, III, IV or MUS 141, 142, 241, 242 Applied Instrument I, II, III, IV or MUS 133, 134, 233, 234 Applied Piano I, II, III, IV <i>Each 1 credit</i>	4
MUS 191, 193, 194, 195 College Choir I, II, III, IV (Voice/ Piano emphasis) or MUS 171, 172, 173, 174 Marching Band I, II, III, IV (Instrument emphasis) <i>Each 1 credit</i>	4
Select two from the following 1 credit courses: MUS 132 Class Piano MUS 161 Strings MUS 184 Wind and Percussion MUS 213 Sight Singing Ear Training II MUS 333 Applied Piano V (Piano emphasis only) MUS 341 Applied Instrument V (Instrument emphasis only) MUS 343 Applied Voice V (Voice emphasis only)	2
<b>Total 18 Credits</b>	

# DIVISION OF NATURAL SCIENCES AND MATHEMATICS

## Mission Statement

The Division of Natural Sciences and Mathematics prepares students for graduate and professional studies leading to careers in their respective disciplines. The division seeks to accomplish the following: 1) produce graduates with a worldview, 2) produce competent graduates who readily apply their learning to the solution of problems in their field, 3) produce graduates with a clear understanding of the scientific concepts and principles that underlie the factual knowledge of their discipline, 4) produce graduates adept at the technical skills characteristic of their profession, and 5) provide students in other majors with courses that teach them fundamentals of scientific thinking and give them a greater appreciation for science and its relevance to daily life.

The division provides pre-professional and pre-nursing opportunities through the establishment of dual-degree linkage programs in collaboration with other institutions.

Premed students in the division usually major in biology or chemistry and take appropriate physics, mathematics and other courses specifically chosen to prepare the student for medical school. The student is strategically advised by the pre-med advisor. In addition to pre-med, pre-dentistry and pre-veterinary medicine are also offered.

The division provides undergraduate research opportunities for eligible students and committed to aiding students in locating employment, internships, participation in extramural enrichment and external research programs during summer breaks.

## BIOLOGY DEPARTMENT

### Mission

The Biology Department prepares students for graduate and professional studies, as well as careers in biology. It also provides courses for students as part of their liberal arts education.

*The minimum number of semester hours in major needed for graduation is 34.*

*The minimum total number of semester hours needed for graduation is 121.*

### Required Courses\*

BIO 101 Principles of Life	BIO 320 Botany
BIO 102 Organismal Biology	BIO 432 Molecular Cell Biology or BIO 452 Biochemistry
BIO 223 Comparative Vertebrate Zoology or BIO 240 Human Anatomy & Physiology I	BIO 494 Senior Seminar

### Departmental Electives

BIO 130 Introduction to Public Health	BIO 334 Histology
BIO 210 Contemporary Topics in Neuroscience	BIO 345 General Ecology
BIO 214 Introduction to Environmental Sciences	BIO 351 Microbiology
BIO 230 Nutritional Science	BIO 452 Biochemistry

BIO 231 Molecular Genetics	BIO 462 Toxicology I
BIO 241 Human Anatomy & Physiology II	BIO 495 or 496 Research
BIO 330 Introduction to Epidemiology	

\*A grade of “C” or better is required for biology department courses (BIO) only for biology majors.

*The minimum number of semester hours in major needed for graduation is 33/34.*

*The minimum total number of semester hours needed for graduation is 121.*

### Biology Major

Fall		Spring	
Freshman	Credits		Credits
ENG 101 Composition I	3	ENG 102 Composition II	3
HUM 101 Intro to Humanities	3	HUM 102 Intro to Humanities	3
MTH 103 College Algebra	3	MTH 105 Pre-Calculus	3
BIO 101 Principles of Life	4	BIO 102 Organismal Biology	4
PE 101 Physical Education	1	PE 102 Physical Education or PE 306 First Aid	1/2
EDU 100 College Orientation	1	HUM Elective or SS Elective 3	3
PSY 100 Intro to Psychology	3		
	<b>18</b>		<b>17/18</b>

Sophomore	Credits		Credits
HIS 235 African American History Survey	3	HIS 236 African American History Survey II	3
CHE 101 Chemistry	4	CHE 102 Chemistry	4
BIO 240 Human Anatomy & Physiology I or BIO 223 Comp. Vert. Zoology	4	Departmental Elective	4
Computer Science or Foreign Language	3	MTH 206 Calculus II or MTH 200 Elementary Statistics	3/4
MTH 205 Calculus I	4		
	<b>18</b>		<b>14/15</b>

Junior	Credits		Credits
CHE 201 Organic Chemistry	4	CHE 202 Organic Chemistry	4
PHY 101 Physics	4	PHY 102 Physics	4
ENG Elective*	3	BIO 320 Botany	4
Computer Science or Foreign Language	3	Computer Science or Foreign Language	3
	<b>14</b>		<b>15</b>

Senior	Credits		Credits
Department Electives	7/8	BIO 494 Seminar Seminar	2
Elective	3	BIO 432 Molecular Cell Biology or BIO 452 Biochemistry	4
Computer Science or Foreign Language	3	Electives	6
	<b>13/14</b>		<b>12</b>

\*Initial math course is based on the math placement test.

\*\*Students may take 2 years of a foreign language or computer science or one year of each.

NOTE: Especially well-prepared students, anticipating majoring in one of the sciences, may be allowed to modify the freshman plan to take two beginning level science courses. Permission by the Dean of the Natural Sciences and Mathematics Division is required to exercise this option.

## **CHEMISTRY DEPARTMENT**

### **Program Description:**

The Department of Chemistry at Talladega College strives for the standard of excellence through continual growth of our program. The department is committed to providing our students with the necessary tools to aid in their development as competitive and competent emerging scientists that, upon graduation, have the ability to gain admission to graduate and/or professional programs or be hired for entry level STEM positions. We value the close-knit community Talladega offers students and use it to our advantage by cultivating our students through advisement and mentoring as they matriculate through the program -- helping them find career paths that are best suited to their skills and interests. Aligned with the college's mission of excellence and desire to bring the world to Talladega's students, we actively seek opportunities to expand our student's breadth of knowledge in the discipline and enhance their overall undergraduate experience through summer research opportunities at some of the best research universities, national laboratories, and industry companies in the country. We are working to maintain and establish more relationships with other institutes of higher learning such that our students have bridges to some of the most prominent and emerging graduate programs. In addition to academics, we instill the value of community service and effective communication of science through our student led Chemistry Club. This organization actively works to help increase the visibility of the department campus -wide and in the surrounding community.

### **Mission Statement**

The Mission of the Department of Chemistry is to offer relevant student experiences in the classroom and laboratory in order to train our students to be innovative thinkers and problem solvers. Department faculty are committed to ensuring the optimal academic progression and professional cultivation of each student such that upon graduation, they have the ability to compete against their peers in the field from other institutions for post graduate opportunities either by gaining admission to a graduate or health professional program or entering the global STEM workforce.

### **Overall Program Goals:**

1. To provide students with curriculum that effectively provides strong foundational and fundamental knowledge in chemistry
2. To provide classroom and laboratory experiences that allow students to gain technical skill sets that equip them for advanced study in chemistry and related fields, as well as careers in the chemical industry.

3. To facilitate research experiences on and off campus to correlate conceptual knowledge acquired in the classroom with laboratory research techniques.
4. Maintain an academic environment, which promotes the intellectual and professional development of students and faculty.

### Educational Objectives:

Upon program completion, students will be able to:

1. Apply the fundamental and foundational chemical principles to problem solving.
2. Think both critically and analytically towards developing experimental procedures to find solutions to problems.
3. Effectively record and communicate scientific data and topics in both written and oral formats.

### Chemistry Major

#### Required Courses

CHE 101 General Chemistry	CHE 302 Instrumental Analysis
CHE 102 General Chemistry II	CHE 322 Junior Seminar
CHE 201 Organic Chemistry I	CHE 341 Inorganic Chemistry
CHE 202 Organic Chemistry II	CHE 401 Physical Chemistry I
CHE 221 Sophomore Seminar	CHE 402 Physical Chemistry II
CHE 301 Quantitative Analysis	CHE 494 Senior Seminar

A grade of “C” or better is required in all chemistry courses for majors. The minimum number of semester hours in major needed for graduation is 50. The minimum total number of semester hours needed for graduation is 122/124. Each Chemistry lecture course requires the enrollment in a lab course with the exception of CHE 103. \*Electives depend on career option, i.e., graduate school, industry, or medical school.

Fall		Spring	
Freshman	Credits		Credits
ENG 101 Composition I	3	ENG 102 Composition II	3
MTH 103 College Algebra	3	MTH 105 Pre-Calculus	3
CHE 101 General Chemistry	4	CHE 102 General Chemistry	4
BIO 101 Principles of Life	4	BIO 102 Organismal Biology	4
EDU 100 College Orientation	1		
	<b>15</b>		<b>14</b>



Fall		Spring	
Sophomore	Credits		Credits
HUM 101 Humanities	3	HUM 102 Humanities	3
PE 101 Physical Education	1	CHE 202 Organic Chemistry	4
CHE 201 Organic Chemistry	4	PE 102 Physical Education or PE 306 First Aid	1/2
CHE 221 Sophomore Seminar	2	MTH 206 Calculus II	4
MTH 205 Calculus I	4	HUM Elective or Social Science Elective	3
Social Science Elective	3/4		
	<b>17/18</b>		<b>15/16</b>

Fall		Spring	
Junior	Credits		Credits
CHE 301 Quantitative Analysis	4	CHE 302 Instrumental Analysis	4
CHE 341 Inorganic Chemistry	4	PHY 102 General Physics II	4
HIS 235 African American History I	3	HIS 236 African American History II	3
Computer Science or Foreign Language	3	Computer Science or Foreign Language	3
PHY 101 General Physics I	4	CHE 322 Junior Seminar	2
	<b>18</b>		<b>16</b>

Fall		Spring	
Senior	Credits		Credits
CHE 401 Physical Chemistry	4	CHE 402 Physical Chemistry	4
Chemistry Elective	4	CHE 494 Senior Seminar	2
ENG Elective	3	Elective	3
Elective	3	Chemistry Elective	4
	<b>14</b>		<b>13</b>

\* See General Requirements.

## FORENSIC CONCENTRATION

### Required Courses

CHE 101 General Chemistry	CHE 301 Quantitative Analysis
CHE 102 General Chemistry II	CHE 310 Forensic Chemistry
CHE 103 Introduction to Forensics	CHE 302 Instrumental Analysis
CHE 201 Organic Chemistry I	CHE 322 Junior Seminar
CHE 202 Organic Chemistry II	CHE 494 Senior Seminar
CHE 221 Sophomore Seminar	

A grade of “C” or better is required in all chemistry courses for majors. The minimum number of semester hours in major needed for graduation is 50. The minimum total number of semester hours needed for graduation is 121/122. Each Chemistry lecture course requires the enrollment in a lab course with the exception of CHE 103. \*Electives depend on career option, i.e., graduate school, industry, or medical school.

## Forensic Concentration

Fall		Spring	
Freshman	Credits		Credits
ENG 101 Composition I	3	PE 101 Physical Education	1
MTH 103 College Algebra	3	ENG 102 Composition II	3
CHE 101 General Chemistry	4	BIO 102 Organismal Biology	4
BIO 101 Principles of Life	4	MTH 105 Pre-Calculus	3
EDU 100 College Orientation	1	CHE 102 General Chemistry	4
	<b>15</b>		<b>15</b>

Fall		Spring	
Sophomore	Credits		Credits
HIS 235 African American History Survey I	3	HIS 236 African American History II	3
CHE 201 Organic Chemistry	4	CHE 202 Organic Chemistry	4
CJU 241 Intro to Criminal Justice	3	CHE 103 Intro to Forensics	3
MTH 205 Calculus I	4	PE 102 Physical Education or PE 306 First Aid	1/2
CHE 221 Sophomore Seminar	2	MTH 206 Calculus II	4
	<b>16</b>		<b>15/16</b>

Fall		Spring	
Junior	Credits		Credits
CHE 301 Quantitative Analysis	4	CHE 302 Instrumental Analysis	4
Computer Science or Foreign Language	3	PHY 102 General Physics II	4
PHY 101 General Physics I	4	HUM 102 Humanities	3
HUM 101 Humanities	3	HUM or SS Elective	3
Biology Elective	4	CHE 322 Junior Seminar	2
	<b>18</b>		<b>16</b>

Fall		Spring	
Senior	Credits		Credits
CHE 401 Physical Chemistry	4	CHE 402 Physical Chemistry	4
Computer Science or Foreign Language	3	CHE 494 Senior Seminar	2
CRM 343 Criminal Procedures or CRM 342 Criminal Investigation	3	CRM 240 Criminology or PSY 302 Forensic Psychology	3
ENG Elective	3	Biology Elective	4
	<b>13</b>		<b>13</b>

\* See General Requirements.

### Chemistry Minor: Students are required to take the following courses:

CHE 101 General Chemistry I  
 CHE 102 General Chemistry II  
 CHE 201 Organic Chemistry I  
 CHE 202 Organic Chemistry II

Plus choose one of the following:

CHE 301 Quantitative Analysis

CHE 310 Forensic Chemistry

CHE 320 Quality Organic Analysis

CHE 341 Inorganic Chemistry

## **COMPUTER SCIENCE DEPARTMENT**

### **Mission Statement**

The Mission of the Computer Science Department is to strive for excellence in creating, applying and imparting knowledge in Computer Science and Computer Information Systems by providing the highest quality of education, research in collaboration with other programs, and services to the global community.

The mission statement is aligned with the College Mission and Core values "Talladega College aspires to be a center of academic excellence in liberal arts higher education; thus, preparing students not only for graduate studies but also for the global community" and Core value: "EXCELLENCE: To teach high-quality educational programs and perform innovative research, thus being preeminent in all that we do"

### **Overall Objectives:**

- Design and implement a program to accommodate students with a desire to obtain a strong foundation in Computer Science and its concepts.
- Design and implement a program to accommodate students with a desire to obtain a strong foundation in Computer Information Systems and its concepts.
- Build a community of experts and improve institutional user competence through cybersecurity program, training, and awareness to support the National Initiative for Cybersecurity Education (NICE).

### **Educational Objectives:**

Computer Science - Produce graduates who are equipped to make valuable contributions to the field of cybersecurity, networking, databases, cyber operations, programming, and software engineering.

Computer Information Systems - Produce graduates who are equipped to make valuable contributions to the field of cybersecurity, cyber operations, database, and networking. The program also prepares graduates to identify and analyze business opportunities, effectively utilize information technology in business process management and maintain current knowledge of emerging and changing information system methodologies and technologies.

Cybersecurity- Produce graduates who are equipped with knowledge and experience in the Cybersecurity field to serve in today's competitive business environment by pursuing their cybersecurity careers such as incident response and business continuity analysis, information systems analysis, programming, network engineering, security analysis, vulnerability assessment, penetration testing or enterprise consulting.

## Bachelor of Arts in Computer Science

Computer Science - Produce graduates who are equipped to make valuable contributions to the field of cybersecurity, networking, databases, cyber operations, programming, and software engineering.

Graduates of the Computer Science Program are expected to:

- Exhibit proficiency in problem-solving techniques using effective and appropriate methods, tools, and critical soft skills.
- Employ appropriate oral and written communication skills (i.e. print and multimedia strategies) to meet the needs of diverse audiences.
- Prepare students with the cybersecurity principles, technical knowledge, and skills needed to protect data, computer systems, and networks.
- Demonstrate the ability to construct solutions for programming problems by the use of procedures and object-oriented languages.
- Explain different cybersecurity mechanisms to help ensure the protection of information technology assets and networks.
- Describe and apply appropriate ethical, security implications, and moral standards to modern computing environments and understand cybersecurity terminology.
- Analyze and evaluate systems with respect to maintaining operations in the presence of risks and threats.
- Determine appropriate data models to design database applications to enforce information integrity, security, and confidentiality by using SQL and Design principles.
- Describe the fundamental problem-solving techniques and overview of scripting languages to automate the administrative task and create an appropriate solution within the context of cybersecurity.

### Required Courses\*

CS 150 Intro to Computer Science	CS 358 Fundamental of Java Programming
CS 206 Intro to Web Technology	CS 371 Research Methods
CS 207 Advanced Web Technology	CS 410 Database Management Systems I
CS 212 Formal Thinking	CS 412 Database Management Systems II
CS 250 Fundamental of Programming	CS 430 Network Security
CS 251 Advanced Programming	CS 431 Operating System
CS 309 Algorithms and Data Structure	CS 432 Computer Architecture
CS 330 Network and Data Communications	CS 416 Internship

CS 351 Programming Languages	CS 475 Seminar
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## Computer Science Major

Fall		Spring	
Freshman	Credits		Credits
ENG 101 Composition I	3	ENG 102 Composition II	3
SS Elective	3	HUM 102 Humanities	3
PE 101 Physical Education	1	CS 206 Intro to Web Technology	3
EDU 100 College Orientation	1	NS 101 Biological Sciences & Lab	4
HUM 101 Humanities	3	PE 102 Physical Education or PE 306	1/2
CS 150 Intro to Computer Science	3		
	<b>14</b>		<b>14/15</b>

Fall		Spring	
Sophomore	Credits		Credits
ENG 202 Public Speaking or ENG 203 (Advanced Writing)	3	ENG 206 Technical Writing	3
HIS 235 African American History I	3	CS 212 Formal Thinking	3
CS 250 Fundamentals of Programming Language	3	HIS 236 African American History II	3
Foreign Language Elective	3	Foreign Language Elective	3
CS 207 Advanced Web Technology	3	MTH 200 Elementary Statistics	3
	<b>15</b>		<b>15/16</b>

Fall		Spring	
Junior	Credits		Credits
Elective	3	PHY 102 General Physics II	4
MTH 105 Pre-Calculus	3	CS 351 Programming Languages	3
CS 309 Algorithms & Data Structure	3	CS 358 Fund of Java Language	3
PHY 101 Physics	4	MTH 205 Calculus	4
CS 350 Intro. to Software Engineering	3	CS 371 Research Methods	3
	<b>16</b>		<b>17</b>

Fall		Spring	
Senior	Credits		Credits
MTH 262 Discrete Mathematics	3	CS 330 Network & Data Communications	3
CS 410 Database Manage. Systems I	3	CS 430 Network Security	3
CS 431 Operating Systems	3	CS 412 Database Manage. Systems II	3
***CS 416 Internship or CS/CIS/CYB Electives	6	CS 432 Computer Architecture	3
		****CS 475 Seminar	2
	<b>15</b>		<b>14</b>

- A grade of “C” or better is required for all CS or CIS courses.
- The minimum number of semester hours in major needed for graduation is: 56.
- The minimum number of semester hours needed for graduation is: 120.
- \* See General Requirements.
- \* Initial math course is based on the math placement test.
- \* Humanities electives: ART 211, ENG 205, MUS 211, PHI 210, or REL 210

- \*\* Sign Language is *not* considered a substitute for the Foreign Language requirement.
- \*\*\* CS 416 Internship can be completed with two semester work (Fall and Spring: Senior Year).
- \*\*\* Grade I will be assigned and will replace to the subsequent semester.
- \*\*\*\*CS 475 is a senior seminar course for Department of Computer Science Requirement

## COMPUTER INFORMATION SYSTEMS DEPARTMENT

### Mission Statement

To produce graduates who are equipped to make valuable contributions to the field of cybersecurity, cyber operations, database, and networking. The program also prepares graduates to identify and analyze business opportunities, effectively utilize information technology in business process management and maintain current knowledge of emerging and changing information system methodologies and technologies.

### Graduates of the Computer Information Systems Program are expected to:

- Exhibit proficiency in problem-solving techniques using effective and appropriate methods, tools, and critical soft skills.
- Employ appropriate oral and written communication skills (i.e. print and multimedia strategies) to meet the needs of diverse audiences.
- Prepare students with the cybersecurity principles, technical knowledge, and skills needed to protect data, computer systems, and networks.
- Demonstrate the ability to construct solutions for programming problems by the use of procedures and object-oriented languages.
- Explain different cybersecurity mechanisms to help ensure the protection of information technology assets and networks.
- Describe and apply appropriate ethical, security implications, and moral standards to modern computing environments and understand cybersecurity terminology.
- Analyze and evaluate systems with respect to maintaining operations in the presence of risks and threats.
- Identify and use appropriate resources to stay abreast of the latest industry development tools, cryptographic systems elements, cyberspace activities, and techniques to reduce the cybersecurity risk by exhibiting best practices or research findings.
- Determine appropriate data models to design database applications to enforce information integrity, security, and confidentiality by using SQL and Design principles.

- Describe the fundamental problem-solving techniques and overview of scripting languages to automate the administrative task and create an appropriate solution within the context of cybersecurity.
- Compare and contrast information security /assurance to deal with social, political, legal, and ethical issues within the organization and protect organization data.
- Evaluate network security solutions/Internet crimes/ or cloud computing methodology to prevent and detect intrusions.
- Discuss and evaluate network security solutions, Internet crimes, and cloud computing methodology to ensure security for their employees, customers, and assets.

### Required Courses\*

CIS 150 Intro to Computer Science	CIS 350 Intro to Software Engineering
CIS 206 Intro to Web Technology	CIS 330 Network and Data Communications
CIS 212 Formal Thinking	CIS 370 Computer Ethics
CIS 215 Essentials of Project Management	CIS 371 Research Methods
CIS 250 Fundamental of Programming	CS 410 Database Management Systems I
CIS 300 Information Security and Policy	CS 412 Database Management Systems II
CIS 302 Computer Information System	CIS 413 Electronic Commerce
CIS 315 Project Cost and Schedule Management	CS 415 Digital Forensics and Investigations
CIS 316 Project Risk and Leadership Management	CS 475 Seminar

### Computer Information Systems Major

Fall		Spring	
Freshman	Credits		Credits
ENG 101 Composition I	3	ENG 102 Composition II	3
HUM 101 Intro to Humanities	3	MTH 103 College Algebra	3
CIS 150 Intro to Computer Science	3	PSY 100 Intro to Psychology	3
PE 101 Physical Education	1	CIS 206 Intro to Web Technology	3
EDU 100 College Orientation	1	PE 102 Physical Education or PE 306 First Aid	1/2
SS* Elective	3	HUM 102 Intro to Humanities	3
	<b>14</b>		<b>16/17</b>

Fall		Spring	
Sophomore	Credits		Credits
HIS 235 African American History Survey I	3	HIS 236 African American History II	3
ENG 201 Practice in Writing or ENG 202 Speech	3	CIS 212 Formal Thinking	3
CIS 207 Advanced Web Technology	3	CIS 215 Essentials of Project Management	3
CIS Fundamentals of Programming Language	3	Elective	3
NS 101 Biological Science	4	MTH 200 Elementary Statistics	3
	<b>16</b>		<b>15</b>

Fall		Spring	
Junior	Credits		Credits
CIS 300 Information Security & Policy	3	CIS 316 Project. Risk & Leadership Management	3
CIS 302 Computer Information Systems	3	MTH 262 Discrete Mathematics	3
CIS 315 Project Cost & Schedule Management	3	CIS 370 Computer Ethics	3
CIS 350 Intro. to Software Engineering	3	CIS 371 Research Methods	3
*Humanities Elective	3	CS 415 Digital Forensics and Investigations	3
	<b>15</b>		<b>15</b>

Fall		Spring	
Senior	Credits		Credits
CIS 413 Electronic Commerce	3	CIS 412 Database Management Systems II	3
CIS 410 Database Management Systems I	3	CIS 330 Network & Data Communication	3
CIS 416 Internship***	6	CS 430 Network Security	3
**Foreign Language	3	CIS 475 Seminar****	2
		Electives	6
	<b>15</b>		<b>17</b>

- A grade of “C” or better is required for all CS or CIS courses.
- The minimum number of semester hours in major needed for graduation is: 53.
- The minimum number of semester hours needed for graduation is: 123.
- \* See General Requirements.
- \* Initial math course is based on the math placement test.
- \* Humanities electives: ART 211, ENG 205, MUS 211, PHI 210, or REL 210
- \*\* Sign Language is *not* considered a substitute for the Foreign Language requirement.
- \*\*\* CS 416 Internship can be completed with two semester work (Fall and Spring: Senior Year).
- \*\*\* Grade I will be assigned and will replace to the subsequent semester.
- \*\*\*\* CS 475 is a senior seminar course for Department of Computer Science Requirement



## BACHELOR OF ARTS IN CYBERSECURITY (BACYB)

### Mission

To produce graduates who are equipped with knowledge and experience in the Cybersecurity field to serve in today's competitive business environment by pursuing their cybersecurity careers such as incident response and business continuity analysis, information systems analysis, programming, network engineering, security analysis, vulnerability assessment, penetration testing or enterprise consulting.

Graduates of the Cybersecurity Program are expected to:

- Describe defensive network architecture that uses multiple layers of protection.
- Evaluate and apply Industry Tools to respond to cyber incidents.
- Improve Cyber Threat Intelligence Analysis, Dissemination and Remediation.
- Evaluate and assess the use of technology to support cybersecurity goals and objectives.
- Participate in the investigation of cyber incidents and assist in the recovery of operations.
- Formulate, update, and communicate short- and long-term organizational cybersecurity strategies and policies.
- Demonstrate proficiency in communicating technical information in formal reports, documentation, and oral presentations to users and information technology professionals.

### Course Sequences and Four-Year Curriculum

The Bachelor of Arts in Cybersecurity concentration required nine (9) semester hours.

#### General Education Requirements

English (6 credit hours)		Humanities (6 credit hours)	
ENG 101 English Composition	3	HUM 101 Intro to Humanities	3
ENG 102 English Composition	3	HUM 102 Intro to Humanities	3

Mathematics (3 credit hours)		Natural/Physical Science (4 credit hours)	
MTH 3 College Algebra	3	NS 101 Biological Science or NS 102 Physical Science	4

Computer Information Systems and Cybersecurity majors can take either NS 101 or NS 102 course as per availability along with the Lab.

Social Science/History (9 credit hours)		** Physical Education (2 credit hours)	
HIS 235 African American History I	3	PE 101 Physical Education	1
HIS 236 African American History II	3	PE 102 Physical Education	1
Elective	3	PE 306 First Aid	2

**College Orientation (1 credit hour)** EDU 100 College Orientation

\* See General Requirement section

\*\* PE 101/102 or PE First Aid

Total: For baccalaureate programs, a minimum of 31 semester hours or the equivalent of a general education component at the collegiate level. These credit hours are to be drawn from and include at least one course from each of the following areas: Humanities/fine arts, social/behavioral science, and natural science/mathematics.

General education courses are college-level and comprise a substantial component of each undergraduate degree

\* A grade of "C" or better is required for all CYB core courses.

The minimum number of semester hours in all CYB core courses for graduation: 65 The minimum number of semester hours needed for graduation: 120

A minimum of 120 credit hours and a 2.0 GPA is required to graduate from the Talladega College with a bachelor's degree in Cybersecurity.

