TALLADEGA COLLEGE

Report of Individual Complaint

Grievance Record (Employee)

Name of individual initiating complaint	Date:
	Job Title:
Department:	
Supervisor:	
What is your complaint? (Attach supporting documentation)	
What do you think should be done?	
If additional space is needed, use the reverse side of paper or attach additional sheet(s).	Signature (Printed): Title: Signature: Date: