



TALLADEGA COLLEGE

INFORMATION TECHNOLOGY

FORM: IT: TCS: TCD  
TELEPHONE & CABLE  
REPAIR FORM FOR DORM

**SECTION I: DORMITORY INFORMATION (Please Print)**

Dorm:  Crawford  Derricotte  Ish  Shores  Other \_\_\_\_\_

Dorm Manager \_\_\_\_\_ Service Type:  Telephone  Cable

**SECTION II: STUDENT INFORMATION (Please Print- 5 students per page)**

Student Name	Room #	Phone #	Date Reported	Description of Problem
1.				
2.				
3.				
4.				
5.				

**\*\*\*\*\*IT DEPARTMENT USE ONLY\*\*\*\*\***

Date Rec'd \_\_\_\_\_ IT initials \_\_\_\_\_

Date Reported to Vendor: \_\_\_\_\_ Ticket/Work Order # \_\_\_\_\_

Status  In Process  Pending (Reason) \_\_\_\_\_

Complete (Date Completed: \_\_\_\_\_)