Mathematics Requirements for Bachelor of Arts in Cybersecurity program

Note: Prerequisite requirements must be met before taking Mathematics courses

### **CYBER OPERATIONS: Focus Area: Programming**

The National Security Agency's (NSA) National Centers of Academic Excellence in Cyber Operations (CAE-CO) program supports the President's "National Initiative for Cybersecurity Education (NICE): Building a Digital Nation" and furthers the goal of broadening the pool of skilled workers capable of supporting a cyber-secure nation.

The Cyber Operations concentration (focus Area) in the cybersecurity degree provides the learner the ability to specialize their skills in the python programming and Java security API (Application Programming Interface) because Python is a widely used programming language for cybersecurity, penetration testing, and digital forensic applications. It is also a dominant language in the world of information security while Java contains a set of APIs spanning major security areas, including cryptography, public key infrastructure, authentication, secure communication, and access control. The courses selected prepare the students to handle penetration testing, cyber incidents, and the context of man-in-the-middle attacks by using python language.

#### **Requirements (minimum of 9 credit hours)**

#### **PROGRAMMING CONCENTRATION**

CS 250 Basic Programming with Python	3
CS 251 Advanced Programming with Python	3
CS 358 Fundamental of Java security API	3
Required Semester hours:	9

Note: The nine (9) semester hours of the concentration can substitute with the CYB core courses. CS 432-Computer Architecture, CYB 460 and CYB 470

## Pre-Requisites for Concentration:

The following courses should be taken and passed with "C" or better grade before selecting the concentration or Focus Area.

- CS 330: Data Communication and Networking
- CYB 415: Digital Forensics and investigation
- CYB 435: Software Reverse Engineering and Malware
- CYB 445: Cyber Defense Tools and Techniques

## Cybersecurity (BACYB) Major

Fall		Spring	
Freshman	Credits		Credits
ENG 101 Composition I	3	ENG 102 Composition II	3
HUM 101 Humanities I	3	HUM 102 Humanities II	3
PE 101 Physical Education I	1	PE 102 Physical Education II	1
EDU 100 College Orientation	1	NS 101 Biological Science and Lab or NS 102 Physical Science and Lab	4
SS Elective	3	MTH 105 Pre-Calculus	3
CS 150 Introduction to Computer Science	3	CS 212 Formal Thinking	3
	<b>14</b>		<b>17</b>
Sophomore	Credits		Credits
HIS 235 African America History	3	HIS 236 African America History II	3
Foreign Language	3	Foreign Language	3
MTH 262 Discrete Mathematics	3	MTH 200 Elem. Statistics	3
CS 431 Operating Systems	3	CS 330 Network and Data Communication	3
CS 309 Algorithms and Data Structures	3	CIS 300 Information Security & Policy	3
	<b>15</b>		<b>15</b>
Junior	Credits		Credits
CS 411 System Analysis and Design	3	CS 430 Network Security	3
ENG Elective	3	CS 432 Computer Architecture	3
CS 354 Assembly Language	3	CS 371 Research Methods	3
Free Elective	6	CIS 370 Computer Ethics	3
		CYB 435 Software Reverse Engineering and Malware Analysis	3
	<b>15</b>		<b>15</b>
Senior	Credits		Credits
CS 495 Research and Free Elective or CS 416 Internship	6	CS 475 Seminar	2
CYB 450 Vulnerability Analysis & Protection	3	CIS 415 Digital Forensics and Investigation	3
CYB 460 Information Technology Risk Management	3	CYB 455 Cloud Computing and Security	3
CYB 440 Mobile Computing & Wireless	3	CS 496 Research or Free Elective	3
		Free Elective	3
	<b>15</b>		<b>14</b>

\*In Junior and Senior year: CIS 416 Internship can be completed in with two-semester work. The internship should be approved by your advisor.

The minimum number of semester hours needed for graduation is 120.

<b>Minor in Computer Science</b> CS 206 Intro to Web Technology CS 250 Fundamental of Programming Language CS 330 Network & Data Communication	<b>Plus 3 of the following:</b> CS 207 Advanced Web Development CS 309 Algorithms and Data Structure CS 330 Network and Data Communication CS 350 Introduction to Software Engineering CS 351 Programming Languages CS 371 Research Methods CS 410 Database Management Systems I CS 412 Database Management Systems II CS 430 Network Security CS 431 Operating System
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## MINOR IN PROJECT MANAGEMENT

CIS 215 Essential of Project Management  
 CIS 315 Project Cost and Scheduling  
 CIS 316 Project Risk and Leadership Management  
 CIS 302 Computer Information Systems  
 CIS 358 Fundamental of Java Programming  
 CIS 370 Computer Ethics

<b>Minor of Computer Information Systems</b> CIS 206 Introduction to Web Technology CIS 300 Information Security and Policy CIS 302 Computer Information Systems	<b>Plus 3 of the following:</b> CS 330 Network and Data Communication CS 350 Introduction to Software Engineering CS 370 Computer Ethics CS 410 Database Management Systems I CS 412 Database Management Systems II CS 430 Network Security
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A grade of “C” or better is required for all CIS or CS Courses.

## MATHEMATICS DEPARTMENT

## Purpose

The purpose of the Mathematics Department is to prepare students to participate in and contribute to the workforce in a global and technological environment of the 21st century and help Talladega College to achieve its mission and goals. To achieve these objectives, the Mathematics Department helps to develop functional numeracy in freshmen and sophomores, supports the mathematical needs of other departments and majors: Biology, Business/Economics, Chemistry, Computer Science, Mathematics Education and Physics, and educates mathematics majors and minors.

## Graduation Requirements:

To graduate from the Mathematics Majors program, a student is required to successfully complete a minimum of 42 semester hours in the mathematics major and a minimum total of 121 semester hours.

For Mathematics majors and minors, a grade of C or better is required for all Mathematics courses.

## Required Courses

MTH 103 College Algebra	MTH 321 Elementary Differential Equations
MTH 105 Pre-Calculus	MTH 341 Modern Algebra I
MTH 205 Calculus I	MTH 361 Probability & Statistics
MTH 206 Calculus II	MTH 390 Complex Variables
MTH 207 Linear Algebra	MTH 430 Ordinary Differential Equations I
MTH 208 Calculus III	MTH 494 Senior Seminar
MTH 220 College Geometry	Mathematics Electives (3 Credit Hours)
MTH 311 Real Analysis I	

For Mathematics majors and minors, a grade of C or better is required for all Mathematics courses.

The Mathematics ELECTIVES will be selected from the following courses:

MTH 200 Elementary Statistics  
MTH 204 Applied Elementary Calculus MTH 210 History of Mathematics  
MTH 262 Discrete Mathematics  
MTH 265 Numerical Analysis  
MTH 270 Number Theory  
MTH 312 Real Analysis II  
MTH 342 Modern Algebra II

## Mathematics Major

Fall		Spring	
Freshman	Credits		Credits
HUM 101 Intro to Humanities	3	HUM 102 Intro to Humanities	3
ENG 101 Composition I	3	ENG 102 Composition II	3
MTH 103 College Algebra	3	MTH 105 Pre-Calculus	3
PE 101 Physical Education	1	General Elective	3
EDU 100 College Orientation	1	Free Elective	3
Social Science Elective	3	PE 102 Physical Education or PE 306 First Aid	1/2
	<b>14</b>		<b>16/17</b>
Sophomore	Credits		Credits

HIS 235 African American History Survey I	3	HIS 236 African American History Survey II	3
MTH 205 Calculus I	4	MTH 206 Calculus II	3
Foreign Language or (Spanish)	3	MTH 220 College Geometry	4
Free Elective 3	3	CS150 Intro To Computer Science	3
General Elective	4	Foreign Language or (Spanish)	3
	<b>17</b>		<b>16</b>

<b>Junior</b>	<b>Credits</b>		<b>Credits</b>
CS 250 Fundamentals of Programming Languages	3	MTH321 Elementary Differential Equations	3
MTH 208 Calculus III	4	MTH 341 Modern Algebra I	3
MTH 207 Linear Algebra	3	PHY 102 Physics	4
MTH Elective	3	General Elective	3
PHY 101 Physics	4	ENG Elective	3
	<b>17</b>		<b>16</b>
<b>Senior</b>	<b>Credits</b>		<b>Credits</b>
MTH 311 Real Analysis I	3	MTH 390 Complex Variables	3
MTH 361 Probability & Statistics	3	MTH 494 Senior Seminar	2
MTH 430 Ordinary Differential Equations I	3	General Elective	6
General Elective	3	Free Elective	3
	<b>12</b>		<b>14</b>

## MINOR IN MATHEMATICS

MTH 205 Calculus I

MTH 206 Calculus II

MTH 207 Linear Algebra

Plus 3 mathematics courses at the 200 and above level.

(Minimum of 20 credit hours)

# THE EUNICE WALKER JOHNSON DIVISION OF SOCIAL SCIENCES AND EDUCATION

## Mission Statement

The primary mission of the Division of Social Sciences and Education is to prepare students for graduate school and careers in their fields of study. The division offers majors in criminal justice, public administration, psychology, social work, sociology, and teacher education. Each curriculum has a core course of study in liberal arts in addition to the major course of study. Division faculty strive to address the individual needs of the students, to enhance students' understanding of their own culture and the culture of others, and to develop skills necessary for leadership and service roles in society.

## CRIMINAL JUSTICE DEPARTMENT

### Purpose

The Criminal Justice Program is committed to providing students with practical and professional knowledge related to the fields of employment in the Criminal Justice system. Students are encouraged to critically examine issues related to crime, law and justice. The curriculum focuses on the application of law and theory through functional experiences. The program and faculty prepare students to be competitive for entry level positions in the criminal justice system, including, but not limited to, the areas of: law enforcement; probation and parole; corrections; juvenile justice; and private security. Graduates of this program are also prepared for graduate study and will possess strong skills in critical thinking, written and verbal communications, analysis and research, and ethical considerations.

<b>Required Courses*</b> CRM 241 Intro to Criminal Justice CRM 242 Intro to Juvenile Justice CRM/SOC 300 Criminology CRM 310 Police Administration CRM 320 Criminal Law CRM 342 Criminal Investigations CRM 343 Criminal Procedures CRM 344 Corrections CRM 345 Community Supervision & Corrections CRM 350 Law of Evidence SS 200 Statistics	SS 311 Research Methods SW 350 Substance Abuse & Mental Health CRM 410 Legal Writing & Research POL 430 Constitutional Law POL 431 Administration of Justice CRM 490 Diversity in Criminal Justice OR SS 490 Issues of Diversity in SS CRM 492 Topics in the Study of Criminal Justice CRM 493 Professional Internship
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\*A minimum grade of C is required in all major courses.

The minimum number of semester hours in major needed for graduation is 60. The minimum total number of semester hours needed for graduation is 120.

## Criminal Justice Major-120 Hours Total

Fall		Spring	
Freshman	Credits		Credits
HUM 101 Intro to Humanities	3	HUM 102 Intro to Humanities	3
ENG 101 Composition I	3	ENG 102 Composition II	3
MTH 103 College Algebra	3	NS 102 Physical Science	4
PE 101 Physical Education	1	PE 306 First Aid	2
EDU 100 College Orientation	1	SS Elective	3
NS 101 Biological Science	4		
	<b>15</b>		<b>15</b>

Fall		Spring	
Sophomore	Credits		Credits
HIS 235 African American History Survey I	3	HIS 236 African American History Survey II	3
POL 350 State & Local Government	3	CRM 320 Criminal Law	3
SPA 101 Elementary Spanish I	3	SPA 102 Elementary Spanish II	3
CRM 241 Criminal Justice	3	CRM 242 Juvenile Justice	3
Minor/Elective	3	SS 200 Statistics	3
	<b>15</b>		<b>15</b>

Fall		Spring	
Junior	Credits		Credits
CRM 344 Corrections	3	CRM 350 Law of Evidence	3
CRM 300 Criminology	3	SS 350 Substance Abuse & Mental Health	3
CRM 343 Criminal Procedures	3	CRM 310 Police Administration	3
SS 311 Research Methods	3	CRM 342 Criminal Investigations	3
Minor/Elective	3	Minor/Elective	2
	<b>15</b>		<b>15</b>

Fall		Spring	
Senior	Credits		Credits
CRM 490 Issues of Diversity in CJ	3	CRM 493 Professional Internship I	6
CRM 345 Comm Supv & Corrections	3	POL 431 Administration of Justice	3
POL 430 Constitutional Law	3	CRM 492 Topics in the Study of Criminal	3
CRM 410 Legal Writing & Research	3	Minor/Elective	3
Minor/Elective	3		
	<b>15</b>		<b>15</b>

CJ Elective Courses: CRM 360 Private Security, CRM 250 Criminalistics

+SS Elective: PSY 100 or SOC 100



## PSYCHOLOGY DEPARTMENT

### Purpose

The Psychology Department has an academic program with a three-fold purpose of: (a) preparing students for graduate study, (b) preparing students for occupations in the social/human services and, (c) enhancing student understanding of mental processes and human behavior.

Psychology majors receive an extensive curriculum in traditional and contemporary psychological studies. Psychology majors participate in research and clinical activities that provide a blend of practice and application. Graduates are qualified and prepared to enter graduate schools in a variety of programs that include post-baccalaureate Psychology, Education, Social Services, Guidance/Counseling Public Administration, as well as Law School.

Required Courses*	PSY 340 Physiological Psychology PSY 384 Behavioral Analysis PSY 492 Industrial/Org Psychology PSY 493 Internship in Psychology PSY 494 Seminar in Psychology SS 311 Research Methods SS 350 Substance Abuse and Mental Health SS 490 Issues of Diversity in Social Sciences
PSY 100 General Psychology PSY 200 Child Psychology PSY 201 Psych of Personal Growth PSY 202 Applied Psychology PSY 225 Group Dynamics PSY 205 History of Psychology PSY 250 Social Psychology PSY 300 Theories of Personality PSY 301 Abnormal Psychology PSY 302 Forensic Psychology	

\*A minimum grade of C is required in all major courses.

The minimum number of semester hours in major (required courses) needed for graduation is 52. The minimum total number of semester hours needed for graduation is 120.

### Psychology Major-120 Total Hours

Fall		Spring	
Freshman	Credits		Credits
HUM 101 Intro to Humanities	3	HUM 102 Intro to Humanities	3
ENG 101 Composition I	3	ENG 102 Composition II	3
MTH 103 College Algebra	3	NS 102 Physical Science	4
PE 101 Physical Education	1	PE 306 First Aid	2
EDU 100 College Orientation	1	PSY 100 General Psychology	3
NS 101 Biological Science	4	SOC 100 Intro. to Sociology	3
	<b>15</b>		<b>18</b>

Fall		Spring	
Sophomore	Credits		Credits
HIS 235 African American History Survey I	3	HIS 236 African American History II	3
PSY225 Group Dynamics	3	SS 200 Social & Behavioral Statistics	3
PSY 202 Applied Psychology	3	PSY 250 Social Psychology	3
PSY 200 Child Psychology	3	PSY 205 History of Psychology	3
PSY 201 Psychology of Personal Growth	3	Free Electives/Minor	3
	<b>15</b>		<b>15</b>

## Junior Year

Fall		Spring	
	Credits		Credits
PSY 300 Theories of Psychology	3	PSY 340 Physiological Psychology	3
PSY 301 Abnormal Psychology	3	PSY 384 Behavioral Analysis	3
PSY 302 Forensic Psychology	3	SS 350 Substance Abuse & Mental Health	3
SS 311 Research Methods	3	Free Elective/Minor	3
Foreign Language I	3	Foreign Language II	3
	<b>15</b>		<b>15</b>

## Senior Year

Fall		Spring	
	Credits		Credits
PSY 494 Seminar in Social Sciences 3	3	PSY 493 Internship in Psychology	6
SS 490 Issues of Diversity in SS	3	Free Elective/Minor	3
PSY 492 Industrial/Organizational Psychology	3	Free Elective/Minor	3
Free Elective/Minor	3	Free Elective/Minor	3
	<b>12</b>		<b>15</b>

SS Electives – Any course within the Division of Social Science i.e. (Criminal Justice, Sociology, Social Work, Psychology, or Public Administration), can be used to satisfy elective requirement(s).

Social Science Electives: CRM 240, CRM 241, CRM 341, CRM 343, CRM 344, PSY 201, PSY 205, PSY 250, PSY 300, PSY 301, PSY 330, PSY 350, PA 240, PA 343, PA 345, PA 346, SOC 100, SOC 200, SOC 210, SOC 211, SOC 220, SOC 230, SOC 261, SOC 271, SOC 280, SOC 420, SOC 498, SW 125, SW 231, SW 335, SW 340, SW 350, SS 250, SS 351, SS 352

Sophomore Courses: Students taking PHI 201 and ART 211 may also use REL 210 or MUS 211, respectively. Students taking ENG 203 may also use ENG 205 or ENG 206 to meet this requirement. Foreign Language requirements can be selected from a two-semester series of SPA 101-102 or SS 351-352.

PE 101-102 Physical Education series may be substituted with PE 306 First Aid.

Free Elective: Courses can be selected from any 200, 300, or 400 level course. Psychology majors are encouraged to use Free Electives towards an Academic Minor; Business and Sociology are recommended minors.

Psychology Minor: A student seeking a minor is required to take a minimum of 18 credit hours in Psychology, Including PSY 100 General Psychology.

## SOCIOLOGY DEPARTMENT

### Purpose

The purpose of the sociology program is to provide students with a broad-based preparation for graduate school or employment in a wide variety of social science-related fields. The sociology curriculum includes core courses and electives that convey a broad yet detailed understanding of the ways in which the social system operates. Students are exposed to a decidedly global perspective in the study of society. An undergraduate degree in sociology provides broad-based preparation for graduate study in sociology, social work, law school, criminology, government service at all levels, public relations, personnel, public opinion and market research, and other social science-related fields.

## Required Courses\*

SOC 100 Introduction to Sociology  
SS 200 Social and Behavioral Statistics  
SS 311 Research Methods  
SOC 200 Micro Sociology  
SOC 498 Sociological Theory

## 120 hours total

\*A grade of “C” or better is required.

The minimum number of semester hours in major needed for graduation is 33. The minimum total number of semester hours needed for graduation is 120.

## SOCIOLOGY MAJOR-120 Total Hours

Fall		Spring	
Freshman	Credits		Credits
HUM 101 Intro to Humanities	3	HUM 102 Intro to Humanities	3
ENG 101 Composition I	3	ENG 102 Composition II	3
MTH 103 College Algebra	3	NS 102 Physical Science	4
PE 101 Physical Education	1	PE 306 First Aid	2
EDU 100 College Orientation	1	SOC 100 Intro to Sociology	3
NS 101 Biological Science	4		
	15		15

Fall		Spring	
Sophomore	Credits		Credits
HIS 235 African American History Survey I	3	HIS 236 African American History II	3
SOC 261 Women & Minorities	3	HUM Elective*	3
ENG 202 Public Speaking	3	SOC 200 Micro Sociology	3
SOC Elective	3	CS 150 Intro. to Computers	3
SS 200 Social & Behavioral Statistics	3	PSY 100 General Psychology	3
	15		15

Fall		Spring	
Junior	Credits		Credits
Free Electives	3	Free Electives	3
SS Electives	3	SS 311 Research Methods	3
Foreign Language I	3	Foreign Language II	3
*Soc Electives	6	*Soc Electives	6
	15		15

Fall		Spring	
Senior	Credits		Credits
SOC 498 Sociological Theory	3	Free Electives	9
SS Electives	9	Social Science Elective	3
Soc Electives	3	SS Elective or SS 498 Honors	3
	15		15

\*Humanities Electives: ART 211, ENG 205, MUS 211, PHI 201, REL 210

\*Social Science Electives: CRM 240, CRM 241, CRM 341, CRM 343, CRM 344, PSY 201, PSY 205, PSY 250, PSY

300, PSY 301, PSY 330, PSY 350, PA 240, PA 343, PA 345, PA 346, SW 125, SW 231, SW 335, SW 340, SW 350, SS 250, SS 351, SS 352

\*FREE ELECTIVES: Any from the college catalog

NOTE: Sociology majors are encouraged to select electives freely according to their interests, though additional courses in Economics, English, History, Politics, Psychology and Computer Science should be considered.

Sociology Minor: Students seeking a minor are required to take Sociology 100, Sociology 200, and 12 additional hours from any of the Sociology course offerings.

## **SOCIAL WORK DEPARTMENT**

### **Purpose**

The purposes of the Social Work Department are: (a) to prepare students for entry-level generalist social work practice for employment in public and in private social service agencies that provide a variety of human services to all income levels and all groups in society, (b) to support the values and ethics of the social work profession, and promote social and economic justice and human dignity for all people, and (c) to prepare eligible students to apply for social work licensure and for admission to graduate programs in social work. The program consists of the liberal arts foundation and general elective component, and the social work program curriculum.

Under the auspices of the Division of Social Science and Education, the Department of Social Work offers a bachelor's degree (BSW) in social work. The Department's mission is to prepare social work students to become change agents and to develop knowledge and skills to empower individuals, groups, and communities and thereby enhance human well-being, promote human rights, and social and economic justice. The Program uses a foundational generalist practice curriculum and is accredited by the Council on Social Work Education (CSWE): 333 John Carlyle Street, Suite 400, Alexandria, VA 22324 (). CSWE is the national accrediting body for all undergraduate social work programs. The generalist practice curriculum provides learning skills in assessment, service planning, intervention, case management, problem solving, policy evaluation, policy development, and crisis intervention. Upon graduation with a BSW degree, students are prepared (a) for entry-level social work practice in public and private social service agencies that provide a variety of human services to all income levels and all groups in society, (b) to support the values and ethics of the social work profession, and promote social and economic justice and human dignity for all people, and (c) to apply for social work licensure and/or for admission to graduate programs in social work. During their senior year, students must complete 400 mandatory hours of field education with a community-based human services/social services agency in the community.

## Retention and Completion of the Program

The student must meet the following minimum requirements to remain in the Social Work Program and graduate with a BSW degree:

- a. Complete all general education and required social work courses satisfactorily in accordance with the student's posted curriculum pattern upon entry in the program. The student must maintain a minimum 2.5 grade point average and obtain at least a "C" in all required major courses in social work.
- b. Demonstrate the required academic achievement, social work values and ethics, and maturity to perform as a social work intern.

Additional information about the Social Work Program may be found in the Social Work Student Manual and the Social Work Education Field Manual.

### Admission to Social Work Program

The Social Work Program offers a Bachelor of Arts in Social Work and is accredited by the

Council on Social Work Education (333 John Carlyle Street, Suite 400, Alexandria, VA 22314) . Admission to Talladega College does not qualify a student for admission to the Social Work program. Eligibility for admission is determined after the student has completed the sophomore year.

Criteria for admission are as follows:

- a. Application for admission submitted into the program following successful completion (minimum grade of "C") of SW 125 Introduction to Social Work, SW 231 and 232 – Human Behavior and the Social Environment (HBSE) I and II.
- b. A minimum grade point average of 2.5 on all college work attempted
- c. A personal interview with Social Work faculty

**\*\*Students who anticipate attending graduate school must seek consultation with the appropriate graduate school advisor to determine foreign language requirements for admission. The student must also consult with the social work department faculty for further advisement regarding appropriate foreign language requirements.**

## SOCIAL WORK MAJOR-120 Hours Total

Fall		Spring	
Freshman	Credits		Credits
HUM 101 Intro to Humanities	3	HUM 102 Intro to Humanities	3
ENG 101 Composition I	3	ENG 102 Composition II	3
SW 125 Intro to Social Work	3	NS 102 Physical Science	4
PE 101 Physical Education	1	PE 306 First Aid	2
EDU 100 College Orientation	1	MTH 103 College Algebra	3
NS 101 Biological Science	4	SW 126 Intro to Social Work II	3
	<b>15</b>		<b>18</b>

Fall		Spring	
Sophomore	Credits		Credits
HIS 235 African American History Survey I	3	HIS 236 African American History II	3
ENG 203 Advanced Writing	3	ENG 202 Speech 3	3
Foreign Language I	3	Foreign Language II	3
SOC 100 Intro to General Sociology	3	SS 250 Intro to Gerontology	3
SW 231 Human Behavior in the Social Environment I	3	SW 231 Human Behavior in the Social Environment II	3
PSY 100 Gen Psychology	3		
	<b>18</b>		<b>15</b>

Fall		Spring	
Junior	Credits		Credits
SW 301 Social Work Practice I	3	SW 302 Social Work Practice II	3
SS 200 Social & Behavioral Statistics	3	PSY 301 Abnormal Psychology	3
SS 240 Cult Diversity & Inclusion	3	SS 311 Research Methods	3
SW 350 Substance Abuse & Mental Health	3	SW 335 Family and Child Welfare	3
SW 340 Social Policy I	3	SW 340 Social Policy II	3
	<b>15</b>		<b>15</b>

Fall		Spring	
Senior	Credits		Credits
SW 401 Social Work Practice III	3	SW 444 Field Education	9
SW 403 Social Work Case Management	3	SW 460 Field Seminar	3
Social Science Electives	6		
	<b>12</b>		<b>12</b>

## EDUCATION DEPARTMENT

### Purpose

The mission of the Education Department is to prepare exemplary educators who demonstrate the personal and professional knowledge, skills, and dispositions necessary to provide for the learning, growth, and developmental needs of individuals in an increasingly diverse, complex, and technological society. The purpose of the Teacher Education Program is (a) to prepare qualified persons for entry level positions in the public education system, (b) to provide an avenue through which individuals may gain access to the teaching profession, and (c) to provide a pool of qualified students for graduate training programs in selected fields of teaching.

### Programs Offered

The Education Department offers programs leading to the Bachelor of Arts in Elementary Education and Special Education Collaborative (K-6). The Teacher Education Program is approved by the Alabama State Department of Education (Gordon Persons Building, P.O. Box 302101, Montgomery, AL 36130-2101).

### Admission to Teacher Education Program

Admission to Talladega College does not qualify a student for admission to the Educator Preparation Program. Eligibility for admission is determined after the student has completed the sophomore year.

Students who wish to pursue a degree in teaching should contact the department chairperson for appropriate information and counseling. The criteria for admission are as follows:

1. Declaration of major form on file
2. Successful completion of EDU 110, FED 201, FED 241, FED 321 and EDU 372
3. Completion of the Praxis Core Assessment
4. Letter of Intent
5. Interview with Education Department Committee
6. 2.50 GPA in overall coursework, 2.75 in the professional studies courses, and 2.75 in the major area
7. Confirmation of all transfer credits
8. Fingerprint background clearance
9. Liability Insurance

### **Retention and Completion of the Program**

To remain in the program, the student must make satisfactory progress. The minimum requirements are as follows:

- a. Satisfactory completion of all program requirements with a 2.75 grade point average or better on all work attempted and a 2.75 grade point average on all work attempted in the teaching field as well as in the professional studies.
- b. Demonstrated readiness to teach through satisfactory on-the-job performance as a teacher intern for one semester.
- c. Completion of the Educator Preparation Program not later than four years after admission to the program. Students who do not complete the program within a four-year period are considered for reinstatement consistent with college policy.
- d. Satisfactory completion of all field experience requirements.

