

TALLADEGA COLLEGE
Talladega, AL 35160

CURRICULUM CHANGE ACTION RECORD

A. Description

1. Course/Program/Action _____

2. Proposer _____

3. Type of Change Proposed

New Program

New Course

Substantive change in course or program (change in content, goals, objectives, scope credits, change in status from experimental to permanent)

Minor change (editorial changes, corrections, numbering, not implying a significant change in content.

For minor changes, complete only the item(s) that apply.

4. Catalogue description of proposed course or program or proposed prefix and number(s)
(Finalization of the number will be made by the Registrar and the Data Processing Center.)

5. <u>Course</u>	No. of hours per week _____	<u>Program</u>	Attach course sequence or four year curriculum pattern as appropriate
	Laboratory hours per week _____		
	Prerequisite(s) _____		
	Credits _____	Proposed Instructor(s) _____	

6. Proposed date of first offering _____

7. Anticipated enrollment _____

8. Planned pattern of offering: Fall _____ Spring _____ Alternate Years _____

9. Source of financial support _____

10. Special Needs

Staff _____

Space _____

Equipment _____

Library (Indicate if library resources are adequate to meet this proposal. Specify additional needs)

B. Bibliography

C. Development of the proposed Course/Program/Action

1. Department Action

Comments _____

Recommendation:

Approved _____ Disapprove _____ Date _____

Signature of Department Head _____

2. Division Action

Comments _____

Recommendation:

Approved _____ Disapprove _____ Date _____

Signature of Division Dean _____

3. Curriculum Study Committee Action

Comments _____

Recommendation:

Approved _____ Disapprove _____ Date _____

Signature of Curriculum Study Chairperson _____

4. Faculty Action

Comments _____

Recommendation:

Approved _____ Disapprove _____ Date _____

Signature of Vice President for Academic Affairs _____

D. Attach rationale for the proposal and other supporting information.

- Include: Need for the course/program/action**
- Identification of students to be served**
- Talladega College objectives served**
- Syllabus/syllabi**
- Course sequence, if applicable**
- Four year curriculum, if applicable**