### **Program Completion Examination**

The Alabama State Board of Education mandates that each teacher preparation institution prepare and administer program exit exams for all teacher education students. Students must successfully pass Praxis II exams in the student's content area and the Foundations of Reading Test before being eligible for internship. Please note test requirements will vary by major. Students are required to confirm with the education department to determine which tests are required for the major. Successful completion of the Education Teacher Performance Assessment (edTPA) is required during student teaching.

### **State Teacher Certification**

**TEST REQUIREMENTS.** Applicants for certification through the Alabama State-Approved Educator Preparation Program Approach must successfully complete Praxis subject assessments, Foundations of Reading Test, and a performance assessment (edTPA during internship). The applicant should consult with the Certification Officer of the school/college/division of education at the Alabama college/university

where the State-approved educator preparation program is being completed or was completed for information on the specific testing requirements which she/he must meet.

### **MUSIC MAJOR VOCAL/CHORAL (P-12)-142 Hours Total**

<b>Fall</b>		<b>Spring</b>	
<b>Freshman</b>	<b>Credits</b>		<b>Credits</b>
MUS 143 Applied Voice I	1	MUS 144 Applied Voice II	1
MUS 191 College Choir I	1	MUS 191 College Choir II	1
MUS 101 Music Theory I	3	MUS 101 Music Theory II	3
MUS 131 Class Piano I	1	MUS 131 Class Piano II	1
MUS 210 Sight Singing/Ear Training I	1	MUS 210 Sight Singing/Ear Training II	1
ENG 101 Composition I	3	ENG 101 Composition II	3
NS 101 Biological Science I	4	NS 102 Biological Science II	4
PE 101 Physical Education I	1	MTH 102 Intro to Math	3
MTH 101 Introduction to Math	3	PE 102 Physical Education II	1
	<b>18</b>		<b>18</b>

<b>Fall</b>		<b>Spring</b>	
<b>Sophomore</b>	<b>Credits</b>		<b>Credits</b>
MUS 243 Applied Voice III	1	MUS 244 Applied Voice IV	1
MUS 194 College Choir III	1	MUS 195 College Choir IV	1
MUS 201 Music Theory III	3	MUS 202 Music Theory IV	3
MUS 231 Class Piano III	1	MUS 232 Class Piano IV	1
MUS 310 Sight Singing/Ear Training III	1	MUS 315 Sight Singing/Ear Training IV	1
HIS 235 African American History I	3	HIS 236 African American History II	3
MUS 161 String Instruments	1	MUS 184 Winds & Percussions	1
MUS 211 Survey of Musical Styles	3	MTH 103 College Algebra	3
FED 201 Intro to Education	3	EDU 110 Pre-Prof Orient Teaching	1
EDU 100 College Orientation 1	1	FED 241 Educational Psychology	3
	<b>18</b>		<b>18</b>

<b>Fall</b>		<b>Spring</b>	
<b>Junior</b>	<b>Credits</b>		<b>Credits</b>
MUS 343 Applied Voice V	1	MUS 344 Applied Voice IV	1
MUS 196 College Choir V	1	MUS 197 College Choir VI	1
MUS 311 Music History I	3	MUS 312 Music History II	3
MUS 313 Musical Form & Analysis	3	MUS 321 Elementary Music Methods	3
HUM 101 Humanities I	3	HUM 102 Humanities II	3
EDU 372 Educational Media	3	EDU 332 Reading in Content Area	3
FED 321 Human Growth & Development	3	SPE 209 Intro to Special Education	3
	<b>17</b>		<b>17</b>



Fall		Spring	
Senior	Credits		Credits
MUS 443 Applied Voice VII	1	MUS 444 Applied Voice VIII	1
MUS 198 College Choir VII	1	MUS 199 College Choir VIII	1
MUS 491 Elements of Conducting	2	MUS 448 Wind Ensemble Literature	2
MUS 401 Counterpoint I	2	MUS 492 Advance Conducting	2
SOC 100 Introduction to Sociology	3	MUS 447 Senior Recital	0
Foreign Language I	3	Foreign Language II	3
FED 342 Educational Mea. & Eval	3	EDU 493 Internship	12
EDU 445 Meth of Teaching Sec Music	1	PSY 100 General Psychology	3
EDU 441 Meth of Teaching Sec Grades	2		
	<b>18</b>		<b>24</b>

### ELEMENTARY/SPECIAL ED. COLLABORATIVE-138 Total Hours

Fall		Spring	
Freshman	Credits		Credits
EDU 100 College Orientation	1	ENG 102 Composition II	3
ENG 101 Composition I	3	HUM 102 Humanities 102	3
HIS 233 US History I	3	NS 102 Physical Science	4
HUM 101 Intro to Humanities	3	HIS 234 US History II	3
NS 101 Bio Science	4	PE 101 Physical Education I	1
MTH Math 102	3	PE 306 First Aid	2
	<b>17</b>		<b>16</b>

Fall		Spring	
Sophomore	Credits		Credits
EDU 110 Orientation to Teach.	1	FED 241 Educational Psychology	3
FED 201 Intro to Ed.	3	ENG 203 Adv. Writing	3
MTH 103 College Algebra	3	PE 102 PHY ED II	1
PSY 100 Gen Psychology	3	MTH 105 Precalculus	3
CHE General Chemistry	4	PE 304 School Health	3
SOC 100 Sociology	3	SPE 209 Intro to Special Education	3
	<b>17</b>		<b>16</b>

Fall		Spring	
Junior	Credits		Credits
FED 321 Hum Growth & Development	3	ELE 305 Mat Meth Teaching Math	3
FED 342 Educ Measurement & Evaluation	3	ELE 315 Curriculum K-6	3
EDU 374 Found of Multicultural	3	ELE 312 Children's Literature	3
ELE 301 Mat Meth Teaching Language	3	ELE 362 Mat/Meth of Teaching Ele Science	3
ELE 302 Mat Meth Teaching Soc Studies	3	EDU 451 Classroom Management	3
ELE 304 Teaching Reading Young Children	3	SPE 303 IEP/IFSP	3
	<b>18</b>		<b>18</b>

Fall		Spring	
Senior	Credits		Credits
MUS 321 Elementary School Mus Meth	3	EDU 493 Internship	12
ELE 407 Diag Prescriptive Reading	3	ELE Senior Seminar	1
SPE 421 Collaborative Tchr	3		3
SPE 306 Curr Meth & Dev Dis K-6	3		4
ELE 400 Practicum (M & Sc)	2		
EDU 372 Educational Media	3		
	<b>17</b>		<b>13</b>

## INSTRUMENTAL MUSIC EDUCATION (P-12) MAJOR-141 Total Hours

Fall		Spring	
Freshman	Credits		Credits
MUS 141 Applied Instrument I	1	MUS 142 Applied Instrument II	1
MUS 171 Marching Band	1	MUS 172 Marching Band II	1
MUS 101 Music Theory I	3	MUS 102 Music Theory II	3
MUS 210 Sight Singing/Ear Training I	1	MUS 212 Sight Singing/Ear Training II	1
MUS 131 Class Piano I	1	MUS 132 Class Piano II	1
MUS 211 Survey of Mus Style	3	MTH 103 College Algebra	3
ENG 101 Composition I	3	ENG 102 Composition	3
HUM 101 Humanities I	3	HUM 102 Humanities II	3
PE 101 Physical Education I	1	PE 102 Physical Education II	1
EDU 100 College Orientation	1	EDU 110 Pre-Prof Orient Tech	1
	<b>18</b>		<b>18</b>

Fall		Spring	
Sophomore	Credits		Credits
MUS 241 Applied Instrument III	1	MUS 242 Applied Instrument IV	1
MUS 173 Marching Band III	1	MUS 174 Marching Band IV	1
MUS 201 Music Theory III	3	MUS 202 Music Theory IV	3
MUS 231 Class Piano III	1	MUS 232 Class Piano IV	1
MUS 310 Sight Singing/Ear Training III	1	MUS 315 Sight Singing/Ear Training IV	1
MUS 161 String Instruments	1	MUS 184 Winds & Percussions	1
HIS 235 African American History I	3	HIS 236 African American History II	3
FED 201 Intro. to Ed	3	FED 241 Ed. Psy.	3
NS 101 Biological Science	4	NS 102 Physical Science	4
	<b>18</b>		<b>18</b>

Fall		Spring	
Junior	Credits		Credits
MUS 341 Applied Instrument V	1	MUS 342 Applied Instrument VI	1
MUS 175 Marching Band V	1	MUS 176 Marching Band VI	1
MUS 311 Music History I	3	MUS 312 Mus History II	3
FED 321 Human Growth & Development	3	EDU 332 Reading Content Area	3
MUS 313 Musical Forms & Analysis	3	SOC 100 Intro to Sociology	3
SPE 209 Intro to Special Education	3	EDU 372 Educational Media	3
MUS 321 Elementary Music Methods	3	FED 342 Ed Measurement & Evaluation	3
	<b>16</b>		<b>16</b>

Fall		Spring	
Senior	Credits		Credits
MUS 441 Applied Instrument VII	1	MUS 442 Applied Instrument VIII	1
MUS 177 Marching Band VII	1	MUS 178 Marching Band VIII	1
MUS 401 Counterpoint	2	EDU 493 Internship	12
MUS 491 Elements of Conducting	2	MUS 492 Advanced Conducting	2
MUS 448 Wind Ensemble Literature	3	MUS 447 Senior Recital	1
EDU 441 Teach Second Grades	2	Foreign Language II	3
EDU 445 Meth Tch Sec. Music	3		
Foreign Language I	3		
	<b>17</b>		<b>20</b>

## CHILD DEVELOPMENT & INSTRUCTION PROGRAM (NON-CERTIFICATION PROGRAM)

The Child Development and Instruction program is designed to provide students with professional knowledge and authentic experiences related to fields of employment that work with children. This degree program is designed for students that may want to work in the following entry-level employment positions: daycare centers, learning centers, tutorial programs, work as a paraprofessional/teacher assistant, or work for an academic outreach program. Graduates of this program are also prepared for graduate study, and they will possess the instructional skills necessary for individuals working for children.

### Child Development Major (Non-certification Program) -124 Hours Total

Fall		Spring	
Freshman	Credits		Credits
EDU 100 College Orientation	1	ENG 102 English Composition II	3
ENG 101 English Composition I	3	HUM 102 Introduction to Humanities II	3
HIS 233 United States History Survey I	3	NS 102 Physical Science	4
HUM 101 Introduction to Humanities I	3	HIS 234 United States History Survey II	3
MTH 101 Introduction to Mathematics I	3	PE 101 Physical Education I	1
BIO 101 Principles of Life	4	PE 306 First Aid	2
MTH 102 Mathematics II	3		
	<b>17</b>		<b>19</b>

Fall		Spring	
Sophomore	Credits		Credits
FED 201 Introduction to Education	3	FED 241 Educational Psychology	3
ENG 202 Speech	3	ENG 203 Advanced Writing	3
MTH 103 College Algebra	3	PE 102 Physical Education II	1
PSY 100 General Psychology	3	MTH 105 Pre-calculus	3
CHE 101 Gen Chem or BIO 214 Envir Science	4	SPE 209 Introduction to Special Education	3
SOC 100 Intro Sociology or SOC 340 Socio of Ed	3		
	<b>16</b>		<b>16</b>

Fall		Spring	
Junior	Credits		Credits
FED 321 Human Growth & Development	3	ELE 305 Materials & Methods of Teaching Math	3
FED 342 Educational Measurement & Eval.	3	ELE 312 Children's Literature	3
EDU 374 Foundations of Culturally Responsive Education	3	ELE 362 Materials & Methods of Teaching Elementary Science	3
ELE 301 Materials & Methods of Teaching Language Arts	3	SPE 306 Curriculum Methods & Developmental Disorders OR ELE 315 Curriculum K-6	3
ELE 302 Materials & Methods of Teaching Social Studies	3		
ELE 304 Materials & Methods of Teaching Reading	3		
	<b>15</b>		<b>12</b>

Fall		Spring	
Senior	Credits		Credits
EDU 451 Classroom Management	3	PSY 200 Child PSY or Advisor Approved SOC OR PSY Elective	3
ELE 407 Assessment for Literacy Instruction	3	SOC or PSY Advisor Approved Elective	3
SPE 421 Collaborative Teacher or PE 304 School Health & Physical Education	3	SOC or PSY Advisor Approved Elective	3
ELE 400 Practicum Math & Science	2	SOC, PSY, EDU, ELE, OR SPE Advisor Approved Elective	3
EDU 372 Technology in Today's Schools	3		
	<b>14</b>		<b>12</b>

# **DIVISION OF LIFELONG LEARNING AND PROFESSIONAL DEVELOPMENT**

## **The FASTTrack Program**

The FASTTrack Program is a continuing education program serving students who have already completed one and a half or more years of college with a cumulative 2.0 GPA or higher, and who now would like to complete their Bachelor's Degree. There are five degree programs currently offered:

- Business/Organizational Management
- Business/Management
- Criminal Justice
- Psychology
- Computer Information Systems\*

FASTTrack Program adult learners typically are employed full time during the day; thus, the programs are offered online. This format provides the adult learner with the opportunity to earn the necessary semester hours of required credit for the degree program they are seeking. Students can also receive additional semester hours in Credit for Prior Learning. Classes are taught in a manner that is conducive to learning for adults. An atmosphere of shared family, career, and age interests develops a strong bond among the adult learners.

The online FASTTrack Program converts the traditional class into an accelerated online education. It provides the same excellence in education, but it is designed for individuals who require the Increased flexibility that online education provides.

While in the FASTTrack Program, adult learners are expected to spend 15-20 hours in preparation for each weekly class unit. Adult learners who succeed in the FASTTrack Program are self-directed and goal-oriented individuals.

### **ADMISSION CRITERIA:**

- Age 23 or older (If younger than 23, must possess an associate degree from an accredited college/postsecondary institution is recommended).
- Completion of 60 or more semester hours of credit from an accredited college/postsecondary institution is recommended.
- Cumulative grade point average of 2.0 (on a 4.0 scale) or better on all prior academic work.
- Completion of appointment with a FASTtrack Program Representative to outline a tentative degree plan.
- Completion of a FASTtrack application form.
- Payment of the non-refundable FASTtrack application and enrollment fees.

Upon meeting all the above criteria, the FASTTrack Program admissions application will be directed to the FASTtrack Dean for review and consideration. Any exceptions will be considered by the Office of Academic Affairs

## FASTtrack Expectation for Traditional Students

Traditional students desiring to take a Fast Track course to meet the academic requirements for graduation, must meet the following requirements to request enrollment exception:

- Have a cumulative 3.0 GPA
- FASTtrack course can be taken during the semester of their scheduled graduation.
- Registered for less than two traditional online courses.
- For the course requested, no other course section is offered, or a scheduling conflict exists.
- Provide justification for the exception request.
- Has approval from an academic advisor.
- Understands and accepts the increased rigor of a five-week accelerated online course.

## DEGREE REQUIREMENTS:

To earn the Bachelor of Arts degree, each adult learner must achieve the following and complete the program coursework in the desired degree program:

- Accumulate 120 semester credits that are officially accepted by Talladega College.
- Have a cumulative grade point average of 2.0 (4.0 scale) or above in the 120 credits comprising the complete degree program.

## BUSINESS/ORGANIZATIONAL MANAGEMENT PROGRAM

### 48 Concentration hours required

MODULE ONE – 12 credit hours	Credits	MODULE TWO – 12 credit hours	Credits
BUS 362 - The Business Journey	3	MGT 360 - Management Principles	3
BUS 364 - Group & Organizational Dynamics	3	ACC 360 - Accounting for Managers	3
BUS 366 - Organizational Behavior	3	MGT 362 - Human Capital Management	3
BUS 368 - Business Communications	3	FIN 360 - Finance for Managers	3
	12		12

MODULE THREE – 9 credit hours	Credits	MODULE FOUR – 12 credit hours	Credits
MKT 362 - Marketing for Managers	3	MGT 460- Strategic Management	3
BUS 370 - Business Ethics	3	BUS 480 - Research Methods & Statistics	4
BUS 450 - Domestic Business Issues	3	BUS 492 - Business Application Project	5
BUS 368 - Business Communications	3		
	12		12

## BUSINESS/MANAGEMENT PROGRAM

### 48 Concentration hours required

MODULE ONE – 12 credit hours	Credits	MODULE TWO – 12 credit hours	Credits
BUS 202 - Principles of Finance	3	ACC 211 - Principles of Accounting	3
ECO 201 - Principles of Microeconomics	3	MGT 314 - Organizational Behavior	3
MGT 220 - Principles of Management	3	MGT 341 - Cycles and Forecasting	3
MKT 301 - Principles of Marketing	3	MKT 345 - Marketing Management	3
	12		12

<b>MODULE THREE – 9 credit hours</b>	<b>Credits</b>	<b>MODULE FOUR – 12 credit hours</b>	<b>Credits</b>
ACC 412 - Managerial Accounting	3	BUS 493 - Business App Project/Internship	3
BUS 313 - Business Law	3	MGT 460 - Strategic Management	3
MGT 433 - Human Resources Management	3	ECO 425 - Money & Banking	3
MGT 440 - Small Business Management	3	FIN 462 - Financial Management	3
	<b>12</b>		<b>12</b>

## CRIMINAL JUSTICE

### 51 Concentration hours required

<b>MODULE ONE – 12 credit hours</b>	<b>Credits</b>	<b>MODULE TWO – 12 credit hours</b>	<b>Credits</b>
CRM 241 - Introduction to Criminal Justice	3	CRM 242 - Introduction to Juvenile Justice	3
CRM - 320 Criminal Law I	3	CRM 300 - Criminology	3
POL 201 - Introduction to Politics	3	CRM 321 - Criminal Law II	3
SS 200 - Social and Behavioral Statistics	3	CRM 342 - Criminal Investigations	3
	<b>12</b>		<b>12</b>

<b>MODULE THREE – 9 credit hours</b>	<b>Credits</b>	<b>MODULE FOUR – 15 credit hours</b>	<b>Credits</b>
CRM 344 - Corrections	3	CRM 343 - Criminal Procedure	3
POL 430 - Constitutional Law	3	CRM 490 - Diversity in Criminal Justice	3
PSY 302 - Forensic Psychology	3	CRM 492 - Topics in Criminal Justice	3
SS 311 - Research Methods	3	CRM 493 – Internship	6
	<b>12</b>		<b>15</b>

## PSYCHOLOGY

### 56 Concentration Hours

<b>MODULE ONE – 12 credit hours</b>	<b>Credits</b>	<b>MODULE TWO – 12 credit hours</b>	<b>Credits</b>
PSY 100 - General Psychology	3	PSY 250 - Social Psychology	3
PSY 200 - Child Psychology	3	PSY 300 - Theories of Personality	3
PSY 202 - Applied Psychology	3	PSY 301 - Abnormal Psychology	3
PSY 205 - History of Psychology	3	PSY 302 - Forensic Psychology	3
	<b>12</b>		<b>12</b>

<b>MODULE THREE – 16 credit hours</b>	<b>Credits</b>	<b>MODULE FOUR – 16 credit hours</b>	<b>Credits</b>
PSY 331 - Experimental Psychology	3	PSY 493 - Internship in Psychology	12
PSY 340 - Physiological Psychology	3	PSY 495 – Research in Psychology	4
PSY 492 - Industrial/Organizational Psychology	3		
PSY 494 - Seminar in Psychology	4		
PSY 384 - Behavioral Analysis	3		
	<b>16</b>		<b>16</b>

## COMPUTER INFORMATION SYSTEMS\*

### 62 Concentration hours required

<b>MODULE ONE – 12 credit hours</b>	<b>Credits</b>	<b>MODULE TWO – 12 credit hours</b>	<b>Credits</b>
CS 150 - Introduction to Computer Science	3	CIS 215 - Essentials of Project Management	3
CS 206 - Introduction to Web Technology	3	MTH 262 - Discrete Mathematics	3
CS 212 - Formal Thinking	3	CIS 300 - Information Security and Policy	3
CS 250 – Fund. of Programming Languages	3	CS 302 - Computer Information Systems	3
	<b>12</b>		<b>12</b>

<b>MODULE THREE – 9 credit hours</b>	<b>Credits</b>	<b>MODULE FOUR – 14 credit hours</b>	<b>Credits</b>
CIS 316 - Project Risk and Leadership Mgt.	3	CIS 370 - Computer Ethics	3
CS 330 - Network and Data Communication	3	CS 410 - Database Management Systems I	3
CS 350 - Introduction to Software Engineering	3	CS 411 - Systems Analysis & Design	3
CS 371 - Research Methods	3	CS 416 – Internship	5
	<b>12</b>		<b>14</b>

<b>MODULE FIVE - 12 credit hours</b>	<b>Credits</b>
CS 412 - Database Management Systems	3
CIS 413 - Electronic Commerce	3
CS 432 - Computer Architecture	3
CS 475 - Seminar	3
	<b>12</b>

For additional information, please contact:

FASTTrack Programs

Talladega College

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# DR. JEWEL PLUMMER COBB HONORS PROGRAM

## Mission and Vision

Through its establishment in 2023, the Dr. Jewel Plummer Cobb Honors Program at Talladega College aims to create a space for students with high academic potential and record increased opportunities to increase the academic rigor of their experience and extend the intellectual horizons in our curriculum.

Our mission includes the following:

- Providing students with an intellectually rigorous course of study;
- Engaging scholars in independent research and experiential learning to aid in their preparation for graduate school and careers.
- Helping students connect their lived experiences to the broader global community.
- Ensuring scholars engage in co-curricular and extracurricular endeavors to enrich themselves and Talladega's campus and community.

Within these activities, our program encourages academically advanced scholars to fully adopt the University's core values: Students First, Accountability, Integrity, Diversity, And Excellence.

## Honors Program Curriculum

The Honors Program curriculum functions within a loose framework of courses intended to bring breadth and interdisciplinarity to our students' perspectives as critical thinkers, questioners, and future professionals. Course offerings will change from semester to semester, but always make essential connections to your location within the global picture and your professional or graduate school plans. Of course, requirements will differ depending upon a student's entry point—as a first or second-year/transfer student. All Honors Program courses and seminars fulfill the College core curriculum or graduation requirements.

### Required Honors Program Curriculum

#### Entering as a first-year:

- Honors English 101 and 102
- Honors EDU 100
- Honors Humanities 101 and 102
- PE 101-102
- Honors HIS 235 and 236 Honors
- Honors Biology or Natural Science
- Math (based on the level of enrollment)

#### Entering as sophomores:

- Honors HIS 235 and 236

**INTERDISCIPLINARY ELECTIVES:** All students who wish to graduate with Honors will select **three 300-400 level elective courses** besides the CORE courses.

## COURSE PREFIXES

The following are the official abbreviations used by Talladega College.

### Numbering System

Freshman Courses.....	100-199
Sophomore Courses.....	200-299
Junior Courses.....	300-399
Senior Courses.....	400-499

## COURSE DESCRIPTIONS

**ACC 211. Principles of Accounting I.** Introduces the student to business accounting process and how accounting information (financial affairs) of a business enterprise is provided to users. The process of recording, summarizing, and preparing financial statements of a business enterprise is covered. 3 credit hours.

**ACC 212. Principles of Accounting II.** This is a continuation of Principles of Accounting, including inventory controls, deferrals, accruals, and long-lived assets, plant depreciation, partnership and corporation accounting, manufacturing and process, cost systems, and job order cost systems, budgetary control and standard cost systems. Prerequisite: ACC 211. 3 credit hours.

**ACC 246. Micro-Computer Accounting.** This course utilizes the micro-computer in a study of accounting principles and practices, preparation and analysis of financial statements, measuring business activity, and making rational business decisions. 3 credit hours.

**ACC 311 & 312. Intermediate Accounting I & II.** An intensive study of accounting theory and application to solving problems relating to cash flow and income measurements of products and period costs, recording costs and revenues of firms, financial statements, balance sheets, accounts receivable, inventory accounts, and adjustment accounts. Prerequisite: ACC 212 with grade of C or better. 3 credit hours. each semester.

**ACC 411. Income Tax Accounting.** An introduction of the concepts, procedures, and application of federal income taxes as they relate to individuals. Prerequisite: ACC 212 with grade C or better. 3 credit hours.

**ACC 412. Managerial Accounting.** This course is designed to introduce the use of accounting data by management to the decision-making, planning, and controlling processes. Prerequisite: ACC 212. 3 credit hours.

**ACC 413. Cost Accounting.** Emphasis on the utilization of cost data in planning and controlling activities. Specific areas include process, job order, standard, functional relationships, budgeting, inventory valuation, and income determination. 3 credit hours.

**ACC 415. Auditing.** Introduces the purposes, standards, concepts, and practice of auditing. It prepares students with an accounting concentration for the profession of Accounting Prerequisites: ACC 311-312 or permission of the instructor. 3 credit hours.

**ACC 420. Accounting Theory and Procedures.** A study of methods, procedures, and cases relating to accounting theories and practices as well as APB, FASB, SFAS, and ARB. Prerequisites: ACC 311-312. 3 credit hours.

**ACC 430. Government/Non-Profit Accounting.** This course introduces accounting procedures associated with governmental appropriations and expenditures. Responsibility accounting for funds of other non-profit institutions, such as hospitals, colleges and universities, and voluntary health and welfare organizations, will be explored as well as examining the Governmental Accounting Standard Board (GASB) promulgations. Prerequisite: ACC 212 with grade of C or better. 3 credit hours.

**ART 211. Art Appreciation.** A course designed to combine certain aspects of studio work with the historical areas of art as they relate to cultural patterns of creative man in the universe. Emphasis on appreciation of the visual and minor arts with close examination of both through exhibition programs, lectures, discussions, demonstrations, field trips, and the use of various audiovisual aids. Critical evaluation of principles and practices in the art field emphasizing contemporary trends. 3 credit hours.

**ART 212. Survey of Art History.** This course will be broken into two sections to study the chronological evolution of art. Emphasis will be placed on representative works of paintings, drawings, printmaking, sculpture, and architecture by European artists. Discussion of selected non-European art will be included. A research paper or project and Internet involvement will be required along with discussions and evaluations. 3 credit hours.

Part I (ART 212) will cover the Paleolithic era to the Middle Ages. (3 credit hours.)

Part II (ART 213) will cover Renaissance art to the Present. (3 credit hours.)

**ART 220. Design and Color-** An introduction to the use of compositional and color basics in art. Emphasis will be placed on the elements and principles of design, 2 and 3 dimensional design problems, color mixing and theory, and the introduction to a variety of painting media. 3 credit hours.

**ART 221. Ceramics I.** This course is designed to introduce the student to the use of clay as an art medium. Such methods as coil, pinch, drape, slab and template are introduced and instruction is provided in the use of the potter's wheel. Basic glaze application and decoration will be included. The student will be encouraged toward originality and experimentation. 3 credit hours.

**ART 222. Ceramics II.** A continuation of Ceramics Workshop I. Includes advanced wheel and hand building methods, as well as basic glaze formulation; opportunity to learn kiln stacking and firing. 3 credit hours.

**ART 223. Drawing I.** This is a studio course which introduces the student to basic materials and their uses. Still life, the human figure, and landscapes are the subjects through which the student is encouraged to develop his/her abilities to visually observe and express through drawing. 3 credit hours.

**ART 224. Painting I.** An introduction to various concepts of painting, and exploration of different techniques using different painting mediums. Acrylic paint will be the primary medium with some use of Watercolor and Oils. 3 credit hours.

**ART 225. Design II.** This course introduces students to the basics of three-dimensional design and processes with an emphasis on spatial organization, and the media and technologies unique to the creation of 3D forms. Increasingly complex studio art projects will strengthen students' knowledge of the principles of 3 D art and design to include form, space, function, volume, mass, movement, and structure. 3 credit hours.

**ART 226. Graphic Arts.** An introduction to the basic uses of line, texture and color, etc., in various print media. This course is intended to introduce fundamental technique and to encourage experimentation in the uses of tools and materials. Opportunity is provided for work in linoleum blocks, wood cut, lithography, serigraphy and etching. 3 credit hours.

**ART 236. Introduction to Computer Graphics.** An introduction to the use of computers as design tools and to software such as Adobe Photoshop Elements, and Illustrator to assist in creating digital art for advertising, the web, and for the press. The basics of digital scanning/importing of negative and positive images, work processing, photo manipulations, page layout, and preparation of art for print, etc., will be included. 3 credit hours.

**ART 311. Black American Art and Artists.** An art historical survey course of contemporary Black American artists in relation to the past and modern movements in art. There will also be studio work in the areas of painting, graphics, sculpture, and ceramics. 3 credit hours. **ART 320. Sculpture.** Emphasis will be placed on the exploration of traditional relief and “inround” sculpture using a variety of materials and techniques and more contemporary sculpture such as “found objects” and conceptual. A historical survey of traditional, modern, and contemporary sculpture will be discussed. 3 credit hours.

**ART 320. Sculpture.** Emphasis will be placed on the exploration of traditional relief and “inround” sculpture using a variety of materials and techniques and more contemporary sculpture such as “found objects” and conceptual. A historical survey of traditional, modern, and contemporary sculpture will be discussed. 3 credit hours.

**ART 322. Painting II.** A continuation of ART 224. 3 credit hours.

**ART 325. Painting III.** A continuation of Painting II. Various concepts of creating a painting, mat cutting and palette painting techniques. 3 credit hours.

**ART 327. Drawing II.** A continuation of ART 223. 3 credit hours.

**ART 330. Figure Drawing.** This advanced drawing course will focus on the creative exploration and interpretation of the human form using the live model. Attention will be given to artistic anatomy and personal interpretation of the figure at rest and in action using a variety of materials and techniques. 3 credit hours.

**ART 494. Senior Project.** This course will be used by seniors to prepare/finalize the art works and the written documentation part for their senior exhibition. 3 credit hours.

**ART 495. Senior Exhibit.** Art majors are required to participate in an exhibition (group or solo) and oral defense of their written documentation before graduation. They will also be required to take part in all aspects of the exhibition such as hanging and mounting their works, preparing announcements and other

forms of advertising, receptions, lighting and taking the exhibition down when over. Prerequisite: ART 494. 3 credit hours.

**BIO 101. Principles of Life.** A human-oriented inquiry-based course which presents the basic concepts, theories, laws and interrelationships unifying principles of living systems. Included are units on metabolism, genetics, reproduction and cellular structure and activity key concepts of supporting disciplines including the use of technology. Two 1-hour and twenty-minute lecture period per week and one 2-hour laboratory period per week. 4 credit hours.

**BIO 102. Organismal Biology.** A course that explores the diversity of living organisms through the lens of basic evolutionary and ecological concepts, with an emphasis on the structure and function of plants and animals. Two 1-hour and twenty-minute lecture period per week and one 2-hour laboratory period per week. Prerequisite: BIO 101 or NS 101. 4 credit hours.

**BIO 210. Contemporary Topics in Neuroscience.** This course is based on discussion of current literature research topics in neuroscience. Topics will include learning, memory, neurodevelopmental disorders and aging. Critical analysis of experimental results will be emphasized. Students will choose a research article for presentation during the course. 1 credit hour.

**BIO 214. Introduction to Environmental Sciences.** This course is designed to provide a general knowledge of principles of environmental sciences and their application in the management of certain aspects of the environment, such as the conservation of soil, water, wildlife, forest, mineral and energy resources in the United States and Alabama. This course also involves the study of the relationships of organisms to their physical surroundings and their problems resulting from upsetting the established equilibrium of ecological systems, environmental conservation and management. Two 1-hour and twenty – minute lecture periods per week and one 2-hour laboratory period per week. Prerequisite: BIO 102. 4 credit hours.

**BIO 223. Comparative Vertebrate Zoology.** A study of the classes of vertebrate animals with special emphasis on their origins, evolutionary history, adaptations, structures, behavior, and basic principles of taxonomy. Two 1-hour and twenty-minute lecture periods per week and one 2-hour laboratory period per week. Prerequisite: BIO 102. 4 credit hours.

**BIO 231. Molecular Genetics.** A lecture-discussion course which treats the important facts and principles of heredity as they relate to plants, animals and humans utilizing molecular genetics technology and application. Students will read literature, scientific interpretation, communicate understanding through presentations and understand the concepts of the supporting disciplines and the supporting role of science-specific technology. Active inquiry activities where students communicate concepts and understand scientific processes, relationships and natural patterns from empirical experiences. Two 1-hour and twenty-minute lecture period per week and one 2- hour laboratory period per week. Prerequisite: BIO 102. 4 credit hours.

**BIO 230. Nutritional Science.** This course will help the student to understand and apply principles and practices of human nutrition. Prerequisite: BIO 101 and CHE 101. 3 credit hours.

**BIO 240. Human Anatomy & Physiology I.** Lecture and laboratory activities. Integrated survey of human anatomy and physiology that explores the relationship between structure, function and homeostasis in the human body. We will explore these topics from an organ system framework and focus on cellular aspects; tissues and skin; the skeletal, muscular, and nervous systems, including the special senses of sight, hearing, taste, and smell.

**BIO 241. Human Anatomy & Physiology II.** Lecture and laboratory activities. Integrated survey of human anatomy and physiology that explores the relationship between structure, function and homeostasis in the human body. We will explore these topics from an organ system

framework and focus on endocrine, cardiovascular, lymphatic and immune, respiratory, digestive, urinary, and reproductive systems.

**BIO 320. Botany.** A course dealing with the basic of plant life. Morphology, physiology, ecology, and evolution to include assessment of relative concepts or preconception. Two 1-hour and twenty-minute lecture period per week and one 2-hour laboratory period per week. Prerequisite: BIO 102. 4 credit hours.

**BIO 330. Introduction to Epidemiology.** This course introduces applications of epidemiologic principles and methods to study the distribution and determinants of health and diseases in populations. Emphasis will be placed on controls of conditions such as infections and chronic diseases, mental disorders and environmental health hazards. Particular attention will focus on study design and quantitative aspects of epidemiology for critical thinking and analytic analysis. This course will engage students in active and collaborative learning through teamwork, case studies and group discussion. Prerequisite: BIO 101, CHE 101, MTH 200. 3 credit hours.

**BIO 334. Histology.** A study of the microanatomy of vertebrate tissues and organs, including laboratory study of vertebrate tissues using prepared slides. Two 1-hour and twenty-minute lecture periods per week and one 2-hour laboratory period per week. Prerequisite: BIO 102. 4 credit hours.

**BIO 345. General Ecology-** This course will introduce ecological principles and relationships. The lecture and laboratory will combine traditional classroom lectures and laboratory activities, field work, and computational analyses to explore how organisms are interconnected with each other and their respective habitats and ecosystems. Prerequisite: BIO 102. 4 credit hours.

**BIO 351. Microbiology.** An inquiry-based course devoted to the study and assessment of concepts/misconceptions of bacteria and to problems concerning the relation of bacteria to health, industry and infectious disease. Course emphasis inquiry-based exercises developing concepts and data interpretation in scientific fashion. Understanding science concepts, principles, theories, laws and relationships from observations, data and inferences in a scientific manner. Two 1-hour and twenty-minute lecture period per week and one 2-hour laboratory period per week. Prerequisites: BIO 102 and CHE 201. 4 credit hours.

**BIO 432. Molecular Cell Biology.** Molecular basis of cell structure function, cloning and biotechnology. Active inquiry activities where students communicate concepts and understand scientific processes, relationships and natural patterns from empirical experiences. Two 1-hour and twenty-minute lecture period per week and one 2-hour laboratory period per week. Prerequisites: BIO 102 and CHE 101-102. 4 credit hours.

**BIO 452. Biochemistry.** A course which treats the chemical composition of living matter, metabolism. cell regulation and biochemical pathway inquiry in a scientific manner. Understanding science concepts, principles, theories, laws and relationships from observations, data and inferences in a scientific manner. Two 1-hour and twenty-minute lecture period per week and one 2-hour laboratory period per week. Prerequisites: BIO 102 and CHE 201. 4 credit hours.

**BIO 462. Toxicology I.** This course is the first toxicology course in a two-semester sequence. It is designed to provide an overview of toxicology, including the basic science of poisons, the role of metabolism and the effect of toxicants on the major organ systems. Biochemical and molecular toxicological concepts

will be used to explore mechanisms of toxic action of endogenous and exogenous chemicals and how various organs are selectively damaged by a toxicant. Two 1-hour and twenty-minute lecture periods per week and one 2-hour laboratory period per week. Prerequisites: BIO 102, CHE 201 and CHE 202. 4 credit hours.

**BIO 494. Senior Seminar.** Students must prepare documents in scientific fashion and present a public research seminar. Course required for all biology majors with weekly meetings for students to investigate scientific literature to pursue an in-depth research topic. 2 credit hours.

**BIO 495 and 496. Research.** Research conducted under the direction of departmental faculty. Prerequisite: Junior/Senior status and/or consent of the Department. 3 credit hours each.

**BUS 101. Introduction to Business.** Interaction between firms and society; aims of business firm's vis-a-vis those of society; forms of business ownership: sole proprietorship; partnership; limited companies; government corporations and the co-operative movement in the United States of America. Sources of business finance. Role of the stock exchange, specifically the New York and Chicago Stock Exchange. Social responsibility of business firms; economics of scale and capacity utilization; characteristics of foreign owned businesses operating in the U.S. Company Organizations structure: formal and informal structures. Major management functions: - planning, organizing, directing, controlling, staffing and budgeting delegation of responsibility and authority. Elements of finance, marketing, personnel and production. 3 credit hours.

**BUS 105. Professional Development.** These are courses designed to improve retention and increase cultural and business awareness of all business majors. They include general business management, computer applications, GMAT preparation, business planning and international affairs. 3 credit hours.

**BUS 313. Business Law.** Covers the areas of contract formation and enforcement, commercial papers, sales-secured transactions, and the various forms. Prerequisite: Junior or Senior status. 3 credit hours.

**BUS 452. Global Business.** This course introduces students to the theory, practice and decisions areas of Global business. Students will learn about such important topics as Global trade theories, political economy, levels of economic development and currency exchange rate theory. They will have the opportunity to apply their knowledge in Economics, Marketing and Management and other business courses in preparing a project involving the analysis of trade and doing business with the World and country of interest. Data sources useful in preparing such analyses will be generated. Several important Global Economics/Political issues of timely importance will be addressed throughout the course. Prerequisite: Econ 201 and 202. 3 credit hours.

**BUS 493. Business Internship-** Enables students to integrate academic knowledge with its practical applications. Student internships can enhance the educational experience by making subsequent study more meaningful. In addition, exposure to various aspects of the business environment can help the student develop professionally before entering the marketplace. Prerequisite: Junior or Senior status. 3 credit hours. May be repeated for a total of 6 hours.

**BUS 494. Strategic Management.** This course integrates information from a variety of courses, such as Accounting, Marketing, Economics, Finance, Human Resources, and Computer Science, for understanding and the formulation of policies as they apply in our technological society. Business problems will be solved from both micro and macro perspectives. Prerequisite: Senior status or approval of instructor. 3 credit hours.

**BUS 495A-495B. Senior Project.** This is a research course with emphasis in Accounting, Management or Business Economics. It involves individual research or study under the direction of departmental faculty. Prerequisite: Senior status or approval of instructor. 3 to 6 credits.

**CHE 101. General Chemistry I.** The first semester of the introductory level course dealing with the elementary principles of chemistry. Students will learn the foundational concepts regarding dimensional analysis, atomic structure and theory, stoichiometry and chemical reactions, periodic table trends, chemical binding and molecular structure. This course is required of all students majoring in biological and physical sciences. Two 1-hour and twenty-minute lecture periods per week and one 2-hour laboratory period per week. 4 credit hours.

**CHE 102. General Chemistry II.** The second semester of the introductory level course dealing with the elementary principles of chemistry. Students will learn the foundational concepts regarding the study of gas laws, properties of solutions and solids, chemical kinetics and equilibrium, acid base chemistry, introductory thermodynamics, and electrochemistry. This course is required of all students majoring in biological and physical sciences. Two 1-hour and twenty-minute lecture periods per week and one 2-hour laboratory period per week. Prerequisite: CHE 101. 4 credit hours.

**CHE 103. Introduction to Forensics.** This course introduces students to the scientific perspective of forensic investigation. In this one semester course, students will learn the techniques for the scientific examination of physical evidence. Topics to be discussed include fingerprints, soil imprints, toxicology, ballistics, arson and explosions, the analysis of blood and body fluid, DNA profiling, and PCR. Students will review the theoretical basis of methods of comparison and their influence on scientific interpretation. Three 1-hour lectures. Prerequisite: None. 3 credit hours.

**CHE 130. Food Science.** This course is an introduction to the scientific principles and practices involved in the production, preservation, and consumption of food. Students will explore the interdisciplinary nature of food science covering topics such as the chemical and physical properties of food, food safety and preservation, food processing and packaging, and the sensory and nutritional aspects of food. Prerequisite: None. 3 credit hours.

**CHE 201. Organic Chemistry I.** The first semester course centered on the learning of the general principles of organic chemistry. Students will be introduced to the carbon compounds and the relation of carbon containing derivatives such as alkanes, alkenes, alkynes, alkyl halides and alcohols. In addition, students will study the nomenclature, chemical and physical properties, synthesis and reactions, with an emphasis on mechanism of carbon containing derivatives. Two 1-hour and twenty-minute lecture periods per week and one 2-hour laboratory period per week. Prerequisite: CHE 101. 4 credit hours.

**CHE 202. Organic Chemistry II.** In this second semester course, students will continue their study of carbon containing compounds and their derivatives such as aromatics, carbonyl containing compounds like, aldehydes, ketones, and carboxylic acids, amines, and biomolecules. Students learning will still remain on molecule synthesis and reaction mechanism. Two 1-hour and twenty-minute lecture periods per week and one 2-hour laboratory period per week. 4 credits each semester. Prerequisite: CHE 101, CHE 201.

**CHE 221. Chemistry Sophomore Seminar.** The purpose of this course is to equip chemistry majors with basic knowledge that is critical to their success in their chemistry coursework and give them an introduction options they can explore for potential career pathways. Prerequisite: CHE 101. 2 credit hours.



**CHE 301. Quantitative Analysis.** A course dealing with measurements using gravimetric, volumetric and colorimetric analysis with an emphasis on the theory and calculations associated with acid- base equilibria, redox reactions nucleation, and precipitation and complexation processes as it relates to instrumental methods. Two 1-hour and twenty- minute lecture periods per week and one 2-hour laboratory period per week. Prerequisite: CHE 101, CHE 201, CHE 202. 4 credit hours.

**CHE 302. Instrumental Analysis.** The course centers on the study of theoretical and practical applications of modern chemical analysis. Subject matter will place an emphasis on the study and theory of operational features of commonly utilized analytical tools. Two 1-hour and twenty- minute lecture periods per week and one 2-hour laboratory period per week. Prerequisite: CHE 101, CHE 102, CHE 201, CHE 202, CHE 301. 4 credit hours.

**CHE 310. Forensic Chemistry.** Students will learn the applications of chemistry in the analysis of physical evidence and problem-solving techniques with forensic science applications. Topics to be covered include arson debris, drugs, explosive residues, gunshot residues, papers and inks, paint chips and DNA. Chemical techniques for analyzing evidence will be studied in lecture and practiced in the lab. Laboratory techniques will include gas chromatography, mass spectroscopy, atomic absorption spectroscopy, electrophoresis, infrared spectroscopy, liquid and thin-layer chromatography. Two 1-hour and twenty-minute lecture periods per week and one 2-hour laboratory period per week. Prerequisite: CHE 101, CHE 102, CHE 201, CHE 202, CHE 301. 4 credit hours.

**CHE 318. Theoretical Organic Chemistry.** A detailed study of the structure and reactivity of organic compounds. Three 1-hour lectures. Prerequisite: CHE 202 or its equivalent. Offered on demand. Prerequisite: CHE 202. 3 credit hours.

**CHE 320. Qualitative Organic Analysis.** This course introduces the fundamental physical and chemical principles of various analytical tools (IR, NMR, MS, UV) for the purpose of structural elucidation. The spectral analysis skill set of the student will be developed through data interpretation. Two 1-hour and twenty-minute lecture periods per week and one 2-hour laboratory period per week. Offered on demand. Prerequisite: CHE 202. 4 credit hours.

**CHE 322. Chemistry Junior Seminar.** This course is a focused on the development on the student's ability to conduct a literature review on a chosen topic relating to chemistry. In the course, students will gain experience with scientific reading, writing and presentation. Prerequisite: CHE 101. 2 credit hours.

**CHE 340. Food Chemistry.** This course is an introduction to the scientific principles and practices involved in the production, preservation, and consumption of food. Students will explore the interdisciplinary nature of food science covering topics such as the chemical and physical properties of food, food safety and preservation, food processing and packaging, and the sensory and nutritional aspects of food. Prerequisite: CHE 101, CHE 102, CHE 101L, CHE 102L. Co-requisite: CHE 340L. 4 credit hours.

**CHE 341. Inorganic Chemistry.** The focus of this course will be on the bonding theories, spectroscopy, and reactivity of inorganic compounds. The first third of the course will focus on the building blocks for the study of inorganic compounds, including molecular orbital theory, symmetry and group theory, and the structure of solids. This information will form the basis for further study of the structure, physical, and spectroscopic properties of the elements. A significant portion of the course will be devoted to coordination complexes of the first and second-row transition metals. The biological relevance of the compounds we study will be discussed in many cases. In addition to bioinorganic chemistry, topics will include

organometallic chemistry, properties of solids, and the chemistry of main group elements. Prerequisites: CHE 101, CHE 201, CHE 202. 4 credit hours.

**CHE 401. Physical Chemistry I.** The first semester of an advanced study of states of matter, colligative properties of matters, thermodynamics, photochemistry and chemical kinetics. Two 1-hour and twenty-minute lecture periods per week and one 2-hour laboratory period per week. Prerequisites: CHE 101, 102, 301, MTH 205 and 206, and PHY 101 and 102. 4 credit hours.

**CHE 402. Physical Chemistry II.** In the second semester, an advanced study of topics such as thermodynamic, electrochemistry and quantum chemistry. Two 1-hour and twenty-minute lecture periods per week and one 2-hour laboratory period per week. Prerequisites: CHE 101, 102, 301, MTH 205 and 206, and PHY 101 and 102. 4 credit hours.

**CHE 494. Senior Seminar.** A reading course offered on demand. The subject content will vary depending upon the specific need-interest of the student and advisor. An oral presentation is required in this course. 2 credit hours.

**CHE 495 and 496. Research.** A course in which the student engages in individual research under the direct supervision of a faculty member. Prerequisite: Senior status in chemistry or permission of the Department. 3 credit hours.

**CRM 241. Intro to Criminal Justice.** This course introduces the criminal justice system. The primary goal of this course is to develop a general understanding of the criminal justice system's response to crime in society. This course will serve as an overview or survey of the structure of the criminal justice system. It will introduce students to the components of the criminal justice system – police, courts, and corrections. It will prepare students to enter more advanced courses that address each individual component more in-depth.

**CRM 242. Intro to Juvenile Justice.** This course examines the history and philosophy of the juvenile justice system in America, including the organization, functioning, and adjudication of juveniles in the criminal justice system.

**CRM 250. Criminalistics.** This course is an introduction to the field of forensic science. It discusses conducting a complete and thorough criminal and/or civil investigation. It will also provide students with knowledge of ideologies of effective crime scene management as well as what types of data can be gathered from physical evidence because of laboratory analysis.

**CRM/SOC 300. Criminology.** The study of introductory history and general orientation to theories of criminality, criminal behavior, and causation and law.

**CRM 310. Police Administration.** This course is a study of police administration, including the organizational structure, function and theory related to the practice of policy management as well as daily operations.

**CRM 320. Criminal Law.** An involved philosophical analysis of criminal law principles and concepts focusing on both the procedural aspects and the substantive elements of the various crimes, criminal court decisions, and the practical application of such principles and concepts in the courtroom. This course will assist you developing critical analysis skills by examining the legal framework for the enforcement of criminal law. It will also provide a philosophical analysis of criminal law principles and concepts focusing on both the procedural aspects and the substantive elements of the various crimes, criminal court decisions, and the practical application of such principles and concepts in the courtroom.

**CRM 342. Criminal Investigations.** Students will learn the fundamentals of investigation and crime-scene application, the recording of evidence; investigative techniques and procedures; and follow-up case studies. Specific topics include physical evidence, information sources, interviews and interrogations, eye-witness identifications, crime scene reconstruction, homicide investigations, burglaries, robberies, sex crime investigations, specialized investigations, and managing criminal investigations.

**CRM 343. Criminal Procedures.** The study of criminal procedure is a fascinating one which involves an examination of the power of the government to enforce the criminal law versus the right of individuals to be free from government intrusions as guaranteed by the United States Constitution. This course will assist you in developing critical analysis skills by examining the legal framework for the enforcement of criminal law. You will learn about the scope of the criminal court process and the variety of roles that are played throughout.

**CRM 344. Corrections.** This course examines the administration of corrections as a component of the criminal justice system. The history and development of corrections is explored, with a special focus on issues involving the care, custody and control of inmates. The development and implementation of policies and procedures to effectively manage correctional facilities will be explored.

**CRM 345. Probation & Parole.** This course examines the administration of probation and parole as it relates to correctional techniques. The history and development of probation and parole is explored, with a special focus on issues involving the care, custody and control of offenders.

**CRM 350. Law of Evidence.** This course gives a comprehensive analysis of the rules of evidence. Subjects include judicial notice, presumptions, the nature of real and circumstantial evidence, burden of proof, province of court and jury, documentary evidence, hearsay evidence, confessions and admissions, and witnesses. The course gives particular emphasis to evidence in criminal cases.

**CRM 360. Private Security.** This course is an overview of the history and development of the growing private security field. Special emphasis is placed on the work of Alan Pinkerton, and others, in the early days of the development of the private security field. Current liability issues related to the provision of private security services are explored. Methods of disaster preparedness and emergency preparedness planning are explored. Attention is also given to basic fraud detection techniques, including how to conduct a fraud vulnerability assessment and fraud risk analysis. A significant focus of this course is on the role of private security in crime prevention.

**CRM 410. Legal Writing & Research.** This course will give students a general introduction into the basic legal writing and research tools, including legal citation, legal analysis, and writing of legal memorandum and other legal documents. The class includes a component of training in on-line computer research.

**CRM 490. Diversity in Criminal Justice.** The primary objective of this course is to provide students with an overview of issues related to multiculturalism and diversity in the criminal justice system. General areas covered will include how culture influences the decision-making practices of those employed in the system, victimization/offending issues among diverse groups, and historical and current issues impacting a wide range of groups.

**CRM 492. Topics in the Study of Criminal Justice.** This course provides the student an opportunity to integrate classroom theory and knowledge with the practices of the criminal justice system or social services agencies by exploring various current topics and challenges faced in the criminal justice system.

**CRM 493. Professional Internship.** This course provides the student an opportunity to integrate classroom theory and knowledge with the practices of the criminal justice system or social services agencies. The course is designed to promote professional development; expose students to the real world of work by providing valuable work experience in an environment conducive to learning while preparing students for future careers in the field of criminal justice.

**CS 150. Introduction to Computer Science.** A preliminary course for all students who would like to take any of the computer science courses. The course emphasizes two topics: Survey of Computer Science and Systematic Problem Solving. Prerequisite: None. 3 credit hours.

**CS 206. Introduction to Web Technology.** This course will introduce the Hyper Text Markup Language (HTML) used to develop a Web site. This course also builds upon basic skills in Web authoring. Various Web authoring tools are introduced. Upon completion, students will be able to use these tools to develop basic Web sites. Prerequisite: CS 150 or permission of instructor. 3 credit hours.

**CS 207. Advanced Web Technology.** Building on CS 206, this course delves deeper into Web- related concepts and techniques. Topics include advanced CSS, an introduction to other methods of scripting (such as JavaScript), the use of forms, and how to embed media (audio, video). In addition, students will learn what it takes to “go live” with a site: domains, hosts, and File Transfer Protocol will all be discussed. Prerequisite: CS 206. 3 credit hours.

**CS 212. Formal Thinking.** Practice in using scientific and mathematical patterns of thinking, especially the effective use of constraints in solving problems. An introduction to topics in philosophy of science, such as “explanation” and “evidence,” and some mathematically oriented ideas, such as “probability,” “decision,” “information,” and “control systems.” Prerequisite: None. 3 credit hours.

**CIS 215. Essentials of Project Management.** Project Management Essentials offers a critical introduction to the planning, implementation and evaluation of specific projects in addition to the evaluation of the success of the project. This includes the basic concepts of the five fundamental project management processes, defining requirements, schedules, risk management and project control. Prerequisite: None. 3 credit hours.

**CS 250. Fundamentals of Programming Language-** This course is an introductory programming course. The course emphasizes the fundamental concepts, such as data types, the concept of variable scope, structures, functions, structured programming, and implementation on computer programs. Prerequisite: CS 150 or permission of instructor. 3 credit hours.

**CS 251. Advanced Programming.** A preliminary course of object-oriented programming techniques such as encapsulation, polymorphism, and inheritance. C++ or languages will be used in a “hands-on” application. Also provides the knowledge of Collections, and String classes. Current application software will be used to enhance the process required in this course. Prerequisite: CS 250. 3 credit hours.

**CIS 300. Information Security and Policy.** This course provides students with an introduction to information security policies. Students will be introduced to sociological and psychological issues in policy implementation in general and then provided a focused dialogue on information security specific policies. The class discusses the entire lifecycle of policy creation and enactment and presents the student with issues specific policies in different domains of security. The structure of the policy is also discussed to assist the students design and modify policies. Several examples from different contexts of real-life situations. Prerequisite: CS 250. 3 credit hours.

**CIS 302. Computer Information Systems.** This course introduces the fundamentals of information systems and demonstrates how these systems are used throughout the organization. The focus of this course will be on the key components of information systems – people, software, hardware, data and communication technologies, and how these components are developed, acquired, and integrated to create a competitive advantage. Prerequisite: CS 250. 3 credit hours.

**CS 309. Algorithms and Data Structures.** Investigation of various properties of algorithms and their corresponding data structures, such as lists, stacks, queues trees, and B-trees. Some emphasis on comparable efficiencies of these tools. Languages that may be used for these types of applications include Java or C++. Prerequisite: CS 251. 3 credit hours.

**CIS 315. Project Cost and Schedule Management.** This course is designed to insure the likelihood of a project's success through effective and efficient budgeting and scheduling. It will utilize quantitative and computer tools to adjust the project plan resulting in more efficient allocation of resources and management. Prerequisites: CS 215 or permission of instructor. 3 credit hours.

**CIS 316. Project Risk and Leadership Management.** This course is designed to avoid risks and capture opportunities relative to product process, implementation and project problems in addition to containment of such problems. The ability to strategically seek and receive cooperation from planning to implementation of projects will be carefully explored. Prerequisites: CS 215 or CS 315 or permission of instructor. 3 credit hours.

**CS 330. Network and Data Communication.** This course examines the underlying technology that makes data communication possible. The course will cover various transmission media, digital and analog signals, modulation, multiplexing, circuit switching, error control and flow control. The course will also cover many real-world examples of data communication, including modems, DSL, Ethernet, wireless LANs, and cell phones. Prerequisites: CS 250 & CS 309. 3 credit hours.

**CS 350. Introduction to Software Engineering.** This course will cover the fundamentals of software engineering. Topics will include understanding system requirements, finding effective methods of design, coding, and testing, and usage of the software tools, e.g., MS Visio or Rational. Prerequisites CS 250. 3 credit hours.

**CS 351. Programming Languages.** A survey of types and uses of computer languages, including schemes for representing and comparing different languages such as Functional, Logical and Object-Oriented Languages will be discussed in this course. Prerequisite: CS 251. 3 credit hours.

**CS 358. Fundamentals of Java Language.** Provide a working knowledge of Java application and its implementation on business, E-commerce and graphic user interface applications. Overview of various aspects of Java programming with “hands-on” experience on case studies and group projects. Prerequisite: CS 250 or CS 251. 3 credit hours.

**CIS 370. Computer Ethics.** This course introduces the ethical issues faced by computer users. Topics include privacy, intellectual property, cybercrime, games, social justice, and codes of professional ethics. Prerequisite: None. 3 credit hours.

**CS 371. Research Methods.** This course will introduce basic research methods in Computer and Information Systems. The course includes both experimental and non-experimental research design, qualitative and quantitative approaches to data analysis. The student will interpret maps, charts, graphs, write and revise reports. Prerequisite: CS 250 or CS 370. 3 credit hours.

**CS 410. Database Management Systems I.** This course covers experimental research. Research design, data collection, analysis, validity, and report writing will all be covered. Substantial parts of the course requirements are written. The format of the course will be a mixture of lecture and discussion, writing, and demonstrations. Prerequisite: CS 250. 3 credit hours.

**CS 411. Systems Analysis and Design.** Provides tools and structured methodology for understanding and communicating about data processing systems; early phases of systems design are also addressed. Current application software will be used to enhance the process required in this course. Prerequisite: CS350. 3 credit hours.

**CS 412. Database Management Systems II.** Introduction to techniques of database systems design and implementation with emphasis on data integrity and file security techniques. Current database application software will be used to illustrate the development, testing and maintenance of computer databases as well as perform structured query application. Prerequisite: CS 410. 3 credit hours.

**CIS 413. Electronic Commerce.** This course covers emerging online technologies and trends and their influence on the electronic commerce marketplace. Students will learn various revenue models and how to market on the Web. Next, the course covers online auctions and various legal and ethical role in organized crime and terrorism, identity theft, and online payment fraud. Finally, students learn how to plan for electronic commerce. Prerequisite: CS 150. 3 credit hours.

**CIS 415. Digital Forensics and Investigation.** This course covers the need for computer forensics and the basic concepts used in a computer forensics examination; introduces techniques required for conducting a forensic analysis on systems and data. The theories directly correlate to methods used to recover/restore data for various requirements, ranging from litigation to fraud-based investigations. Prerequisite: CS 330. 3 credit hours.

**CS 416. Internship.** The goal of an internship is to give students an opportunity to apply lessons learned in the classroom to real-world experience set in a practice-oriented environment. In addition, students will have the opportunity to demonstrate and develop their technical skills and soft skills such as teamwork, effective communication, social interactions, professional networking and critical thinking. Prerequisite: Junior or Senior status. 5 credits.

**CS 430. Network Security.** This course provides a study of threats to network security and methods of securing a computer network from such threats. Topics included in this course are security risks, intrusion detection, and methods of securing authentication, network access, remote access, Web access, and wired and wireless network communications. Upon completion, students will be able to identify security risks and describe appropriate countermeasures. Prerequisite: CS 330. 3 credit hours.

**CS 431. Operating Systems.** The objective of this course is to introduce students to major areas of operating system principles. Emphasis will be placed on coordination of system resources and the importance of paging and segmentation. Also, an overview of various operating systems with “hands-on” experience. The operating systems include Windows, Unix, and Linux. Prerequisites: CS 309 and 2 computer languages. 3 credit hours.

**CS 432. Computer Architecture.** Describes how computers are organized, including what components one has and how they are controlled and coordinated, with special emphasis on central processors. Prerequisites: CS 309 or CS 431. 3 credit hours.

**CS 475. Seminar.** This course covers experimental research. Research design, data collection, analysis, validity, and report writing will all be covered. A substantial part of the course requirements is written. The format of the course will be a mixture of lecture and discussion, writing, and demonstrations. Prerequisite: Senior status. 3 credit hours.

**CIS 485. Science and Engineering Mathematics.** A study of advanced topics in computer science or applied mathematics, such as Network Security, Databases, Programming Languages, Fourier analysis, LaPlace transforms, partial differentials, vector and tensor analysis, complex variables, and variation calculus. Prerequisite: Junior or Senior status. 3 credit hours.

**CS 495 and 496. Research.** A course in which the student engages in individual research and study under the direction of computer science or mathematics faculty. Prerequisite: Junior or Senior status. 3 credit hours.

**ECO 201. Principles of Microeconomics.** This course is an introduction to microeconomics theory. It focuses on the “ups” and “downs” of the markets for services and goods and how the price affects the growth of these markets. The course further deals with the factors of supply and demand and the determination of the economy’s price levels. Prerequisite: Math 101-102. 3 credit hours.

**ECO 202. Principles of Macroeconomics.** This course focuses on the large scale or aggregate economy. Macroeconomics deals with the study of unemployment, inflation, gross domestic product price indices, consumption, and investment. Macroeconomics concentrates on two main areas: changes in national income and economic growth. Prerequisite: MTH 101-102. 3 credit hours.

**ECO 245. Economic Modeling via Micro-Computers.** This course utilizes the microcomputer to conduct modeling studies of economic events which are subject to changes in magnitudes, parameters, and a combination of the same. 3 credit hours.

**ECO 304. Intermediate Macroeconomics.** Analysis of national income accounting; Keynesian model of employment, income and output vs. classical model; analysis of consumption, saving and investment; static vs. dynamic analysis; growth models; fiscal and monetary policy, role of government. Prerequisites: ECO 201-202. 3 credit hours.

**ECO 305. Intermediate Microeconomics.** Analysis of consumer behavior, demand, indifference curves, and theory of value. Production, theory of the firm, analysis of costs, revenues, long run, and short run. Analysis of market structure distribution theory, general equilibrium analysis. Prerequisites: ECO 201-202. 3 credit hours.

**ECO 320. History of Economic Thought.** Medieval economic thought, mercantilism, physiocrats, classical economists, the historical school, Austrian school, Karl Marx and the Socialist, Neo-classical economists, the mathematical school, Keynes, the Institutionalists, modern economists. 3 credit hours.

**ECO 332. Political Economy of Developing Nations.** The relations between political and economic forces in developing areas, including theories of economic development, political organization and participation, sources of capital formation, technical progress, and problems in raising and allocating development resources. Also investigates historical relationships among developing nations and the role of international organizations. 3 credit hours.

**ECO 348. Comparative Study of Political Economy in Advanced Industrial Societies.** Comparative analysis of political economy in advanced industrial societies with attention to capitalism and socialism in theory as well as in practice. Focus is on the U.S. and global politics. 3 credit hours.

**ECO 350. International Economics.** Theory of international trade, comparative advantage, factor endowment and non-competing groups. Balance of trade, balance of payments, accounts, trade restrictions, exchange rate international monetary policy, devaluation, and international agreements. Prerequisites: ECO 201-202. 3 credit hours.

**ECO 355. Public Finance.** A study of revenues, expenditure, and debt. Examination of theories of taxes and analysis of different taxes, theories of expenditure and borrowing; fiscal policy and role of the budget; problems of federal finance and intergovernmental relations. Prerequisite: ECO 304. 3 credit hours.

**ECO 360. Principles of Econometrics.** Development of labor theories, collective bargaining, union aspects, management aspects, labor laws and theory interpretation, wage theories, productivity concepts, fringe benefits, friction in wage determination, labor markets, race and related discrimination in the labor markets, and working conditions. Prerequisites: ECO 201-202. 3 credit hours.

**ECO 425. Money and Banking.** History of money and banking; structure and functions of a commercial bank; the Federal Reserve Bank, functions, roles; monetary policy; financial institutions; international monetary policy; balance of payments; International Monetary Fund. Prerequisites: ECO 201-202. 3 credit hours.

**EDU 100. College Orientation.** A course designed to acquaint new students with the history of the college, policies and procedures, and expectations in the areas of deportment and academics. Special emphasis will be given to assisting students with study skills, e.g., note taking skills, test taking skills, and time management skills, with skills for successfully adjusting to college life. This course is a requirement for graduation for all students. 1 credit hour.

**EDU 110. Pre-Professional Orientation to Teaching.** The course is designed to acquaint students with the education profession as a whole, including the realities of teaching. Classes and seminars will be conducted on campus; laboratory experiences will be held in public schools. Students will observe the everyday operations of schools and the decision-making responsibilities of teachers. Students will observe for a minimum of 5 full school days. Experiences will provide students with a beginning pedagogical foundation for making professional career decisions as to the entrance into the teacher education program and level of specialization. 1 credit hour.

**EDU 332. Reading in the Content Areas.** This course is designed for teachers of basic school subjects. Its approach is prescriptive and enables the student to learn how to accomplish the teaching and learning skills along with subject matter. It includes the application of practical skills based on the theory presented in class. 3 credit hours.

**EDU 372. Educational Media.** This course is designed to acquaint the student with various types of audiovisual and technological equipment found in today's schools. Students will learn how to operate the equipment and apply it to instructional purposes. 3 credit hours.

**EDU 374. Foundations of Multicultural Education.** This course prepares the candidate for perceiving, believing, evaluating, and behaving in different cultural settings. This course will also help the candidate become more responsive to the human condition, individual cultural integrity, and cultural pluralism in today's society. Students must complete a minimum of 21 observation hours in 3-hour increments in a field placement in inclusive general education classes.

**EDU 441. Methods of Teaching in Secondary Grades.** This course is designed to address the specific methods and materials for teaching on the secondary level. It addresses the general and specific problems



facing Content Area teachers in secondary school. Requires Teacher Education Admission. 2 credit hours.

**EDU 442. Methods of Teaching Secondary Biology.** Materials and methods of Secondary Teaching Biology at the secondary level. Requires Teacher Education Admission. Offered only in the Fall semester. 1 credit hour.

**EDU 443. Methods of Teaching Secondary English Language Arts.** Materials and methods of Secondary Teaching English Language Arts at the secondary level. Requires Teacher Education Admission. Offered only in the Fall semester. 1 credit hour.

**EDU 444. Methods of Teaching Secondary History.** Materials and methods of Secondary Teaching History at the secondary level. Requires Teacher Education Admission. Offered only in the Fall semester. 1 credit hour.

**EDU 445. Methods of Teaching Secondary Music.** Materials and methods of Secondary Teaching Music at the secondary level. Requires Teacher Education Admission. Offered only in the Fall semester. 1 credit hour.

**EDU 446. Methods of Teaching Secondary Mathematics.** Materials and methods of Secondary Teaching Mathematics at the secondary level. Requires Teacher Education Admission. Offered only in the Fall semester. 1 credit hour.

**EDU 451. Classroom Management.** A study of principles, procedures and theories for creating and maintaining a well-managed classroom. Emphasis is on the planning decisions teachers must make including, but not limited to instruction, student behavior, physical environment and good communication skills. Prerequisite: Admission to Teacher Education Program. 3 credit hours.

**EDU 493. Internship in Teaching Secondary Education.** This course provides for a directed and closely supervised performance of students during their field intern experience in cooperating schools. The course includes accompanying directed study and seminars to improve professional competency. The primary focus is to relate theory and practice. The student will be assigned to the appropriate site and cooperating teacher. (Full-time assignment for a minimum of 12 weeks.) 12 credit hours.

**ELE 301. Materials and Methods of Teaching Language.** This course is designed to provide candidates with experiences that give them knowledge, skills, and dispositions about methods and materials related to language arts with special emphasis on listening, handwriting, reading, speaking, and children's literature. Emphasis will also be placed on writing compositions. The content of this course is planned around primary students (P-3) and intermediate students (4-6). A practicum is required. 3 credit hours.

**ELE 302. Materials and Methods of Teaching Social Studies.** This course emphasizes the knowledge, skills, and dispositions needed by candidates to become effective classroom social studies teachers. The course will underscore the content taught to primary students (P-3) and intermediate students (4-6). Among topics, the instruction will focus on cooperative learning, multicultural concerns, current issues, inquiry methods and developing map and globe concepts. A practicum is required. 3 credit hours.

**ELE 304. Teaching Reading to Young Children.** This course will provide an in-depth study of early literacy development and word identification strategies that will include methods of assessment and instruction in phonemic awareness, phonics, fluency, vocabulary, and text comprehension. Major approaches to reading instruction developmentally appropriate for young children will be investigated. A practicum is required. 3 credit hours.

**ELE 305. Materials and Methods of Teaching Elementary Mathematics.** This course is designed to provide experiences related to mathematics education for primary students (P-3) and intermediate students (4-6). The emphasis of the first part of the course is on the concept development of young children, early number sense, and concepts and operations for the primary grades. The second part of the course focuses on the nature of mathematical processes, methods of instruction, instructional materials, the evaluation of outcomes, and current research and reform in mathematics education. A practicum is required. 3 credit hours.

**ELE 312. Children's Literature.** This is a survey course of current and traditional literature applicable to diverse populations of children. The components of a well-balanced literature program and related audiovisual media are explored as a means of enriching the basic curriculum and as a source of information and pleasure for children. 3 credit hours.

**ELE 315. CURRICULUM K-6.** This course surveys all aspects of elementary education as a professional career. Candidates will become familiar with dynamics affecting research-based best teaching practices in the elementary school. Special emphasis will be given to integrating the elementary school curriculum to meet the needs of diverse populations, including students from various cultural backgrounds, students with special learning needs, and students who are English language learners. 3 credit hours.

**ELE 362. Materials and Methods of Teaching Elementary Science.** This course is intended to help candidates develop the knowledge, attitudes, and skills needed to teach effectively and to nurture children's curiosity. The curriculum concepts will target primary students (P-3) and intermediate students (4-6). The curriculum topics emphasized in this course will include: process of science and scientific inquiry, construction of science knowledge, science teaching strategies, planning for science instruction and health education and nutrition. A practicum is required. 3 credit hours.

**ELE 400. Teaching Elementary Mathematics and Science Practicum.** This course investigates basic content, pedagogy, and the importance of math and science in an elementary education program. How students learn math and science and effective strategies, including problem solving, use of technology, hands-on inquiry, and addressing diversity will be stressed. Reflection on self, on teaching and on student learning and differences will be emphasized. Current curriculum trends will be explored, and lessons will be developed based on national and state standards. 2 credit hours.

**ELE 407. Diagnostic and Prescriptive Reading.** The overall goal of this course is to provide candidates with the knowledge base necessary for appropriate use of diagnostic teaching procedures and materials of reading instruction within the regular classroom, from kindergarten to sixth grade. Emphasis will be based on understanding how students learn to read, strategies for improving an individual student's reading achievement, and how to become an informed diagnostic-prescriptive teacher of reading. Future candidates will be made aware of factors that support student learning or place students "at risk" and some ways to manage these variables in the regular classroom.

**ELE 493. Elementary Internship.** This course consists of sixteen weeks of full-time approved teaching under the immediate direction of supervising teachers in off-campus public schools. Candidates share their experiences, discuss problems, and develop new techniques in a professional seminar for the duration of teaching experience. Prerequisite: Departmental approval. A weekly seminar is required. 12 credit hours.

**ELE 495. Senior Seminar.** This seminar will cover special topics for the Elementary Education K-6 interns in preparation for entry into the teaching arena. In addition to specific topics, interns will prepare their final portfolio and make a formal presentation. 1 credit hour.

**ENG 101. Composition I.** A first-semester, foundational course in which writing, critical thinking, and analytical skills are enhanced through foundational approaches to college writing, and an introduction to research and documentation. Activities allow the exploration of various perspectives in different disciplines and culture through diverse formats. A grade of “C” or better is required for successful completion. Prerequisite: None. 3 credit hours.

**ENG 102. Composition II.** This class reinforces and builds on the skills developed in English 101. This course emphasizes research writing, documentation methodologies, critical thinking, and analytical skill development. Research papers are required. A grade of “C” or better is required for successful completion. Prerequisite: A grade of “C” or better in ENG 101. Credit Hours: 3.

**ENG 201. Practice in Writing.** A course designed to offer additional writing skills and/or practice to students who demonstrated the need in English Composition 102. (A required course if a student makes less than a grade of B in ENG 102.) 3 credit hours.

**ENG 202. Speech.** This course is required for all students and offers training in the preparation and delivery of oral discourse, sources of material, patterns of organization, and the extemporaneous and composite methods of presentation. Prerequisite: A grade of B or better in ENG 102 or 201. 3 credit hours.

**ENG 203. Advanced Writing.** Development of skills in the use and writing of the argumentative paper and such expository forms as the report, critical review, abstract and research paper, with special emphasis given to research procedures and the development of the research paper.

Prerequisite: A grade of B or better in ENG 102 or ENG 201. 3 credit hours.

**ENG 204. Creative Writing.** Work with a variety of fictional forms based on a careful study of the theory and structure of different types of fiction, such as the short story, poem and play. Prerequisites: A grade of B or better in ENG 102 or 201, and ENG 203. 3 credit hours.

**ENG 205. Critical Approaches to Literature.** An introduction for non-majors to the various perspectives that can be brought to bear on literature: historical, formalistic, psychological, mythological, etc. 3 credit hours.

**ENG 206. Technical Writing.** A study of the fundamentals of writing as used in specific content areas, such as business, social science and natural science. Prerequisite: ENG 102. 3 credit hours.

**ENG 207. Introduction to Literature I.** An introduction to the study of prose fiction. Required of all beginning English majors. 3 credit hours.

**ENG 208. Introduction to Literature II.** An introduction to the study of poetry and drama. Required of all beginning English majors. 3 credit hours.

**ENG 210-211. World Literature.** An introduction to the fiction and poetry of various world cultures, excluding British and major American writers. 3 credit hours. each semester.

**ENG 291. Little Theater.** A performance-oriented course which gives students experience in various aspects of dramatic presentation. 3 credit hours.

**ENG 305. English Grammar.** A description of the characteristics of English, including word classification (parts of speech) and inflections; constituent structure of phrases, clauses and sentences; comparison of sentences related in meaning; comparison of oral and standard written forms; emphasis on discussion and on writing about English. 3 credit hours.

**ENG 307. Survey of English Literature I.** Beginning to 1800. 3 credit hours.

**ENG 308. Survey of English Literature II.** 1800 to present. 3 credit hours.

**ENG 321. Shakespeare.** A careful study of the principal plays with special emphasis on Shakespeare's development as a dramatist. 3 credit hours.

**ENG 330. American Literature I, Beginning to Civil War.** A survey of American literature from the Puritans to Whitman, with special emphasis on major writers of the American Renaissance: Emerson, Thoreau, Hawthorne, Melville, and Whitman. 3 credit hours.

**ENG 331. American Literature II, Civil War to Present.** A sampling of modern American literature. Writers studied generally include: Dickinson, Twain, Crane, James, Hemingway, Fitzgerald, Faulkner, Frost, and Stevenson. 3 credit hours.

**ENG 335. African American Literature I, Beginning to 1920.** A critical study of representative African American writers from the beginning to 1920, including slave narratives, autobiography, fiction and poetry. 3 credit hours.

**ENG 336. African American Literature II, 1920 to Present.** A critical study of works by representative African American writers from 1920 to the present. 3 credit hours.

**ENG 350. Introduction to Film Studies.** In this course, students will learn the visual "grammar" of the film while also tracing its history. By the end of the course, students should be proficient in film terminology, capable of conducting a detailed analysis of a film and familiar with some of the major moments in film history, including the contributions of African American directors, past and present. 3 credit hours.

**ENG 408. Chaucer.** Study of Chaucer's major poetry through generally critical approach and some attention given to the grammar and pronunciation of Middle English. Usually offered in fall semesters. Required of all English majors during the senior year. 3 credit hours.

**ENG 431. Harlem Renaissance.** Critical examination through contextual reading, student's analytical writing and discussion of the meaning and legacy of this vibrant cultural and literary period in African-American arts and letters. A senior-level course which is offered in alternate semesters. 3 credit hours.

**ENG 440. Modern Literature.** A sampling of some modern English and American writers, from 1890 to present. Emphasis is placed on major poets and novelists of the 1920s and 1930s, including Eliot, Joyce, Yeats, Hemingway, and Faulkner. 3 credit hours.

**ENG 441. Modern Drama.** A study of nineteenth and twentieth century drama from Ibsen to the present, including continental, English, and American dramatists. 3 credit hours.

**ENG 445. Topics in Literature.** A seminar designed to address a selected literary concentration and/or contemporary issue. The seminar will focus on such topics as Southern literature, women's literature, popular literature or major American authors. 3 credit hours.

**ENG 450. Linguistics.** An introduction to the description of English, with occasional examples from other languages: their sounds (phonetics), sound combinations (phonology), word order (syntax), and meaning (semantics); social reaction to various linguistic patterns and practice in applying the principles learned. 3 credit hours.

**ENG 494. Seminar in Criticism.** The course focuses on the critical principles of representative critics from the Classical period to the present time, using an historical approach. Particular attention is given to the practical application of some of the various theories advanced. Restricted to seniors. 3 credit hours.

**ENG 495. Senior Project.** A course offered to graduating English or English Education majors who have a 3.0 GPA or above and want to graduate with departmental distinction. 3 credit hours.

**FED 201. Introduction to Education.** This course in the introduction of education is designed to study a broad-based overview of the foundations of education for students in the United States. Its intent is to interest students who are preparing for a teaching career, as well as those who are concerned about educational issues and policies in this country. Attention will be given to the historical and philosophical foundations, as well as the social, economic, and legal perspectives of teaching. 3 credit hours.

**FED/PSY 241. Educational Psychology.** Educational Psychology is a problem-centered course with emphasis on the psychological contribution to the problems of physical, emotional, social, mental, and educational growth. Attention is given to the application of this knowledge to dealing with learning in the school environment, skill acquisitions, transfer of training, individual differences, and other aspects of human development are stressed. 3 credit hours.

**FED/PSY 321. Human Growth and Development.** This course in human development covers the entire lifespan, as humans are born, age, and die. Knowledge of the individual changes within society is an essential focus if we are to be prepared for the problems that could be created by these changes. 3 credit hours.

**FED 342. Educational Measurement and Evaluation.** A study of construction and criteria for evaluation of tests used in the elementary and secondary schools. The use of statistical methods in measuring test results and the application of such results to school purposes are stressed. 3 credit hours.

**FIN 202. Principles of Finance.** Asset management, capital budgeting, short-term sources of funds, long-term sources of funds, capital structure, financing growth and development, liquidation or reorganization. 3 credit hours.

**FIN 240. Risk and Insurance.** This course is designed to introduce students to the fundamentals of risk and insurance. It will deal with the various types of insurance and how they are used to manage and/or alleviate risk (defined broadly as the chance of injury, damage or loss). Applications will be made to real world concepts to facilitate the students' understanding. 3 credit hours.

**FIN 241. Principles of Real Estate.** This course is designed to survey various forms of real estate businesses and the understanding of many considerations involved in acquiring and owning real estate, such as ownership rights, financing, marketing, investment, and managing. It also gives insight into the real estate profession. 3 credit hours.

**FIN 310. Financial Institutions and Capital Markets.** This course will cover analysis of the role of money and capital markets in the financial process and their influence on the economy; also, a comprehensive survey of activities and functions of various financial institutions and their impact on the economy. Prerequisite: FIN 202. 3 credit hours.

**FIN 330. Commercial Banking.** This course is designed to help students understand the problems and issues that bankers must deal with. It should also help students understand how commercial banks are related to the functioning and well-being of the economy. 3 credit hours.

**FIN 341. Cycles & Forecasting via Micro-computers.** This course employs the application and integration of database, spreadsheet, and word processing software applications in time series analysis of events that affect the management and fiscal operations of a non-profit or profit organization. 3 credit hours.

**FIN 460. Investment Analysis.** The course will cover an overall view of the investment decision process, including financial statement analysis, risk measures, portfolio theory, stock price valuation methods, and security analysis. Prerequisites: FIN 202 and FIN 310. 3 credit hours.

**FIN 462. Financial Management.** Financial analysis, profit planning, budgeting, long-term investment decisions, financial structure, cost of capital, long-term external financing, working capital management, mergers, holding companies, multinational firms, failure, reorganization and liquidation. Prerequisite: ACC 212. 3 credit hours.

**FIN 498. International Finance.** This course is designed to introduce students to the functions of multinational firms and in general how international transactions of a financial nature work. Also, it provides students with a basic understanding of the forces that affect the relative values of currencies in international markets, the problems of multinational firms in financing international operations, and issues associated with capital budgeting. 3 credit hours.

**HCP 101. Introduction to Public Health.** A course designed to enable students to develop an understanding of core concepts of public health, appreciation for factors affecting health status and the personal and professional means by which might contribute to personal, community, societal and global health will be emphasized. 3 credit hours.

**HIS 211. Historical Geography.** An examination of the geographical factors in global history based on the chronological geo-political changes which have marked the historical maps of Europe, Africa and the Americas. 3 credit hours.

**HIS 213. Historiography.** An introduction to the nature of history, the philosophy of history, the history of historical writing, and the historical process. Emphasis will be placed on methodology in historical research. 3 credit hours.

**HIS 217. Comparative Ancient Civilizations.** A consideration of the rise and fall of Egyptian, Mesopotamian, Hebrew, Greek, and Roman civilization, of early Oriental civilizations, and of other non-Western civilizations, and of the cross-fertilization of ideas throughout the world and of contributions to the modern world. 3 credit hours.

**HIS 395. Topics in History: U.S. Legal History.** An analysis of selected topics. A research project may be required. May be repeated with the consent of the Chairman. 3 credit hours.

**HIS 495. Senior Project.** A course in which a student proposes research and prepares a written report on a subject related to a specific area in history. Required for graduation with departmental distinction. 3 credit hours.

**HIS 496. Advanced Historiography.** An advanced consideration of issues in the study of history, involving discussion of historiographical questions, analysis of scholarly papers on varied topics, and individual

research and seminar presentations. Refining skills in organizing research, data collection, scholarly apparatus and historical writing will be emphasized. Required of all senior history majors. 3 credit hours.

**HIS 233. United States History Survey I.** A comprehensive historical survey of the origins of the political, cultural, and ethnic developments in America from sixteenth century colonial exploration and settlement to the Reconstruction era. 3 credit hours.

**HIS 234. United States History Survey II.** A comprehensive historical survey of the rise to world power including the economic, political and social developments from the Reconstruction era to the present. 3 credit hours.

**HIS 235. African American History Survey I.** An historical survey of African American heritage, culture, contributions and adjustments from slavery to emancipation and the early role of African Americans within the emergence of American civilization. 3 credit hours.

**HIS 236. African American History Survey II.** An historical survey of African Americans after emancipation with emphasis on the social, economic, political and personal struggle to gain equality within the American civilization. 3 credit hours.

**HIS 237. African American Politics.** The course will trace the historical political experience of black Americans from the infamous “three-fifths compromise” at the Constitutional Convention to the current status in Presidential elections. Topics will include the development of political leadership, the political implications of segregation, the impact of migration and urbanization, and the responses to particular political issues affecting the black community. 3 credit hours.

**HIS 238. The History of Alabama.** The history of Alabama from the colonial period to the present. Special reference will be made to the impact of Blacks on the state of Alabama. 3 credit hours.

**HIS 240. Latin American History Survey.** A chronological survey of the major events in Latin American history from the colonial heritages of Latin America to the contemporary status of United States-Latin America relations. 3 credit hours.

**HIS 311. The Image of African Americans in the Media.** An historical survey and analysis of the way African Americans have been presented in the various media: print, photography, radio, television, and movies. The method is largely audiovisual. Both the racial stereotyped views and the more positive representations are seen. The impact on national attitudes and behavior is evaluated. 3 credit hours.

**HIS 330. The American Revolution and the National Period.** A study of problems associated with the creation of a new nation from the Revolutionary War through the crises of the National period. 3 credit hours.

**HIS 331. The Civil War and Reconstruction.** An examination of the causes of the War, its impact and consequences. 3 credit hours.

**HIS 332. The Progressive Era and the Gilded Age.** A concentration on problems, and reactions to the appearance of large-scale industrialization and the emergence of the United States as a world power. 3 credit hours.

**HIS 333. 20th Century United States History.** A history of the United States from 1890 to the present, with special attention to its emergence as a world power, economic alternatives, and political and social responsiveness to internal challenges. 3 credit hours.

**HIS 334. American Military History.** A presentation of a balanced history of the Army from its beginning to the present, with appropriate attention to peacetime as well as wartime achievements. 3 credit hours.

**HIS 335. American Social and Intellectual History.** An examination of the evolution of American intellectual and popular thought and changing forms of expression. 3 credit hours.

**HIS 359. Central Themes in American Studies.** A thematic consideration of the major issues, ideas, trends and forces which molded American society, including revolution and constitutional development, immigrant communities, federalism vs. states' rights, industrialization, and world power. 3 credit hours.

**HIS 247. Survey of African History.** An introduction to the history of Africa south of the Sahara, from prehistory through pre-colonial and colonial history to political independence. 3 credit hours.

**HIS 340. The Rise of African Nationalism.** An examination of African resistance to the establishment of European rule in the late 19th century; of African adaptation and protest in the early 20th century; of the emergence of independence movements and liberation movements; and of issues of independent Africa. 3 credit hours.

**HIS 349. Central Themes in African Studies.** A critical examination of issues and ideas in African societies, including political alternatives of pre-colonial societies, continuity and change in cultural patterns, economic development in colonial systems, and liberation in southern Africa. 3 credit hours.

**HIS 399. Malcolm and Martin.** This course examines the two most dynamic and prolific national leaders of the African-American Civil Rights Era of the fifties and sixties: Martin Luther King, Jr., and Malcolm X. It is also an examination of how American oppression shaped the ideology, cosmology, and politics of these change agents. This course will explore the great issues of the Civil Rights Era: Nationalism and Integration; "Violence" and non-violence; Christianity, and Islam; class and race, etc. Elective Course 3 credit hours.

**HIS 401. Great Men and Women of America.** Hybrid seminar/survey course. Selected biographies. Critical analysis. Research. Oral and written reports. Special emphasis on black makers of history. Required for all History majors during the senior year. Prerequisites: HIS 235, HIS 236. 3 credit hours.

**HIS 402. The Long Civil Rights Movement.** This course will examine the U.S. civil rights movement in a broad context of twentieth-century social movements, with particular emphasis on how the African American freedom movement intersected with and influenced debates about gender, labor, sexuality, and foreign policy. Required of all history majors during the senior year. 3 credit hours.

**HIS 221. World History Survey I.** A comprehensive historical survey of the major issues in global history from pre-civilization to 1500, with emphasis given to the cultural, economic and political interrelationships of the early world civilizations. 3 credit hours.

**HIS 222. World History Survey II.** A comprehensive historical survey of the major issues of global history from 1500 to the twentieth century with emphasis given to the cultural, economic, ecological and technological interrelationship of modern global cultures. 3 credit hours.

**HIS 310. History of England.** A survey of English history from pre-history to the present, with particular attention given to social, political and religious developments. Independent research projects, examining primary sources, are required. 3 credit hours.



**HIS 319. Central Themes in European Studies.** Thematic consideration of major issues, ideas, trends and forces which molded European society, including the popular base of government, nationalism, internationalism, liberal state, and science and modern societies. 3 credit hours.

**HIS 321. Medieval European.** Western European in the “High Middle Ages,” the 11th, 12th and 13th centuries; the reform of the church, empire and papacy; rise of towns and trade; the Crusades; the growth of national monarchies. 3 credit hours.

**HIS 322. Renaissance and Reformation.** An examination of some of the forces which created modern Europe, from 1300 to 1648, with particular emphasis upon cultural, political, social and religious developments. 3 credit hours.

**HIS 323. Eighteenth Century Europe.** Social, political economic history of Europe in transition (1713-1815), including expansion of overseas trade, philosophical and political thought, and the scientific, literary and artistic developments of the time. 3 credit hours.

**HIS 324. Nineteenth Century Europe.** An examination of significant developments in Europe from 1815 to 1914 nationalism, and the social problems of increasing industrialization. 3 credit hours.

**HIS 325. Twentieth Century Europe.** An examination of significant developments in Europe during a period of World War, depression and totalitarianism. Prerequisites: HIS 221-222. 3 credit hours.

**HIS 338. History of Philosophy I.** This course is designed to provide a historical narrative of the issues and ideas of the great philosophers of western civilization from ancient Greece through the medieval period. (From Pre-Socratic thinkers to Thomas Aquinas). 3 credit hours.

**HIS 339. History of Philosophy II.** This course is designed to provide a historical narrative of the issues and the ideas of the great philosophers of western civilization from the Renaissance through the twentieth century (pico della mirandola to Postmodernism). 3 credit hours.

**HON 301 K: Race, Education, and Popular Culture (MW 7:00-8:20 pm) with Dr. Sewell.** This course will explore the educational experience of Black students as portrayed in popular culture and compare that to the K-12 and higher education literature that documents and examines the lived experiences of Black students. How accurately do we see the experience of Black students represented in popular culture? What choices or biases might exist in these depictions? What might the consumption of these media have on how people build narratives around the experiences of Black students throughout the American educational system? Potential topics include the experience of students at historically Black colleges and universities (*A Different World, School Daze, The Quad*), experiences in gifted and talented education (*Grand Army*), experiences at predominately White institutions (*Higher Learning, Grown-ish, Dear White People*), experiences as student-athletes (*Love and Basketball, Coach Carter*), and experiences in public and public charter schools (*Lean on Mean, The Steve Harvey Show, Dangerous Minds, The Wire, On My Block, Waiting for Superman, The Lottery*).

**HON 303 H: Afro-Caribbean Literature and Film (MWF 3:00-3:50 pm) with Dr. Sewell.** This course studies African-Caribbean literature, encompassing the West Indian Islands and the experiences of Afro-Caribbeans in their lives in the United States and England. We explore the historical issues that underpin the literature and films examined. We will begin our study with Paulie Marshall's work from the 1950s and begin a journey through the Caribbean, leading to contemporary literature (*Brown Girl, Brownstones, Breath, Eyes, Memory, Krik, Krak, Lucy, Black Cake, The Star Side of Bird Hill, Yardie, Brother*). We will also spend the latter half of the class critiquing and engaging more specifically with

books that have been made to screen to understand their adaptation and the implications of said adaptations (*Black Cake, Yardie, Brother, Small Axe*).

**HON 304 D: On Turning 50: Women in Hip-Hop Culture (MWF 11:00-11:50 am) with Ms. Williams.** In the last five decades, the discourse on Hip-Hop culture has garnered increased attention and interest in the media and, more recently, in the academy. Though Hip-Hop scholars, activists, and artists have recognized the significance of Hip-Hop's widespread appeal and possibilities, many have begun to critique the omission of women's contributions and achievements in this dialogue. In this course, we will embark on a woman-centered exploration of Hip-Hop culture, making women visible in spaces where they have often been rendered invisible and giving them a voice where they have often been silenced. Though rap music is often conflated with Hip-Hop culture and is its most visible and audible expressive element, women's contributions to Hip-Hop art forms outside of rapping have been given little or almost no attention. This course will introduce students to women's roles in Hip-Hop culture as break dancers, graffiti artists, DJs, fiction writers, and filmmakers and their participation in Hip-Hop culture as activists, consumers, mothers, wives, and businesswomen. By the end of this course, students will not only gain knowledge of women's contributions to Hip-Hop culture but also develop the analytical skills necessary to "bring wreck" and engage in debates and critiques about pertinent issues and concerns relevant to women in Hip-Hop, especially those involving the intersections of race, class, gender, sexuality, and other forms of difference.

**HUM 101-102. Introduction to the Humanities.** In this course the student studies manifestations of the cultures which contributed to the contemporary culture in which he/she will live. Attention is focused upon Greco-Roman roots, Judeo-Christian roots, African roots and Afro-American expressions. The basic characteristics of the visual arts, architecture, literature, music, and the values and beliefs supporting prominent philosophical and religious movements are explored. 3 credit hours. each semester.

**MGT 314. Organizational Behavior.** Development of both conceptual knowledge and practical skill in dealing with behavior in formal organizations. Through readings, case, and tasks groups, students develop understanding of behavior; they also develop skill in perceiving, diagnosing, and responding to behavior at several levels, ranging from individual to the organization as a whole. 3 credit hours.

**MGT 220. Principles of Management.** Deals with the purpose and responsibilities of business, legal forms, and organizational structure, personnel functions, industrial production, marketing, record keeping, and business's relationship to society. 3 credit hours.

**MGT 351. Entrepreneurship and New Venture Creation.** This course focuses on how new businesses are started. Three objectives are pursued: understanding entrepreneurs, seeking and evaluating opportunities for new ventures and gathering resources to convert those opportunities into businesses. To this end, students are required to interview an entrepreneur and develop a business plan for a new venture. Prerequisite: MKT 345 and ACC. 311 or faculty recommendation. 3 credit hours.

**MGT 412. Production Management.** Quantitative models and methods used in operations management. Includes matrix algebra, linear programming, and constrained maximization. Prerequisite: Junior or Senior status. 3 credit hours.

**MGT 433. Human Resources Management.** Understanding current theories and emerging practices to developing a sound personnel program in today's organizations. Prerequisite: MGT 314. 3 credit hours.

**MGT 440. Small Business Management.** Development of the steps necessary to start a small business, including an understanding of the roles of the owner and manager in the small business, and the importance of small businesses in the American economy. 3 credit hours.

**MKT 301. Principles of Marketing.** A conceptual overview of the exchange process and the relationships of business firms and consumers. Emphasis is given to the marketing concept and how firms adapt product and policies to changes in the consumer demand. Channels of distribution are examined along with the supporting institutional arrangements. 3 credit hours.

**MKT 310. Consumer Analysis and Behavior.** A study of the nature and dynamics of consumer markets and the significance of these markets to marketing executives. Emphasis is placed on the concepts and constructs employed to identify and measure market segments and to analyze behavioral patterns as a basis for marketing strategy. Prerequisite: MKT 301. 3 credit hours.

**MKT 312. Promotional Strategy.** A study of the nature, scope, and contributions of personal selling, advertising, and sales promotions to the firm's problems of demand stimulation. Emphasis is on principles and concepts that relate to the integration and organization of the promotional efforts in achieving optimal allocation of the effort to facilitate movement of goods and services. Prerequisite: MKT 301. 3 credit hours.

**MKT 315. Channels of Distribution.** A study of the nature, types, and economic roles played by marketing institutions and channels. The historical development and current organizational structure of marketing channels are examined. Retaining, wholesaling, physical distribution, international channels for services are investigated and reported. Prerequisite: MKT 301. 3 credit hours.

**MKT 330. Personal Selling (Salesmanship).** A study of the concepts and techniques utilized in personal selling and the basic selling process. Emphasis is placed on the design of effective presentations and on role playing of various personal sales situations. Sales presentation is required. Prerequisite: MKT 301 or consent of class professor. 3 credit hours.

**MKT 333. Sales Management.** A study of basic sales management techniques and concepts in sales planning and control. Emphasis is placed on the organization and staffing of sales departments, development of territories, and control sales operations. Prerequisite: MKT 300 or consent of class professor. 3 credit hours.

**MKT 335. Retail Store Management.** A study of the policies, practices, and methods of efficiently operated retail stores. Areas covered include: store locations, layout, organization, merchandising, planning, pricing, procurement, store operations, personnel management, credit, stock control, sales promotions, the retailing mix, assortment planning, etc. Emphasis is given to contingency theory of management. Prerequisite: MKT 301 or consent of class professor. 3 credit hours.

**MKT 340. International/Multinational Markets.** An introduction to the three major marketing environments: domestic, foreign, and international. Opportunities are presented for students to apply basic marketing knowledge and skills to an international (foreign) environment. Emphasis is placed on learning basic international/multinational terminology, tools, and concepts. International Mini-Marketing Plan is required. Prerequisite: MKT 301 or consent of class professor. 3 credit hours.

**MKT 345. Marketing Management.** A study of the analytical concepts and principles related to the development of efficient strategies for solving marketing problems. The major policy areas of product,

price, channels of distribution, and promotion are integrated into the development of a firm's total marketing effort. Mini-Marketing Plan is required. Prerequisites: MKT 301. 3 credit hours.

**MKT 350. Marketing Research.** A study of the application of research to marketing problems, and how the findings are used in the formulation of marketing policies. Theories, concepts and methodology applicable in applying research to marketing are analyzed and emphasized. Prerequisites: MKT 301, MTH 200, and senior standing in the Division. 3 credit hours.

**MKT 355. Service Marketing.** The majority of all businesses in the U.S. in terms of contribution to growth in the economy are service businesses. Marketing 355 is concerned with developing your appreciation for the unique characteristics of service firms and for marketing's role in helping to manage these businesses more effectively. A framework for developing, assessing, and improving the quality of services is discussed. 3 credit hours.

**MKT 360. Seminar in Marketing.** Required for all marketing majors. Visiting business professionals, field trips and tours will complement selected topics in the areas of interviewing techniques, personal grooming, job finding and job keeping techniques, review of computer skills, and an overview of written and oral communication skills. 3 credit hours.

**MMS 150. Introduction to Mass Communication.** A survey of the mass media and their effects on and interrelationships with each other, American society, and the global community. 3 credit hours.

**MMS 190. Voice & Diction.** A course in voice and diction that prepares students to properly communicate with audiences according to established standards. 3 credit hours.

**MMS 211. Introduction to Journalism.** Students learn to gather information and write for the print media. Students also learn established styles, facts and issues associated with professional writing. 3 credit hours.

**MMS 214. Photojournalism.** Basic principles and practices of photography for the media. Students must provide a digital camera. 3 credit hours.

**MMS 225. Writing for Mass Media.** Introduction to the styles and standards of writing for various mass media. 3 credit hours.

**MMS 250. Digital Photography.** A course designed to introduce Mass Media Studies students to digital photography with emphasis on practical applications. Emphasis will be given to the use of a digital camera, and the digital workflow of images. Pre-requisite MMS 150. 3 credit hours

**MMS 290. Multimedia Storytelling.** A course designed to introduce students to basic video and audio production. The goal of the course is for students to develop the ability to capture great video images and audio in order to edit these elements to tell a story. Pre-requisites: MMS 150 or permission from the instructor. 3 credit hours.

**MMS 300. Writing for Broadcast Media.** Writing specifically for broadcast media (radio and TV), including style and content. 3 credit hours.

**MMS 310. Electronic Media Writing and Practice.** Introduction to the production, design and techniques of electronic publishing. 3 credit hours.

**MMS 313. Mass Communication Law.** A study of law and its applications to mass media, with emphasis on First Amendment issues, copyright, libel, privacy, privilege and other related issues. A primer for media practitioners to learn how to stay out of the courtroom—and jail. 3 credit hours.

**MMS 314. News Writing and Reporting.** An advanced course in news gathering, writing, reporting, and editing. 3 credit hours.

**MMS 317. Magazine Editing and Production.** Gathering, writing, reporting, editing, layout, illustration and production of magazines. 3 credit hours.

**MMS 318. Cultural Studies in Mass Media.** A media literacy approach is used to analyze the various ways in which mass media portray cultures, ideologies, meaning and messages. 3 credit hours.

**MMS 364. Innovations and Social Media.** A course designed to engage students in the social media world practically and theoretically. Students will use key social media innovations and explore the implications of social media upon interpersonal interactions and computer mediated communication. Pre-Requisite MMS 150. 3 credit hours.

**MMS 401. Images of African Americans in Mass Media.** Examines representations of African Americans in media, exploring historical, political, economic, and social impact of the media. Focuses on critical cultural analysis. 3 credit hours.

**MMS 402. Mass Media Management.** Portrays organizational structure of various media outlets within the industry. Examines policies, practices, procedures, planning, budgeting, audiences, circulation, distribution and media trends. 3 credit hours.

**MMS 420. Mass Communication Theory.** A survey of mass communication theory from the early 1900s to present, including theory application. 3 credit hours.

**MMS 421. Research Methods in Mass Communications.** Examines historical, economic, political contexts in which qualitative and quantitative research methods emerge. Includes relationship of theory and research, hypothesis formulation, design and implementation, and a research project. 3 credit hours.

**MMS 493. Internship.** Students will gain job experience through placement with a media organization. Prerequisite: Senior status and approval of MMS faculty. 6 credits.

**MMS 495. Senior Project.** A project developed by the student, under faculty direction and supervision, to demonstrate student's competence in the Mass Media Studies major. 3 credit hours.

**MTH 101-102. Introduction to Mathematics.** The Mathematics 101-102 sequence satisfies the minimum mathematics requirements of the College. It is primarily intended to prepare students for College Algebra (MTH 103). Topics include: number systems, formulas, and sets of numbers, graphing, and an introduction to elementary algebra. 3 credit hours.

**MTH 103. College Algebra.** A functional approach to concepts, methods and applications in college algebra. Topics include functions: polynomial, rational, exponential and logarithmic and system of equations using matrices and inequalities. Prerequisite: MTH 102 or by placement. 3 credit hours.

**MTH 105. Pre-Calculus.** A study of trigonometric functions and applications. Topics include numerical trigonometry, trigonometric functions of angles and real numbers, complex numbers and vectors. Prerequisite: A grade of C or better in MTH 103 or by placement. 3 credit hours.

**MTH 130. Contemporary Math.** The course covers a study of basic mathematical concepts as applied to modern/practical scenarios. The course will utilize mathematical operations to solve practical/fundamental problems. Core topics will include: percentages, basic algebraic operations, linear equations, financial mathematics, and basic statistics. Additional topics will be selected depending upon student need and interest. 3 credit hours.

**MTH 200. Elementary Statistics.** A technology-based introduction to elementary statistics. Topics include exploratory data analysis, descriptive statistics, probability distributions, statistical inference, linear regression and correlation, and nonparametric methods. Prerequisite: A grade of C or better in MTH 103. 3 credit hours.

**MTH 201. Functional Numeracy.** A foundation course in mathematical thinking and practice for mathematics and other science majors. Topics include set theory, logic, critical thinking, quantitative reasoning and problem solving. Prerequisite: By placement or permission from the Mathematics Department. 3 credit hours.

**MTH 204. Applied Elementary Calculus.** A survey of differential and integral calculus with emphasis on techniques and applications to business and social sciences. Topics include functions, the derivative and integrals of univariate and multivariate functions. Prerequisite: A grade of C or better in MTH 105 or by placement. 3 credit hours.

**MTH 205. Calculus I.** A rigorous introduction to differential and integral calculus. Topics include elementary analytical geometry, limits, continuity and the derivative of functions, differentiation of elementary functions and applications. Prerequisite: A grade of C or better in MTH 105. 4 credit hours.

**MTH 206. Calculus II.** This course is a continuation of MTH 205. Topics include: summation notation, antiderivatives, definite and indefinite integrals, integration techniques, improper integrals, applications of integration, and an introduction to differential equations. Prerequisite: MTH 205 passed with a C or better, or permission of the department. 4 credit hours.

**MTH 207. Linear Algebra.** An introduction to linear systems and matrix theory. Topics include the study and application of systems of linear equations, matrix algebra, vector operations, determinants, eigenvalues and eigenvectors. Prerequisite: A grade of C or better in MTH 205. 3 credit hours.

**MTH 208. Calculus III.** The concluding part of the calculus sequence. Topics include: introduction to vectors, algebra, geometry and multivariate functions, and graphs in 3-D, limits & continuity, partial derivatives, multiple integration with applications. Prerequisite: A grade of C or better in MTH 206. 4 credits

**MTH 210. History of Mathematics.** A study of the historical development of mathematics from ancient to present time. Topics include mathematics and the physical world, number systems, calculating and computing devices, developments of arithmetic, geometry and algebra; the growth of mathematics through social needs; technology and mathematics; and founders of mathematics. Prerequisite: Departmental Approval. 3 credit hours.

**MTH 220. College Geometry.** An introduction to the development of Euclidean and Non- Euclidean geometries. Topics include: Euclidean, Elliptic, and Hyperbolic geometries, plans transformations, geometrical models, geometry and technology. Prerequisite: Departmental Approval. 3 credit hours.

**MTH 260. A Survey of Finite Mathematics.** An applications-oriented survey of selected topics in finite mathematics. Topics include: combinatorics, probability theory, vectors and matrices, linear programming, and game theory. Prerequisite: A grade of C or better in MTH 103. 3 credit hours.

**MTH 262. Discrete Mathematics.** A study of finite mathematical structures. Topics include sets, logic, numeration systems, combinatorial algorithms, graph theory and boolean algebra. Applications to computer science and the social sciences are emphasized. Prerequisite: A grade of C or better in MTH 105 or permission Mathematics Department. 3 credit hours.

**MTH 265. Numerical Analysis.** The study of numerical analysis using technology. Topics include methods of solutions for equations and systems (linear and nonlinear), curve fitting and function approximation, interpolation, differentiation and integration, solutions of ordinary differential equations and computation of eigenvectors. Prerequisite: A grade of C or better in MTH 205. 3 credit hours.

**MTH 270. Number Theory.** An introduction to multiplicative and additive number theory. Topics include divisibility, prime numbers, congruencies, linear and nonlinear Diophantine equations, quadratic residues and number-theoretic functions. Prerequisite: A grade of C or better in MTH 205. 3 credit hours.

**MTH 300. Set Theory.** A study of theory sets with applications. Topics include elementary logic, set theory, axioms, set operations, functions and their properties on sets, Boolean Algebra and other applications of sets. Prerequisite: Departmental approval. 3 credit hours.

**MTH 311. Real Analysis I.** An introduction to the foundation of analysis. Topics include the field properties and completeness of the real number system, sequences of the real numbers and real values functions, Riemann-Stieltjes. Prerequisite: A grade of C or better in MTH 206. 3 credit hours.

**MTH 312. Real Analysis II.** A sequel to MTH 311. Topics include sequences and series of functions, differentiation and integration in several variables. Prerequisite: A grade of C or better in MTH 311. 3 credit hours.

**MTH 315. Topology.** A study of topological spaces. Topics include topologies of real numbers, metric spaces, homeomorphism, compactness and connectedness, product and quotient topological spaces. Prerequisite: A grade of C or better in MTH 208. 3 credit hours.

**MTH 321. Elementary Differential Equations.** A technology-based study of differential equations of the first and second order with applications in physics, chemistry, biology, and engineering. Topics include quantitative and qualitative models of differential equations, properties, solutions and applications. Prerequisite: A grade of C or better in MTH 206. 3 credit hours.

**MTH 341. Modern Algebra I.** An introduction to modern abstract algebra. Topics include semi groups, groups, subgroups, normal subgroups, p-groups, permutation groups, rings, ideals and modules with their application. Prerequisites: A grade of C or better in MTH 206 and MTH 207. 3 credit hours.

**MTH 342. Modern Algebra II.** A sequel to MTH 341. Topics include: polynomial rings, prime ideals, maximal ideals, principal, factorization in Integral domains, fields, field extension with Galois theory. Prerequisite: A grade of C or better in MTH 341. 3 credit hours.

**MTH 350. Mathematical Modeling.** An introduction to mathematical modeling using graphical, numerical, symbolic, and verbal techniques to describe and explore real-world data and phenomena. Emphasis is on the use of elementary functions to investigate and analyze applied problems and questions, and on effective communication of quantitative concepts and results. Prerequisite: A grade of at least C in MTH 206. 3 credit hours.

**MTH 361. Probability and Statistics.** An introduction to probability theory and statistics. Topics include elementary combinations, distributions and properties of discrete and continuous random variables, descriptive statistics, sampling. Prerequisite: A grade of at least C in MTH 205. 3 credit hours.

**MTH 390. Complex Variables.** An introduction to complex analysis. Topics include complex numbers and their representations, analytic and entire functions of complex variables, residue theory, complex integration and series representations. Prerequisite: A grade of C or better in MTH 208. 3 credit hours.

**MTH 422, 423, 424. Topics in Mathematics.** Students do independent study of problems selected jointly with a professor of their choice in areas such as: number theory, applied mathematics, history of mathematics, differential geometry, and information theory or geometry. Prerequisite: Departmental Approval. 3 credit hours.

**MTH 430. Ordinary Differential Equations I.** This is an introduction course for ordinary differential equations and is intended for students major in mathematics, engineering and physics, who have completed a first course in elementary differential equations, multidimensional calculus, sequences and series and linear algebra. Topics include first and second order ordinary differential equations, linear and non-linear systems of ordinary differential equations. Prerequisites: A grade of C or better in MTH 321 and MTH 207. 3 credit hours.

**MTH 494. Senior Seminar.** This is a research course. It includes the preparation and delivery of the senior project and a review for the GRE and other transition tests. Prerequisite: Departmental Approval. 2 credit hours.

**MUS 101. Music Theory I.** This course provides fundamental music theory and concepts of tonal harmony. It includes keyboard geography, note reading skills in various clefs, time signatures, simple/compound meters, rhythmic notation and counting beats, major/minor scales, scale degrees, circle of 5th, key signature, intervals, triads and their inversions, triads in major/minor keys, notating chords in Roman numerals with figured bass and lead sheet music symbols, harmonic progression, cadences, theory and compositional organization, and musical analysis. This course will develop the ability to demonstrate general musicianship in the major performance area and to create composition or improvisation on the topics. Students taking MUS 101 also take MUS 210 Sight Singing/Ear Training I. 3 credit hours.

**MUS 102. Music Theory II.** This course discusses 7th chords and their inversions non-chord tones, part writing in triads and 7th chords, voice leading, secondary dominant and tonicization, harmonic progression and harmonic function, the circle of fifths progression, and musical analysis. This course will develop the ability to demonstrate general musicianship in the major performance area and to create composition or improvisation on the topics. MUS 102 is the second semester of a cumulative two-year music theory sequence required of all music majors.

Students taking MUS 102 also take MUS 210 Sight Singing/Ear Training II. Prerequisites: MUS 131, 132, 101, 101L. 3 credit hours.

**MUS 107. Music Appreciation in Film.** This course is open to music and non-music majors. It provides enjoyment of music appreciation by studying music from classical to contemporary in music films. It covers music for all ages and various vocal and instrumental music forms and genres. Class activities will include attentive listening to music, discussions, research on composers and music topics. Through the films, students will enjoy learning how the social, cultural, historical, and political backgrounds influence the composers and the process of creating music. 3 credit hours.



**MUS 131. Class Piano I.** This is the first semester in a four-semester sequence of class piano. It is intended to develop keyboard skills and competencies in scales/arpeggios, sight reading, harmonization, transposition, solo repertoire in a five-finger range. It introduces keyboard geography, fingerings, and hands position, key signatures, chord symbols in Roman numerals and lead sheet music. The first semester concentrates on playing five finger scales and cross hands arpeggios in all 12 major and 12 minor keys; primary chord progression (I-IV6 I-V65-I) in 12 major keys; four types of triads (major, minor, augmented, diminished) and their chord inversions; and major scales in an octave (hands separate). It promotes students' growth in artistry, technical skills, collaborative competence, and knowledge of musicianship. Students will develop a rudimentary capacity to create composition or improvisation on the topics. 1 credit hour.

**MUS 132. Class Piano II.** It develops student's keyboard competency in scales/arpeggios, sight reading, harmonization, transposition, improvisation, and solo repertoire in octave ranges. This second semester concentrates on playing 12 major scales in two octaves (hands separate); three forms of minor scales (natural, harmonic, melodic), hands separate; five types of 7th chords (major, dominant, minor, diminished, half diminished) and their inversions; chord progression in 12 major keys (I-IV6 I-V65-I) and 12 minor keys (i-iv6 -i-V65-i); and accompaniment styles (block chord, broken, waltz, Alberti). It promotes students' growth in artistry, technical skills, collaborative competence, and knowledge of musicianship. Prerequisite: MUS 131. 1 credit hour.

**MUS 133, 134, 233, 234, 333, 334, 433, 434. Applied Piano I-VIII.** Through weekly lessons, students will develop, keyboard competency, their piano technique through the study and performance of scales, arpeggios, and repertoire in historical area. It includes technical skills and artistic self-expression in performance. Prior to each course completion, students must be able to work on musical problems and their capabilities to perform required repertoires. 1 credit hour.

**MUS 141, 142, 241, 242, 341, 342, 441, 442. Applied Instrument I-VIII.** Through weekly lessons, students will study and perform scales, technical studies, etudes, and solos on their primary instrument. It includes technical skills and artistic self-expression in performance. It provides overview understanding of the repertory in the major performance area and the ability to perform from a cross-section of the that repertory. Prior to each course completion, students must be able to work on musical problems and their capabilities to perform required repertoire. 1 credit hour.

**MUS 143, 144, 243, 244, 343, 344, 443, 444. Applied Voice I-VIII.** Through weekly lessons, students will study and perform vocal repertoire and learn to utilize proper posture, breathing, and vocal technique, repertoire in historical area. It includes technical skills and artistic self-expression in performance. Prior to each course completion, students must be able to work on musical problems and their capabilities to perform required repertoire. 1 credit hour.

**MUS 161. String Instruments.** It provides the basic techniques of fingering, bowing, and other performance practices, how to take care instruments, differences and similarities in string family. This course prepares students to acquire instrumental concepts, skills, and rehearsal techniques required to teach in public schools. Students will learn how to take care of each instrument and possible solutions and remedial techniques for improper tone quality, intonation, balance, and blend. 1 credit hour.

**MUS 171-178. Marching Band. Marching Band I-VIII.** Instrumental Music majors must enroll in Marching Band during each semester of residence. It features instruction in street and field marching techniques, and artistic self-expression in performance. It provides overview the understanding of the repertory in the major performance area and the ability to perform from a cross-section of the that

repertory. It provides knowledge and skills sufficient to work as a leader and in collaboration on matters for musical interpretation. It enhances students' growth in artistry, technical skills, collaborative competence and knowledge of repertory through regular ensemble experience. 1 credit hour.

**MUS 184. Winds and Percussions.** This course consists of principles of orchestration, basic methods and techniques of brass, woodwinds, and percussion instruments. This course prepares students to acquire instrumental concepts, skills, and rehearsal techniques required to teach in public schools. It covers concepts of tone quality, embouchure, proper breathing, posture, playing position, articulation, and stick grip. Students will learn how to take care of each instrument and possible solutions and remedial techniques for improper tone quality, intonation, balance, and blend. 1 credit hour.

**MUS 191, 193-199. College Choir I-VIII.** Voice majors must enroll in College Choir during each semester of residence. The Talladega College Choir rehearses in DeForest Chapel and performs at school, local concerts, and tours. Non-music majors may take this course with or without credit and may be repeated. This course offers to improve technical skills and artistic self-expression in performance. It provides overview understanding of the repertory in the major performance area. It enhances students' growth in artistry, technical skills, collaborative competence and knowledge of repertory through regular ensemble experiences. Prerequisite: Audition with the choir director. 1 credit hour.

**MUS 201. Music Theory III.** This course introduces melodic analysis (motive, fragment, melodic alteration, phrase, sub-phrase), phrase in combinations (sentence, periods, double periods), voice leading in chromatic harmony (secondary leading tone, mode of mixture, borrowed chords, Neapolitan chord, augmented 6th chords), and musical analysis. Students will develop the ability to demonstrate general musicianship in the major performance area and to create composition or improvisation on the topics. Students taking MUS 201 also take MUS 310 Sight Singing/Ear Training III. Prerequisites: MUS 102. 3 credit hours.

**MUS 202. Music Theory IV.** This course includes forms in popular music (verse-chorus form, 12 bar blues form, harmonically closed and open sections), binary, ternary, sonata form, musical textures, fugues and musical analysis. The course also includes an introduction to the techniques utilized in Twentieth Century Music. This course will develop the ability to demonstrate general musicianship in the major performance area and to create composition or improvisation on the topics. Students taking MUS 201 also take MUS 315 Sight Singing/Ear Training IV. Prerequisites: MUS 201. 3 credit hours.

**MUS 203. African American Music.** This course is a critical study of African American music from its beginnings in the United States of America until the present day and is designed to acquaint the student with various genres of African American music, its composers and its critics. Emphasis is placed on critical writing and listening skills. 3 credit hours.

**MUS 210. Sight Singing and Ear Training I.** This is the first semester of a four-semester sequence of sight singing and ear training. The course introduces students to solfege, basic intervals, and elementary rhythm reading, and basic melodic dictation. It provides an understanding of the common elements and organizational patterns of music and their interaction, the ability to employ this understanding in aural, verbal, and visual analyses and the ability to take aural dictation. This course is taken in conjunction with MUS 101. 1 credit hour.

**MUS 212. Sight Singing and Ear Training II.** The second semester of sight singing and ear training will enable the student to perform more complex diatonic melodies and rhythms at sight. Dictation will expand to include basic harmonic progressions. This course will develop the ability to read at sight with fluency

demonstrating both general musicianship and, in the major performance area, a level of skill relevant to professional standards appropriate for the particular music concentration. It provides an understanding of the common elements and organizational patterns of music and their interaction, the ability to employ this understanding in aural, verbal, and visual analyses and the ability to take aural dictation. Prerequisites: MUS 210. 1 credit hour.

**MUS 211. Survey of Musical Styles.** It discusses the style of a variety of world music and their function in the culture of origin, including South America, North America (and jazz, folk, rock, popular genre), Europe, Africa, Asia, and Australia. This provides an overview of their representative composers and their music from the various periods of music history. This course develops students' ability to place music in historical, cultural, and stylistic contexts. 3 credit hours.

**MUS 223. Class Voice.** The purpose of Class Voice is to provide non-voice majors with the general knowledge needed to understand the basics vocal techniques. It is aimed at introducing the student to topics such as posture, breathing, breath control, diction, vocal registers, intonation/articulation, and overall vocal health. It includes technical skills and artistic self-expression in performance. Prior to each course completion, students must be able to work on musical problems and their capabilities to perform required repertoire. 1 credit hour.

**MUS 231. Class Piano III.** It continues to develop student's keyboard competency in scales/arpeggios, sight reading, harmonization, transposition, accompaniment, and solo repertoire. This third semester concentrates on playing two octave scales in 12 major (hands together); three forms of minor scales in all 12 minor keys, two octaves; triads in major and triads in minor keys with Roman numeral symbols; secondary dominants, and four-part hymnstyle vocal score. It promotes students' growth in artistry, technical skills, collaborative competence, and knowledge of musicianship. Students will develop a rudimentary capacity to create composition or improvisation on the topics. Prerequisite: MUS 132. 1 credit hour.

**MUS 232. Class Piano IV.** It continues to develop students' keyboard competency in scales/arpeggios, sight reading, harmonization, transposition, accompaniment, and solo repertoire. This final semester concentrates on playing two octave scales in 24 major/minor scales (hands together), choral open score reading, instrumental score reading, accompaniment for vocal/instrumental solo and ensembles, according to students' area of concentration. It promotes students' growth in artistry, technical skills, collaborative competence, and knowledge of musicianship. Students will develop a rudimentary capacity to create composition or improvisation on the topics. Prerequisite: MUS 231. 1 credit hour.

**MUS 251-452, 453-454. Organ.** Through weekly lessons, students will study and perform hymns, liturgy, service music, and recital repertoire. Prerequisite: Instructor consent. Required during the first year are preparatory manual and pedal exercises, acquiring an organ legato for hands and feet, developing greater accuracy for note values and rhythms and coordination between hands and feet through materials taken from "Method of Organ Playing" by Gleason. Bach, Chorale Preludes for manuals, Choral Preludes from the Little Organ Book, fugal compositions of moderate difficulty, pedal exercises and scales for pedals in major and minor keys, works by pre-Bach masters. In subsequent years, students will progress through chorale preludes of the Orgelbuchlein by Bach, sonatas of Mendelssohn and other Baroque, Romantic and modern works suitable to the individual's ability. Hymn tunes and accompanying and other practical service playing skills are studied. Appearances in class and student recitals. 1 credit each semester.

**MUS 300. World Music.** The purpose of this course is to introduce students to music cultures around the world and to explore the musical differences traditionally not found in Western music cultures. This course examines and introduces the students to unique instruments, harmonies, and cultural practices not

traditionally utilized in Western music. Its aim is to teach students how to listen in order to differentiate between styles, musical idioms, specific use of instruments, scales and modal harmonies used by indigenous people. Students will also explore background and history of how these musical/ idioms grew and develop an appreciation for the diversity of musical enjoyment across the world. 3 credit hours.

**MUS 301. Musicianship.** This course is designed to provide the students with an overall musical perspective on select topics. Topics are geared toward maximizing the students' understanding of musical concepts, specified musical styles and practices and the synthesis of the overall discipline. Topics are also inclusive of preparatory requirements for graduate school or other advanced career opportunities in music. 3 credit hours.

**MUS 307-308. Vocal Diction I-II.** This course studies the singer's correct pronunciation for English, Italian, German, and French using the IPA (International Phonetic Alphabet) as a standard guide. Mandatory for voice majors. 2 credit hours.

**MUS 310. Sight Singing and Ear Training III.** The third semester of the sight singing and ear training sequence focuses on chromaticism, chords, and the types of progressions typically found in Late Romantic Era music. This course will develop the ability to read at sight with fluency demonstrating both general musicianship and, in the major performance area, a level of skill relevant to professional standards appropriate for the particular music concentration. It provides an understanding of the common elements and organizational patterns of music and their interaction, the ability to employ this understanding in aural, verbal, and visual analyses and the ability to take aural dictation. Prerequisites: MUS 212. 1 credit hour.

**MUS 311. Music History I.** This course offers music history in antiquity, Medieval, Renaissance, and Baroque periods and their representative composers, musical styles in forms and genres with critical listening to the representative works. It develops students' ability to place in historical, cultural, and stylistic contexts. 3 credit hours.

**MUS 312. Music History II.** This course offers music history in Classical, Romantic, and twentieth to twenty first centuries and their representative composers, musical styles in forms and genres with critical listening to the representative works. It develops students' ability to place in historical, cultural, and stylistic contexts. Prerequisites: MUS 311. 3 credit hours.

**MUS 313. Musical Forms and Analysis.** Students will study and analyze musical forms including binary, ternary, fugue, sonata form, rondo form, and theme and variations. Musical analysis includes impressionism and Debussy, the 20th and 21 centuries music including their chord structures, rhythm and meters, Arnold Schoenberg's atonalism, serialism (12 tone techniques), and other representative composers' works. This course provides an understanding of musical elements and organization, and an ability to employ this understanding in aural, verbal, and visual analyses. This helps students to apply theoretical concepts in composition, performance, and pedagogical application. Prerequisites: MUS 202. 3 credit hours.

**MUS 315. Sight Singing and Ear Training IV.** The final semester of the sight singing and ear training sequence focuses on skills needed for the performance of Twentieth Century Music, including non-diatonic scales, atonality, mixed and changing meters, and irregular divisions of the beat. This course will develop the ability to read at sight with fluency demonstrating both general musicianship and, in the major performance area, a level of skill relevant to professional standards appropriate for the particular music concentration. It provides an understanding of the common elements and organizational patterns of music

and their interaction, the ability to employ this understanding in aural, verbal, and visual analyses and the ability to take aural dictation. Prerequisites: MUS310. 1 credit hour.

**MUS 321. Elementary School Music Methods (N-6).** A course designed to acquaint the student with the philosophies underlying the most recently approved methods of presenting music as a series of meaningful experiences in the life of the child from nursery through the sixth grade and to guide the student in developing effective techniques and procedures for their implementation through singing, intelligent listening, rhythms, reading and creative work. Emphasis placed in developing desirable personal attributes in the prospective teacher. It covers knowledge of contents, methodologies, philosophies, materials, technologies, and development in music education. 3 credit hours.

**MUS 401. Counterpoint.** Introduction to sixteenth-century vocal counterpoint. It provides an understanding of the common elements and organizational patterns of music in 16th century music. It helps students' sufficient understanding of and capability with musical forms, processes, and structures. Knowledge and skill in composition, performance, and musical analysis will be provided. Students will develop a rudimentary capacity to create composition or improvisation on the topics. Prerequisites: MUS 202. 2 credit hours.

**MUS 435. Piano Literature and Pedagogy I.** The first of two courses in piano literature and pedagogy required of music majors with an emphasis in piano. The course will introduce the student to resources available for piano instruction and provide an overview of basic and intermediate piano repertoire. 2 credit hours.

**MUS 436. Piano Literature and Pedagogy II.** The second semester of the piano literature and pedagogy sequence focuses on teaching the intermediate to advanced students. It also surveys the canon of solo piano repertoire. Prerequisite: MUS 435. 2 credit hours.

**MUS 445. Vocal and Choral Literature.** It offers a survey of vocal and choral literature from medieval times to the present. It develops students' ability to place music in historical, cultural, and stylistic contexts. 2 credit hours.

**MUS 447. Senior Recital.** This course represents the final applied music project for music majors. It includes technical skills and artistic self-expression in performance and understanding of the repertory in the major performance area and the ability to perform. Prior to course completion, students must be able to work on musical problems and their capabilities to perform required repertoire. A public recital will be given after the completion of applied study and with the approval of the applied teacher. Prerequisite: MUS 433, 441, 443. 1 credit hour.

**MUS 448. Wind Ensemble Literature.** This course examines wind ensemble literature in historical eras. Through studying conductor scores and listening to quality performances, students will gain insight into the pieces under consideration and gain an appreciation and understanding of the depth and breadth of wind ensemble literature. 3 credit hours.

**MUS 491. Elements of Conducting.** This is an introduction to basic rehearsal and conducting skills in vocal ensembles. It includes beat patterns, use of the baton and freehand technique, eye contact and facial expressions, tempo and tempo changes, attacks, holds, and releases, dynamics and expressive gestures, cueing, vowel uniformity, tuning between two or more performers, understanding the interpretation of notation and expressive elements for performance in relation to score markings and style periods, and interpreting musical symbols used for pitch and rhythm. It provides knowledge and skills sufficient to

work as a leader and in collaboration on matters for musical interpretation. Prerequisites: MUS 102, 210. 2 credit hours.

**MUS 492. Advanced Conducting.** This course will expand rehearsal and conducting skills in small and large instrument ensembles. It covers identifying errors, intonation of instruments and voices, tuning students on individual instruments, performing as a unified section/ensemble, balance and blend, score study and research, score marking, sound production, and understanding the practical relationship between acoustics and performance. Students will learn orchestrations (transposing instruments, interpretation of notation and symbols, stylistic interpretation), score leading on instrumental works in historical areas. It provides knowledge and skills sufficient to work as a leader and in collaboration on matters for musical interpretation. Prerequisites: MUS 491. 2 credit hours.

**NS 101. Biological Science.** A course devoted to the study of biology. Included are principles and laboratory experiences on the cell, genetics, reproduction, metabolism, ecology, and the variety of living things. Two 1-hour lecture periods per week and 2-hour laboratory periods per week. 4 credit hours.

**NS 102. Physical Science.** A course devoted to an introductory study of physical science through laboratory experiments on the nature of solid matter and matter in motion, the first principles of mechanics, energy, and momentum; principles of heat; geometrical and physical optics in general and their applications; a survey of the structure of matter, atomic and molecular hypotheses; principles of chemistry, chemical reactions and principles of astronomy. Two 1-hour lecture periods per week and 2-hour laboratory periods per week. 4 credit hours.

**NSM 300. History and Philosophy of Science.** A course designed to provide students of any discipline with an in-depth knowledge of the major periods, accomplishments, and driving forces of scientific history and the men and women who made them possible. Prerequisite: Juniors and seniors only. 3 credit hours.

**NSM 301. Issues – Modern Advances in Science.** An interdisciplinary course designed to involve students of any discipline in an in-depth examination and discussion of the ethical, political, economic and social ramifications of the more controversial outcomes of man's science. Prerequisite: Juniors and seniors only. 3 credit hours.

**PA 240. Introduction to Public Administration.** A study of the principles and problems of public administration at the state and national levels. Among the topics considered: the role of the United States Civil Service Commission in personnel recruitment, the implementation of public policy in housing, education, health and urban development. 3 credit hours.

**PA 241. Introduction to Nonprofit Organizations.** Introduction to nonprofit organizations, their governance, organizational structure, leadership, and how they service the community and society at large. A theoretical and practical overview of the history, operation, and structure of non-profit organizations will be discussed. 3 credit hours.

**PA 342. Public Financial Administration.** This course is designed to familiarize the students with the role of financial administration and budgeting in the determination of governmental policy, administrative planning, control of governmental operations, and intergovernmental relations. 3 credit hours.

**PA 343. Intergovernmental Relations.** This course examines the administrative aspects of policies completion among the various levels of government and how they affect the administration of public programs. The course will include intergovernmental legislative and personnel problems. 3 credit hours.

**PA 344. Public Personnel Administration.** This course examines the role of people in public organization, the personnel functions from recruitment to selection and career development. The Civil Service system, public employee unions, and employee-employer relations are aspects of the personnel functions which will be examined. 3 credit hours.

**PA 345. Public Administration and Public Policy.** This course will define the public policy making process in America. The major focus will be on defining specific areas of public policy such as housing, welfare, health education, planning, etc., analyzing those policies and proposing alternative delivery systems. The student will be exposed to the processes of public policy formulation, implementation and evaluation. The student is encouraged to have a knowledge of aggregate data analysis. 3 credit hours.

**PA 346. Urban Planning.** This course will focus on planning theory and practice as they relate to urban areas. It will examine the planning process; it will relate planning to various urban problems, housing, education, health, transportation, etc.; it will relate planning to the administrative process; and will give an overview of the role of planning in national development, i.e., regional planning and other forms of sub-national planning. It will closely examine the relationship between the planner and the administrator in urban areas. 3 credit hours.

**PA 347. Urban Administration.** This course examines the administrative aspects of urban problems. It examines the causes, effects and possible solutions to these problems making use of such techniques as gaming simulation, field research and interaction with public administrators. The scope of problems considered varies as the urban scene changes. Presently, it includes planning, financing, housing, racism, welfare, poverty, education, crime, transportation and health care. These problems will be examined in light of such concepts as citizen participation, ethnic politics and the politics of decision making. 3 credit hours.

**PA 349. Administration and Organizational Theory.** An advanced course in public administration designed to strengthen the student's understanding of theory and practice of administrative organizations. 3 credit hours.

**PA 493. Public Administration Internship.** This internship is a highly structured course designed to help the student integrate theoretical textbook knowledge with the real world of public administration. The nature of this internship is not observational in that the student is under close supervision of the internship director and trained agency personnel and will be involved in clearly defined work projects. 3 credit hours.

**PA 494. Seminar in Public Administration.** This course is designed to enhance the students' knowledge of public administration by exposing students to major ideas and contemporary public administration issues. 3 credit hours.

**PA 496. Special Topics in Public Administration.** An investigation of in-depth, research-based analyses of contemporary topical areas in public administration not covered in other courses. It is designed to address the emerging issues related to the discipline. 3 credit hours.

**PE 101-102. Physical Education.** The purpose of this course is to provide each student with an opportunity to assess his/her fitness, and to develop skill and understanding that will enable him/her to enjoy a productive stay in college and a more meaningful existence after college. 1 credit hour each.

**PE 304. School Health Education.** Acquaints students with the broad general nature of health problems in schools. Its goal is to develop health consciousness among students to as great an extent as possible. 3 credit hours.

**PE 306. First Aid.** Practical application of techniques of first aid. Lectures and demonstrations on first aid measures for wounds, hemorrhage, burns, exposure, sprains, dislocations, fractures, unconscious conditions, suffocation, drowning and poisons, with skill training in all procedures. 2 credit hours.

**PHI 210. Introduction to Philosophy.** This course is designed to be a systematic approach to the primary western philosophical problems from classical Greek thinkers through the twentieth century. The goal of this course generally will be better understanding of human reason and one's self. 3 credit hours.

**PHI 232. Political Philosophy.** A study of political thought in which both classical and contemporary writers are read. 3 credit hours.

**PHI 240. Introduction to Logic.** A study of traditional and symbolic logic needed to construct sound arguments for a rational defense and evaluation of the arguments of others. 3 credit hours.

**PHI 331. Ethics.** This course was designed to examine the personal, communal and societal mode of both living an ethical life and consistently following a code of moral philosophy. Sources from both classical and contemporary periods will be consulted. (Prerequisite PHI 210 or with permission of the Department Chair.) 3 credit hours.

**PHI 494. Seminar on Topics in Philosophy.** Consideration of a selected problem in philosophy as an introduction to research problems in philosophy, with an emphasis on the relation of philosophy to other disciplines. The topic selected will be intensively analyzed and an independent research project, based on primary sources, will be required. May be repeated with the consent of the Department of Humanistic Studies and the advisor of the student's area of concentration. Prerequisite: 6 credits in philosophy or the consent of the instructor. 3 credit hours.

**PHY 101. Introductory Physics.** An introduction to the fundamentals of mechanics, wave motion, thermodynamics, electricity and magnetism, light, and modern physics. Two 1-hour lecture periods and 2-hour laboratory periods per week. Prerequisite: MTH 205. 4 credits each semester.

**PHY 102. Introductory Physics.** The second part of introductory physics will cover the following topics: Vibrations and Waves, Electromagnetic Waves, Light (Geometric Optics and the Wave Nature of Light), Quantum Theory and Models of the Atom, Molecules and Solids, Nuclear Physics and Radioactivity, Radiation and Dosimetry. Prerequisites: PHY 101 and MTH 206.

**PHY 213. Introductory Mechanics (Calculus based) – I.** The current course outlines various concepts of Physical Sciences. The course will deal with the general principles of physics and its problems, which are applicable in day-to-day life. Prerequisite: MTH 205, MTH 206. 4 credit hours.

**PHY 214. Introductory Electricity and Magnetism (Calculus based) – II.** The current course outlines various concepts of Physical Sciences. The course will deal with the general principles of physics and its problems, which are applicable in day-to-day life. Prerequisite: PHY 213, Mathematical skills at Calculus and introductory vector algebra level. 4 credit hours.



**PHY 240. Modern Physics.** A study of the principles of quantum theories of matter, atomic structure, the solid state, particle and nuclear physics. Two 1-hour lectures and 2-hour labs per week. Prerequisites: PHY 102 and MTH 205. 4 credit hours.

**POL 201. Politics I.** An introduction to theory, method, and problems in the study of politics. 3 credit hours.

**POL 202. Politics II.** An introduction to theory, method, and problems in the study of politics through a comprehensive investigation of U.S. politics. 3 credit hours.

**POL 350. State and Local Government.** A study of the structures and processes of state and local government. Direct observation is emphasized. 3 credit hours.

**POL 370. Comparative Politics.** An introductory comparative study of selected political systems. 3 credit hours.

**POL 380. International Politics.** A study of power and strategy in the international system. 3 credit hours.

**POL 430. Constitutional Law.** A study of the principles of the U.S. Constitution and the processes of constitutional interpretation. The case method is used. 3 credit hours.

**POL 431. Administration of Justice.** A study of law enforcement, court procedures, and correctional processes in relation to constitutional law. Student research is emphasized. 3 credit hours.

**POL 492. Topics in the Study of Political Economy.** Analysis of a selected topic. With consent of the Department, the course may be repeated. 3 credit hours.

**POL 494. Seminar in Government.** An examination of selected institutions. A major paper is required. 3 credit hours.

**PSY 100. General Psychology.** This course is an introduction to the principles of behavior, with perspectives in learning, emotion, motivation, sensation, consciousness, perception, intelligence, personality development and social behavior. The methodology of psychology and behavior applications of psychological principles are also highlighted. This course satisfies the Social Science elective requirement. (3 Credit Hours)

**PSY 200. Child Psychology.** This course is an exploration into the principles and major issues influencing human development. Theoretical foundations related to infants and children will be emphasized. Attention is given to the social issues that affect our view of children beginning with the conception, birth, and growth process up to early adolescence. (3 Credit Hours)

**PSY 201. Psychology of Personal Growth.** This course covers activities that foster awareness of self and of others. Emphasis is placed on the understanding and appreciation of cultures other than one's own. Attention will also be given to concepts of diversity, self-esteem/self-awareness, and current topics. (3 Credit Hours)

**PSY 202. Applied Psychology.** This course has a focus on application of psychological principles and career development. Greater exploration into the field of Psychology for a future career will be covered. This course will also introduce concepts of APA style writing, statistical concepts, and diversity. (3 Credit Hours)

**PSY 205. History of Psychology.** This course serves as a philosophical and historical investigation of the assumptions and practices within the field of psychology. It examines a comparative study of the various dominant systems or “schools” of psychology and highlights the different approaches to the study of human behavior. Emphasis will be placed on the evolution of the field of psychology as we know it today. (3 Credit Hours)

**PSY 225. Group Dynamics.** Group Dynamics explores the various stages of groups, including pre-group assessment and screening of group members, group development, the initial stage, the transition stage, the working stage, and the ending stage of groups. Students will be introduced to different types of groups. Ethical and multicultural issues as they apply to groups are examined. This course incorporates experiential learning processes where students learn about group processes via group exercises in class. Each student will attend one group meeting of an ongoing secular group in the community and one group meeting of an ongoing Christian group in the community. (3-12 Credit Hours).

**PSY 241. Educational Psychology.** This course is a problem-centered course with emphasis on the psychological contribution to the problems of physical, emotional, social, mental, and educational growth. Attention is given to the application of this knowledge to dealing with learning in the school environment, skill acquisition, transfer of training, individual differences, and other aspects of human development are stressed. Same as FED 241. (3 Credit Hours)

**PSY 250. Social Psychology.** This course examines explanations and research concerning the effects of others and the social environment on individual behavior. Special focus on social influence, social problems and attitudes. Theories and concepts related to interpersonal interactions will be explored. (3 Credit Hours)

**PSY 300. Theories of Personality.** This course is an introduction to some ways of thinking and talking about the personality. It will provide an in-depth study of the theories of personality. The dynamics underlying the various models of human behavior will be discussed. Personality traits and characteristics will be emphasized. (3 Credit Hours)

**PSY 301. Abnormal Psychology.** This course is concerned with an analysis of behavior and mental disorders including those with organic causes and with special focus of attention on diagnostic criteria. Emphasis on the nature and etiology of the most common deviant mental and emotional behaviors will be covered. Particular emphasis on the various potentials for treatment and rehabilitation will be discussed. (3 Credit Hours)

**PSY 302. Forensic Psychology.** This course provides the application of psychological research and principles to the understanding and functioning of the legal and criminal justice system. This course includes such areas as psychology in the courtroom (jury selection, competency), criminal psychology (police psychology, criminal psychopathology), and family psychology (child custody, sexual abuse). (3 Credit Hours)

**PSY 330. Cognitive Psychology.** This course highlights human processes, such as perceiving, remembering, and thinking. They will be systematically studied with a focus on brain development and function of each control center. Both theorizing (model building) and experimentation (model testing) will be emphasized. (3 Credit Hours)

**PSY 340. Physiological Psychology.** This course considers the biology of psychology and human functions. Topics covered include the anatomy and the physiology of the nervous system, the psychobiology of pain and stress, and psychobiology of aberrant behavior, dreaming, information processing, and

memory. The course of study includes current events in psychology. Prerequisite: One course in biology or permission of instructor. (3 Credit Hours)

**PSY 350. Psychology and the Law.** This course focuses attention on the structure of mental health system, the structure of the judicial system and the relations between them. The role of the psychologist will be explored. Students will explore both theory and practical application. (3 Credit Hours)

**PSY 384. Behavioral Analysis.** This course is a survey of behaviorally oriented techniques used in analyzing and controlling human behavior. Emphasis is placed upon the Skinnerian method as an intervention technique in social, educational, and mental health agencies. (3 Credit Hours)

**PSY 492. Industrial/Organizational Psychology.** This course provides instruction in, and discussion of a wide range of activities related to interpersonal and managerial skills required in business and industry. Topics include an overview of industrial, organizational psychology, principles of resources management, psychological testing, performance appraisal, principles of leadership, motivational factors, workplace conditions, safety and health, workplace stressors and work ethics. (3 Credit Hours)

**PSY 493. Internship in Psychology.** This course allows students an opportunity for practical application with internships in a variety of settings. A final report of their progress is required. (6-12 Credit Hours).

**PSY 494. Seminar in Social Sciences.** This course is an in-depth examination of topics related to professional development in Psychology. This course is offered in conjunction with the Internship Course. Presentation of projects will be emphasized and encouraged. Prerequisite: Senior standing in Psychology (4 Credit Hours)

**REL 210. Introduction to Religion.** This course is an introduction to the study of religion understood in the context of the people who live it. The purpose is to provide a basic understanding of the principles. Practices and the values systems primarily of the major of religions of the Western World, including Judaism, Christianity and Islam. 3 credit hours.

**REL 320. Christian Ethics.** This course is designed to critically examine the history and origins of Christian ethical values and moral teachings from the Judaic Decalogue to the Sermon on the Mount to 21st Century ethical-moral dilemmas. (No prerequisites, but RE 210 Introduction to Religion would be helpful.) 3 credit hours.

**REL 330. World Religions.** A survey of the living world religions with special emphasis on the religious beliefs, and practices and rituals of those religions. The course will cover the prehistoric, primitive and evolutionary development of man's religious consciousness, both from the historical and contemporary perspective. It will concentrate primarily on the non-Western religious experience. 3 credit hours.

**REL 494. Seminar on Religious Topics.** This course is designed to critically examine various and significant cultural, historical and philosophical themes rooted in the milieu of religious experience. (No prerequisites, but RE 210 Introduction to Religion would be helpful.) 3 credit hours.

**SOC 100. Introduction to General Sociology.** Elementary analysis interaction, social structure, and social stratification. Open to all students. Satisfies the social science requirement. 3 credit hours.

**SOC 200. Micro Sociology.** This course introduces the student to social sociology to explain how individuals and groups are shaped by their society. The course looks at the ways our sociocultural environment helps us to shape our understanding of our "self" and how that contributes to the development of our relationship to others. 3 credit hours.

**SOC 201. Concepts, Theories, and Terms.** This is a study of basic concepts, theories, and terms, used in the discipline of Sociology. The goal is to familiarize the Sociology student with all the specific knowledge that he/she will encounter in greater detail throughout his/her completion of major.

**SOC 210. Cultural Anthropology.** Introduces students to concepts and examples that help us understand humankind's many different ways of life in different areas of the world. A cross-cultural perspective is gained by examining and comparing non-Western cultures. 3 credit hours.

**SOC 211. Physical Anthropology and Archeology.** Introduces students to the long view of humanity, ranging from the distant past to the present, and deals with both the physical and cultural evolution of human beings. 3 credit hours.

**SOC 220. Social Problems in American Society.** Coverage and exploration of a selected range of social problems confronting America. 3 credit hours.

**SOC 230. Social Deviance.** Social Deviance provides an in depth and critical examination of the relationship between deviance and social control. The course will cover why behaviors come to be labeled deviant and the relative nature of these behaviors. The course will also provide an overview of general theories of deviance. 3 credit hours.

**SOC 261. Minorities and Women.** By examining relationships between and among racial and ethnic groups, and men and women in our own and other societies, an attempt is made to analyze and understand patterns of inequality, causes and consequences of racism, ethnocentrism and sexism, power relationships, and possibilities for change. 3 credit hours.

**SOC 265. Sociology of the Community.** The community continues to be an important part in developing an understanding of the social relationship among people. This course addresses the "spirit" of the community as well as the geographical dimensions of the community. 3 credit hours.

**SOC 271. Sociology and the Family.** Comparison of contemporary theories of family with particular emphasis on the adjustment of the traditional family to conditions of change within American society. 3 credit hours.

**SOC 280. Global Society.** Life on an interdependent planet. Intended to help students understand the increasing interdependence of nations and peoples of the world, the connection between our own community and the world. Emphasis is placed on the developing nations of Africa, Asia and Latin America. 3 credit hours.

**SOC 300. Criminology.** This is a study of a total interacting system, including an introductory history and general orientation of theories of criminality, criminal behavior, causation and the law.

**SOC 302. Religion in Culture.** Examines the nature and importance of beliefs and values, the relationships of these to other aspects of society, and the role of religion in influencing behavior and integrating cultures. 3 credit hours.

**SOC 310. Political Sociology.** A study of the relationships between power and social processes with emphasis on experimental and field studies. 3 credit hours.

**SOC 320. Cultural Evolution.** The study of on-going relationships (both positive and negative) of people and their environment. Just as Environment Impact Assessment Studies evaluate the consequence of some proposed development project on the environment, Socio-Cultural Impact Assessment Studies, which are

now required for all World Bank Development projects, evaluate the consequences of changes in the physical environment on the lives and culture of specific people groups in the affected area.

**SOC 330. Sociology of Violence.** The incidence of deliberate injury of one human by another is analyzed in terms of social and cultural patterns that act to produce, alter, or discourage acts of violence. The various forms violence may take are examined from a sociological perspective with an international component. 3 credit hours.

**SOC 340. Sociology of Education.** This course explores the relationship between education and the overall society. 3 credit hours.

**SOC 420. Topics in Sociology.** Examination of selected topics of sociology. Topic in a given semester determined by student and faculty interest and need. May be repeated for credit, if there is no duplication. 1-3 credit hours.

**SOC 498. Sociological Theory.** The study of major sociological theorists and theories, including the pioneers, classicists, and contemporaries, as well as major approaches to theory. 3 credit hours.

**SPA 101-102. Elementary Spanish.** Basic Spanish listening and speaking competency skills, with some reading and writing as reinforcement. 3 credit hours.

**SPA 201-202. Intermediate Spanish.** Review of Spanish listening and speaking competency skills, with equal emphasis on reading and writing to achieve an idiomatic style, develop an adequate vocabulary and conduct routine activities in Spanish. Prerequisites: SPA 101-102 or equivalent proficiency. 3 credit hours.

**SPE 209. Introduction to Special Education.** An introductory course in special education focusing on exceptional individuals with an emphasis on psychological, social and medical factors relative to persons with disabilities. This course addresses the implications of the changes in the field of special education with respect to the educational programs for children and youth and also postsecondary programs. Included are the effects of a disability on the individual, the family, and overall quality of life. Students will spend a minimum of 30 hours in 3 hour increments in field placements in regular and special education classes. 3 credit hours.

**SPE 303. Individualized Education Plan (IEP) / Individual Family Service Plan (IFSP) Writing Special Education.** This course is designed to inform entry-level candidates of children with disabilities with the legal requirements, the procedures, and the techniques used for developing legally correct individualized family service plans (IFSPs) as required by the Individuals with Disabilities Education Act of 1997 (IDEA). 3 credit hours.

**SPE 306. Curriculum Methods & Developmental Disorders.** This course is designed to give beginning teachers the requisite skills for designing, developing, implementing, and evaluating methods and materials to be used with children with disabilities. Students must complete a minimum of 21 observation hours in 3 hour increments in a field placement in regular and special education classes during the same semester of enrollment. 3 Credits

**SPE 421. Collaborative Teacher.** This course is designed to provide teacher candidates with knowledgeable skills required to successfully facilitate intervention strategies with general education teachers. Candidates will gain the skills necessary to meet the needs of children with disabilities in inclusive educational settings. Additional skills are designed to facilitate efforts of special education teaching personnel in facilitating intervention strategies with parents and community agencies in assisting students with

disabilities to make a successful transition from the school to employment and community living activities. 3 credit hours.

**SS 200. Social and Behavioral Statistics.** Course content addresses the descriptive inferential capabilities of various statistics with special attention to the development and interpretation of those that are most commonly used in social service settings. 3 credit hours.

**SS 240. Cultural Diversity and Inclusion.** Social workers must be prepared to work with diverse client populations. Such diversities include diversity based on race and ethnicities, religion, gender, gender identity, age, religion, and physical or mental challenges. Issues of racism, sexism, classism, heterosexism, and ableism will be explored. Contemporary issues involving immigration, intersectionality, oppression and social justice are foundational to the course and will be explored. Prerequisites: SW 125 (Introduction to Social Work), SW 126 (Introduction to Social Work II), SW 231 (Human Behavior in the Social Environment I). 3 credit hours.

**SS 250. Introduction to Gerontology.** An investigation of social, individual, and biological aspects of aging in American society. Particular emphasis is placed on social problems faced by the elderly. 3 credit hours.

**SS 311. Research Methods.** A study of the social research process involving the relationship between theory and research, hypothesis formulation, data collection and analysis, and a planned research experience. 3 credit hours.

**SS 350. Substance Abuse and Mental Health.** This is an introductory course that will provide students with an understanding of substance use disorders and mental health. This course will provide students with basic knowledge of the historical role of substance use, addiction, and its associated theories of causation, and physiological implications of its use and abuse. Also, students will be introduced to the criteria used in assessing mental disorders in children and adults. The impact of these disorders on the client, the client's family, and the community will be discussed. 3 credit hours.

**SS 351. Sign Language I.** This is a beginner's course in sign language. Students are introduced to Deaf Culture, behaviors, and customs along with grammatical aspects of sign language. ASL (American Sign Language) is emphasized. Student's progress from having no knowledge of sign language to the point of being able to survive and communicate in various situations with the deaf population. 3 credit hours.

**SS 352. Sign Language II.** (Prerequisite SS 351) Everyday communication is the centerpiece of every lesson. Topics revolve around sharing information about our environment and us. Grammar is introduced in context, with an emphasis on developing questioning and answering skills. Students learn conversational strategies. Interactive activities allow students to rehearse what has been learned. The course focuses on introducing language in context and reinforcing what is learned by engaging students in various interactive activities. A conversational curriculum requires active learning. Students should come prepared to sign. Classes are conducted in American Sign Language (ASL) from the very first day 3 credit hours.

**SS 490. Issues of Diversity in Social Sciences.** This course develops essential knowledge, awareness, and skills to support culturally competent social work practice. This course is open to all majors. 3 credit hours.

**SW 125. Introduction to Social Work I.** As a profession, its field of practice, history, values and ethics, professional roles, overview of social welfare issues and policies with an emphasis on the Generalist Intervention Model. Course open to non-majors as a social science elective. 3 credit hours.

**SW 126. Introduction to Social Work II.** This course builds on SW 125 Introduction to Social Work Practice I. The course is designed to build competence in social work practice by focusing on the importance of self-awareness, socialization into the profession, social work core competencies, and social work values and ethics. Students will begin to work on their social work e-portfolio. Students in social work must be prepared to deal with an array of issues with a diverse client population. In social work practice there are issues related to transference and countertransference. Self-knowledge and its impact on client, organization, and community relations are critical to the success of professional social workers. Students must begin to become more focused and resolve personal issues in order to work effectively at the micro, mezzo, and macro levels of social work practice. The course will utilize social work values and ethics and the CSWE core competencies to enable students to understand the importance of self-awareness and a professional identity. 3 credit hours.

**SW 231. Human Behavior in the Social Environment I.** Human behavior is examined from a biopsychological perspective. Student's knowledge of human biological, psychological, and social systems theories is integrated into a life-span development perspective for application to description and analysis of individual human behavior. Prerequisites: SW 125. (Social Work majors only) 3 credit hours.

**SW 232. Human Behavior in Social Environment II.** The HBSE II course studies the development of the individuals in the context of the family and small social groups with attention to racial and other oppressed minorities. Special consideration is given to the use of culturally sensitive tools and techniques for developing valid and reliable assessments of human behavior. Prerequisite: Successful completion of SW 231. (Social Work majors only) 3 credit hours.

**SW 301. Social Work Practice I.** (Prerequisites SW 125, SW 231 and SW 232.) Development of generalist practice skills with a focus on direct services to individuals. Ethics and values of the social work profession and basic helping skills will be studied. Fundamentals of good oral and written communication skills for social workers will be presented in role play exercises. Students will also begin to acquire generalist social work practice skills and identity with the social work profession. (Social Work majors only) 3 credit hours.

**SW 302. Social Work Practice II.** The second practice course prepares students for working with families and groups. An extensive overview of the Generalist Intervention Model (GIM) including the ecological perspective, the roles of social workers and the steps in the change process. (Social Work majors only) 3 credit hours.

**SW 335. Family and Child Welfare.** Prerequisite: SW 125. Introduction to and exploration of the practice settings which provide services to children and their families. Particular interest is placed on current theory, historical perspectives, practice, policy, philosophy, issues and problems within the system of the family and child welfare services in the United States and other international entities. (Social Work majors only) 3 credit hours.

**SW 340. Social Policy I.** This first course in the social welfare policy sequence will identify and explore the social, political, economic and historical foundations of the American Social Welfare system. Emphasis will be placed on policy-making processes, revealing linkages between social problems, program development, policy formulation and social work practice as it relates to political structures and formal organizations. Interdisciplinary offering. Prerequisite: SW 125 or consent of instructor. 3 credit hours.

**SW 341. Social Policy II.** The second course in the social welfare policy sequence will focus on social policy issues and their influences on the social welfare delivery system. Issues selected for discussion and

analysis will be applicable to various practice settings, allowing students the opportunity to become familiar with substantive policy issues related to their specific practice interests. Interdisciplinary offering. Prerequisite: SW 340. 3 credit hours.

**SW 401. Social Work Practice III.** The final practice course focuses on working with systems of all sizes, with special emphasis on working with communities and organizations. The course provides an extensive overview of generalist practice with organizations and communities. Applications to actual macro practice situations are emphasized throughout the course, as well as the importance of client system strengths. (Social Work majors only) 3 credit hours.

**SW 403. Social Work Case Management.** This mandatory course serves as an introduction to the concept and principles of case management and the core functions of case management practice in a range of settings. The case management process is traced from intake to termination, with in-depth attention given to the following areas: assessment, planning, implementation, monitoring, recording, and evaluating. Emphasis is given to the responsibilities and skills of an effective case-manager. The context in which the case management occurs is reviewed and organizational, legal, and ethical issues confronting the case manager are addressed. Prerequisites: SW 125 (Introduction to Social Work), SW 126 (Introduction to Social Work II), SW 231 (Human Behavior in the Social Environment I) SW 232 (Human Behavior in the Social Environment II) SW 301 (Social Work Practice I) SW 335 (Family and Child Welfare), and SW 350 (Substance Abuse and Mental Health). 3 credit hours.

**SW 405. Crisis Intervention: Trauma and Violence.** This social work course elective prepares social work students to become trauma-informed practitioners who are equipped to handle trauma, intimate partner violence, and crisis in the lives of individuals, families, and communities. Social workers in all areas of social work practice encounter individuals, families, and communities in a crisis and who have experienced some traumatic events and incidents of violence. As effective agents of change, social workers must assist individuals to work through a single crisis and thereby prevent the lives of individuals from spiraling into a series of multiple crises. Theoretical and conceptual underpinnings of crisis and violence interventions will be covered. Interventions with multiple populations will be covered including children victimized by physical and sexual abuse, intimate partner violence (IPV); other random acts of violence including rape, and physical assault. Prerequisite SW 125 (Introduction to Social Work), **SW 126.** (Introduction to Social Work II), SW 231 (Human Behavior in the Social Environment I) SW 232 (Human Behavior in the Social Environment II) SW 301 (Social Work Practice I) and SW 350 (Substance Abuse and Mental Health). 3 credit hours.

**SW 444. Field Education.** Must have completed hours of the required liberal arts curriculum, professional, core and foundation electives and earned at least a GPA of 2.5. Includes 32 hours per week of field instruction in a social service agency while enrolled in SW 460. Internship will provide experience in direct service to client systems and enhance and develop generalist practice skills. (Social Work majors only) 9 credit hours.

**SW 460. Field Seminar.** Prerequisite SW 401. Taken concurrently with SW 444. Seminar designed to enable students to further develop generalist practice skills and integrate professional knowledge, values, skills, and theory with practice. (Social Work majors only) 3 credit hours.

**THE 301. Greek Theatre.** A study of Greek plays written by Sophocles, Aeschylus, Euripides, and Aristophanes. 3 credit hours.



**THE 441. Modern Drama.** A study of nineteenth and twentieth century drama from Ibsen to the present, including continental, English, and American dramatists. 3 credit hours.

## **Adult Degree Completion Program – FASTTrack**

**ACC 360. Accounting for Managers.** In this module, the adult learners will build on the fundamentals covered in earlier, introductory accounting courses. Topics covered the introductory level will be taken to a greater depth and new dimensions will be added. Also, new topics will be introduced and explored. Adult learners will be challenged to develop relevant accounting-related skills and to integrate accounting knowledge with broader management issues. 3 credit hours.

**BUS 360. The Adult Journey.** This module introduces adult learners to both classical and contemporary learning theory. As learners analyze adult learning theories, they will reflect on their own life experiences and review their strengths and motivations as adult learners. Adult learners will review the physical, psychological, and mental stages of learning development. Learners will have an opportunity to reflect, think critically, and prepare written responses to readings in the field of adult development. 3 credit hours.

**BUS 364. Group and Team Dynamics.** This module is a study of group and team behavior and how group functioning affects organizational effectiveness. Emphasis is placed on decision making and resolving conflict in groups. Learners develop strategies for efficient and productive group management and determine which tasks groups or individuals handle. 3 credit hours.

**BUS 366. Organizational Behavior.** Learners examine the formal and informal functions of organizations and analyze an agency or organization based on a systems model. Learners will also analyze and solve organizational problems using a step-by-step method. This analysis will be applied to learners' work-related projects. 3 credit hours.

**BUS 368. Business Communications.** This module investigates communication and relationships in creating a productive work environment. Effectiveness in personal and social relationships is also covered through readings and exercises concerning nonverbal communication and constructive feedback, dealing with anger, and resolving conflict. Learners develop a model for effective relationships. 3 credit hours.

**BUS 370. Business Ethics and Individual Values.** This is a module in which the learner formulates a philosophy of life, providing the base for such concerns as ethics in business, accountability in government, respect for human rights, and responsible lifestyle in our contemporary world. Ethical theories and personal values are examined through readings, analysis of the workplace, and classroom discussion. 3 credit hours.

**BUS 450. Domestic Business Issues.** This module presents an analysis of major contemporary social problems, especially in the United States. Particular attention is given to the problems of poverty, racism, sexism, drug and alcohol abuse, and illiteracy, and their impact on the contemporary workplace. Consideration is given to diverse sociological perspectives regarding the causes, consequences and solutions to these problems. 3 credit hours.

**BUS 452. Global Business.** Recognizing that today's college graduates will live in a world that is economically, politically, and environmentally connected, this module seeks to challenge learners to think beyond their immediate surroundings and see themselves as part of a large human community. The module focuses on the complex global, intercultural, and cross-cultural issues that graduates will face as citizens of a global and an interdependent world. 3 credit hours.

**BUS 480. Research Methods and Statistics.** This module will provide an overview of the research process and research methods for management and business learners in the Organizational Management program who are required to complete an independent research project in their workplaces to fulfill degree requirements. It will include how to identify and define a problem suitable for such research, how to find information and literature sources related to the defined problem, and how to evaluate and utilize sources. 4 credit hours.

**BUS 492. Business Application Project I.** Each learner combines his/her research and practical implementation of theories and concepts and develops an individual project. The project examines a problem in a learner's occupation. The learner's project is written and orally presented to the instructor and the learning group. 3 credit hours.

**BUS 493. Business Application Project II.** Final Project. Each learner combines his/her research and practical implementation of theories and concepts and develops an individual project. The project examines a problem in a learner's occupation. The learner's project is written and orally presented to the instructor and the learning group. 2 credit hours.

**FIN 360. Finance for Managers.** This module in corporate finance first covers the organization wide use of financial planning within the firm. The adult learner will explore the financial tools available for planning and analysis, as well as how those tools are utilized to manage cash flows and financial resources, and to evaluate future investment opportunities. Next, three primary topics in corporate finance will be developed. These topics include the importance of short-term finance for current operations, the use of capital budgeting tools for investment analysis, and the foundation of long-term finance for defining the organization's cost of capital and optimal capital structure. 3 credit hours.

**MGT 360. Management Principles.** Adult learners will examine the foundations and traditional approaches of management principles: planning, organizing, leading, and controlling. These incorporate the elements of delivering strategic value, building a dynamic organization, mobilizing people, and learning and changing. Leadership and collaboration is integrated with direct applications to the individual and group functioning in today's business environment. 3 credit hours.

**MGT 362. Human Capital Management.** Learners explore the value and perceptions of selected groups affecting social and economic life through an analysis of policies and practices of recruitment, selection, training, development and compensation of employees. Special attention is given to Equal Employment Opportunity and Office of Safety and Health Administration legislation through a series of case studies and simulations. 3 credit hours.

**MGT 460. Strategic Management.** This module introduces adult learners to various management planning models and techniques and applies these to actual business cases. It stresses the concepts of strategic planning and strategic management. 3 credit hours.

**MKT 362. Marketing for Managers.** Through assigned readings, case studies, Web-site connections, class discussion, writing assignments, and the team project, adult learners will be exposed to basic marketing theory and terminology. They will be given the opportunity to apply these principles and concepts to real world, domestic and international situations. This exploration provides adult learners with an appreciation of the role of marketing in organizational strategic planning: an awareness of how customer behavior and decision data are collected and analyzed in the marketing planning process, and the confidence to participate with other organizational members to "connect with customers" in a variety of effective and meaningful ways. 3 credit hours.

